Criterion 1 – Curricular Aspects

1.1: Curricular Planning and Implementation

1.1.1: The Institution ensures effective Curriculum Delivery through a Well Planned and Documented Process

2023-24

Curriculum Implementation

S.No	Item	File Description
1.	Curriculum Implementation	Central Timetables
2.		Teaching Lesson Plans
3.		Teaching Diaries
4.		College Meeting Minutes
5.		Bridge Courses
6.		Usage of ICT Tools
7.		POs, COs and PSOs
8.		Conduct of Continuous Internal Assessment
9.		Mentor Mentee System
10.		Faculty participated in Curriculum Design as members of BOS

ST. ANN'S COLLEGE FOR WOMEN, GORANTLA, GUNTUR-34
CENTRAL TIMETABLE/ FIRST YEAR/ I - SEMESTER- 2023 - 24

B.SC- HONOURS (PHYSICAL & LIFE SCIENCES) , B.COM- BCA & BBA HONOURS /AUGUST – NOVEMBER :

DAY	PHYSICAL SCIENCES - (CS, MAT,PHY,STAT, CHE & AI) ., LIFE SCIENCES -(BT,MB & BOT)					
	1	2	3	4	5	6
MON	B.SC-(PS)-P1-MAT-LMA	B.SC-(PS)-P2-CS -DVR	B.SC-(PS)-ENG -PS	B.SC-(PS)-P2- PHY -NSH	B.SC-(PS)-SD2(LS) RPR	B.SC-(PS &LS)-M1 (IH) MA
	B.SC-(LS) -P1- BOT -KVD	B.SC-(LS) LIBRARY	B.SC-(LS)-ENG - GSA	B.SC-(LS)-GAMES	B.SC-(LS) - SD2(LS) IA	
	B.COM & BBA -ENG – P.S	B.COM & BBA -P2(BO) GS	B.COM & BBA- P1(F.COM) MA	B.COM & BBA - SD2(LS) -MA	B.COM & BBA- P2(BO)GS	B.COM & BBA - SD1 (CS) PS
	BCA - ENG - GSA	BCA - P2 (BO) -SKS	BCA - P1(BO) - GV	BCA SD2(LS) - GS	BCA - P1(F.COM) SKS	BCA- SD1 (CS) GSA
TUE	B.SC-(PS) -P2-MAT-SMS	B.SC-(PS) -LIBRARY	B.SC-(PS) -ENG-PS	B.SC-(PS) TEL/SAN - RP/IA	B.SC-(PS)-SD2(LS) RPR	B.SC-(PS)-P1 - MAT-LMA
	B.SC-(LS)-P2-BT-KV	B.SC-(LS)-P1-BOT-KVD	B.SC-(LS)-ENG-GSA	B.SC-(LS)-TEL/SAN - RP/IA	B.SC-(LS) - SD2(LS) IA	B.SC-(LS) -MI- (IH) MA
	B.COM & BBA -ENG – P.S	B.COM &BBA- TEL/SAN -PR/ I A	B.COM &BBA-P2(BO) BM	B.COM& BBA- P1(F.COM) MA	B.Com& BBA - LIBRARY	B.COM & BBA - GAMES
	BCA - ENG - GSA	BCA TEL/SAN -PR / I A	BCA - LIBRARY	BCA - P2(BO) BU	BCA - P1(F.COM) -JPR	BCA - GAMES
WED	B.SC-(PS)-P1-MB- BR	B.SC-(PS)-P1-CHE- GA	B.SC-(PS) -ENG-PS	B.SC-(PS) TEL/SAN - RP/IA	B.SC-(PS)-SD1 (CS) PS	B.SC-(PS) - GAMES
	B.SC-(LS)P1 -PHY-NSH	B.SC-(LS)P1 -BOT- KVD	B.SC-(LS)-ENG-GSA	B.SC-(LS)-TEL/SAN - RP/IA	B.SC-(LS) - SD1 (CS) GSA	B.SC-(LS) -P2- MB- BR
	B.COM & BBA -ENG – P.S	B.COM & BBA-TEL/SAN- PR/ I A	B.COM & BBA-P2 – (BO) GS	B.COM &BBA -LIBRARY	B.COM &BBA- P1(F.COM) JPR	B.COM .BCA & BBA -M1 -IH/BIS - MA/KVD
	BCA - ENG - GSA	BCA -TEL/SAN- PR / I A	BCA - P1 - (F.COM)-GV	BCA -P2(BO) SKS	BCA - P1(F.COM) - MA	
THU	B.SC-(PS)-P2-PHY-NSH	B.SC-(PS)-P2 CHE -GA	B.SC-(PS) TEL/SAN - RP/IA	B.SC-(PS)-P1-CHE- GA	B.SC-(PS)-ENG- PS	B.SC-(PS &LS)-M1 (IH) MA
	B.SC-(LS)-P2-MB-BR	B.SC-(LS)-LIBRARY	B.SC-(LS)-TEL/SAN- RP/ IA	B.SC-(LS)-GAMES	B.SC-(LS)-ENG -GS	
	B.COM & BBA -ENG – P.S	B.COM & BBA-TEL/SAN- PR/ I A	B.COM &BBA -LIBRARY	B.COM .BCA & BBA -M1 -IH/BIS - MA/KVD	B.COM&BBA - SD2 (LS) MA	B.COM & BBA- P1(F.COM) JPR
	BCA - ENG - GSA	BCA -TEL/SAN- PR / I A	BCA -LIBRARY		BCA - SD2 (LS) - GS	BCA - GAMES
FRI	B.SC-(PS)P1-CS- PA	B.SC-(PS)-SD1- CS- PS	B.SC-(PS) TEL/SAN - RP/IA	B.SC-(PS)-P1 - PHY- NSH	B.SC-(PS)-P2 - CHE -GA	B.SC-(PS & LS)-MI(IH) MA
	B.SC-(LS)-P2-BT-KV	B.SC-(LS)-SD1-CS -GS	B.SC-(LS)-TEL/SAN- RP/IA	B.SC-(LS)-LIBRARY	B.SC-(LS)-P1 -BOT -KVD	
	B.COM,BBA-P1-F.COM -SKS	B.COM & BBA-TEL/SAN- PR/ I A	B.COM .BCA & BBA -M1 -IH/BIS - MA/DS	B.COM& BBA -P2(BO) GS	B.COM & BBA - GAMES	B.COM & BBA- SD1 (CS) PS
	BCA - P2- F.COM - BM	BCA -TEL/SAN- PR / I A		BCA - P2(BO) SKS	BCA - P1(F.COM) MA	BCA - SD1 (CS) GSA
SAT	B.SC-(PS)P2-CS-DVR	B.SC-(PS)-SD1- CS- PS	B.SC-(PS) P2-MAT- SMS	B.SC-(PS)-SD2- (LS) -RPR	B.SC-(PS) -P1- CS -PA	
	B.SC-(LS)-P1-CHE-GA	B.SC-(LS)-SD1-CS -GS	B.SC-(LS)-P2 - BT-KV	B.SC-(LS)-SD2- (LS) -IA	B.SC-(LS)-P2 - CHE - BJ	
	B.COM, BBA - P1-F.COM -SKS	B.COM & BBA- P2(BO)GS	B.COM& BBA -LIBRARY	B.COM&BBA -P1(F.COM) GV	B.COM & BBA - SD2 (LS) MA	
	BCA - P1-F.COM -GV	BCA - LIBRARY	BCA - P2(BO)BM	BCA - P2(BO) SKS	BCA SD2 (LS) GS	

JPR- Mrs.J.Prameela Rani
GS Mrs.G.Saroja
MA Mrs .M.Anjana Devi
SKS Mr.Sk.Subani -Commerce
KV Mrs.K.Vanaja
GA Mrs.G.Anitha Bhanu
KVD Mrs.K.Vidyadhari

BJ Mrs.B.Joyce
BR Mrs.B.Ranjitha
DVR Mrs.D.V.Ramanamma
GSA Miss.K.Grace ShanthiAnn
BM Miss.B.Manasa
GV Miss.G.Vani
PS Mrs.P.Sandhya

SMS Mr.S.M.SUBANI -MATHS
IA Mrs.I .Adi Lakshmi
PR Mrs.R.Phani Rajya Lakshmi
NSH Miss.N.Sri Harika
PA Miss.P.Anitha
LMA Mrs.L.Marv Anusha
BU Mrs.B.Usha Rani

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ST. ANN'S COLLEGE FOR WOMEN, GORANTLA, GUNTUR-34
CENTRAL TIMETABLE / SECOND YEAR- III - SEMESTER - 2023- 24
B. Sc, B.COM & BCA – AUGUST - NOVEMBER

DAY	1	2	3	4	5	6
MON	MSCs -P2 (STAT) - GV	MSCs - (TEL/SAN) RPR/IA	MSCs - P1 (MAT) - SMS	MSCs ⎤	MSCs – P1 (MAT) - SMS	MSCs – P1 (MAT) - SMS
	MPCs-P2 -(PHY) - NSH	MPCs- (TEL/SAN) RPR/IA	MPCs - P1 (MAT) - LMA	MPCs — LIBRARY	MPCs – COMP / PHY LAB	
	MB/BT- (TEL/SAN) RPR/IA	MB/BT- (TEL/SAN) RPR/IA	MB/BT- P1 (BT/MB) KV/BR	MB/BT- P3 (CHE) - GA/BJ	MB/BT - LAB – P1 KV/BR	
	B.COM(CA/GEN) -P2(BS)RSR/GS	B.COM(CA/GEN) -ENG -PS	B.COM(CA/GEN) P1ADA/C - SKS/JPR	B.COM(CA/GEN) - P3 (MAR/C+) RSR/ BM	B.COM(CA/GEN) - LS2 -PERD - PS	B.COM(CA/GEN) – GAMES
	BCA - P1 - (ACC)- JPR	BCA - ENG - GSA	BCA --------- P2 --------- JAVA LAB ---- MU		BCA – LS2 -PERD - GSA	BCA — GAMES
TUE	MSCs - (TEL/SAN) RPR/IA	MSCs-P2(STAT) - GV	MSCs – STAT / COMP LAB		MSCs - P3 (COMP) - BM	MSCs ⎤
	MPCs- (TEL/SAN) RPR/IA	MPCs- P2 (PHY) – NSH	MPCs – P1 (MAT) - LMA	MPCs - - P1 (MAT) - LMA	MPCs – P3 (COMP) - PA	MPCs (ENG) -PS/GSA
	MB/BT- P2 (BOT) KVD	MB/BT-P2(BOT) – KVD	MB/BT - LIBRARY	MB/BT- P1 (BT/MB) KV/BR	MB/BT- P3 (CHE) - GA/BJ	MB/BT ⎦
	B.COM(CA/GEN) -P2(BS)RSR/GS	B.COM(CA/GEN)-ENG-PS	B.COM(CA/GEN) - P1 ADA/C -	B.COM(CA/GEN) - P3 (MAR/C+) RSR/ BM	B.COM(CA/GEN) - LS2 -PERD - PS	B.COM(CA/GEN) – LIBRARY
	BCA - P1 - (ACC) - JPR	BCA - ENG - GSA	BCA - P2 - JAVA - BU	BCA - P3 -OS - DVR	BCA – LS2 -PERD - GSA	BCA – LIBRARY
WED	MSCs - P3(COMP) - PA	MSCs ⎤	MSCs ⎤	MSCs ⎤	MSCs -P1 - (MAT) - SMS	MSCs – P1 (MAT) - SMS
	MPCs- P3 (COMP) - BM	MPCs ⎬ LS1 (ENV.E)	MPCs ⎬ SD (EVN.A) BJ/GA	MPCs ⎬ LS2(PD) PS/GSA	MPCs - P1 (MAT) - LMA	MPCs P1 (MAT) - LMA
	MB/BT- (TEL/SAN) RPR/IA	MB/BT ⎦ KVD/DS	MB/BT- ⎦	MB/BT- ⎦	MB/BT- P1 (BT/MB) KV/BR	MB/BT- TEL/SAN -RPR/IA
	B.COM(CA/GEN) -P2(BS)RSR/GS	B.COM(CA/GEN) - ENG–PS	B.COM(CA/GEN) - P1 -SKS/JPR	B.COM(CA/GEN) - P3 (MAR/C+) RSR/ BM	B.COM(CA/GEN)- TEL/SAN - PRL/IA	B.COM(CA/GEN) – GAMES
	BCA - P1 - (ACC) - JPR	BCA - ENG - GSA	BCA- P3 - OS LAB --------DVR		BCA - TEL/SAN - PRL/IA	BCA - P2 - JAVA - BU
THU	MSCs- P3-(COMP) BM	MSCs ⎤	MSCs - P1 (MAT) - SMS	MSCs ⎤	MSCs	MSCs
	MPCs- P3 -(COMP) PA	MPCs ⎬ LS1 (ENV.E)	MPCs- P1 (MAT) - LMA	MPCs (ENG) -PS/GSA	MPCs - PHY/ COMP LAB	
	MB/BT-P3 -(CHE) GA/BJ	MB/BT- ⎦ KVD/DS	MB/BT-P1 (BT/MB) KV/BR	MB/BT- ⎦	MB/BT- BOT/CHE LAB	
	B.COM(CA/GEN) -P2(BS)RSR/GS	B.COM(CA/GEN) - ENG–PS	B.COM(CA/GEN) - P1 (ADA/C) - SKS/JPR	B.COM(CA/GEN) - P3 (MAR/C+) RSR/ BM	B.COM(CA/GEN)- TEL/SAN - PRL/IA	B.COM(CA/GEN) – GAMES
	BCA - P1 - (ACC) - JPR	BCA - ENG - GSA	BCA - P3 -OS - DVR	BCA - P2 - JAVA - BU	BCA - TEL/SAN - PRL/IA	BCA — LIBRARY
FRI	MSCs -P2 (STAT) GV	MSCs -P2 STAT- GV	MSCs	MSCs - P3 (COMP) - BM	MSCs	MSCs - TEL/SANS -RPR/IA
	MPCs-P2(PHY)-NSH	MPCs -P2- PHY-NSH	MPCs (ENG) -PS/GSA	MPCs-P3 - (COMP) - PA	MPCs LS2-(PD) PS/GSA	MPCs - TEL/SANS -RPR/IA
	MB/BT-P2 (BOT) KVD	MB/BT- LIBRARY	MB/BT-	MB/BT- P3 (CHE) - GA/BJ	MB/BT-	MB/BT- TEL/SANS -RPR/IA
	B.COM(CA/GEN) -P2(BS)RSR/GS	B.COM(CA/GEN) -SD -OB -SKS	B.COM(CA/GEN) - P1(ADA/C) - SKS/JPR	B.COM(CA/GEN) -LS1(ENV.EDU)-MA	B.COM(CA/GEN)- TEL/SAN - PRL/IA	B.COM(CA/GEN)– P1(ADA/C)JPR/SKS
	BCA - P1 - (ACC) - JPR	BCA - SD - OB – SKS	BCA - P2 - JAVA - BU	BCA - LS1-ENV.EDU -MA	BCA - TEL/SAN - PRL/IA	BCA - P3 -OS - DVR
SAT	MSCs-P2 (STAT) GV	MSCs – STAT / COMP LAB		MSCs	MSCs	
	MPCs-P2(PHY)-NSH	MPCs- LIBRARY	MPCs- PHY -NSH	MPCs (ENG) -PS/GSA	MPCs SD (EVN.A) DJ/GA	
	MB/BT-P2 (BOT) KVD	MB/BT- BOT / CHE LAB		MB/BT-	MB/BT-	
	B.COM(CA/GEN) -P2(BS)RSR/GS	B.COM(CA/GEN) -SD -OB -SKS	B.COM(CA/GEN) -P1(ADA/C)SKS/JPR	B.COM(CA/GEN) - LS1(ENV.EDU)-MA	B.COM(CA/GEN)- TEL/SAN - PRL/IA	
	BCA - P1 - (ACC) - JPR	BCA - SD - OB – SKS	BCA - P3(OS) -DVR	BCA - LS1-ENV.EDU – MA	BCA - TEL/SAN - PRL/IA	

JPR DR.J.PRATAPA REDDY
GVL MRS.G.VIJAYA LAKSHMI
DVR MRS.D.VENKATA RAMANAMMA
BM MISS.B.MANASA
PA MISS.P.ANITHA
NSH MISS.N.SRI HARIKA
IA MRS.I.ADI LAKSHMI
RPR MRS,R.PHANI RAJYA LAKSHMI

RSR MRS.R.SHARON ROSE
JPR MRS.J.PRAMEELARANI
GS MRS.G.SAROJA
MA MRS.M.ANJANA DEVI
SKS SHAIK.SUBANI

BJ MRS.B.JOYCE
KV MRS.K.VANAJA
GA MRS.G.ANITHA BHANU
KVD MRS.K.VIDYADHARI
DS MR.D.SIMON
BR MRS.B.RANJITHA

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ST. ANN'S COLLEGE FOR WOMEN, GORANTLA, GUNTUR-34
CENTRAL TIMETABLE/ FINALYEAR/ B.SC - V SEMESTER- AUGUST – NOVEMBER /2023-24

DAY	1	2	3	4	5	6
MON	MSCS - P7- STAT -JPR	MSCS/MPCS -COMP -PA/BM	MSCS -P6 / STAT - GV	MSCS- LIBRARY	MSCS/MPCS - COMP-DSR/GV	MSCS - P6-STAT-GV
	MPCS&MPC - PHY-CHR	MPC- LIBRARY	MPCS- PHY/COMP - LAB-PA/CHR		MPC ⎤	MPCS -GAMES
	MB/BT-BOT-DS	BT- BOT - DS	BBC/MPC- ILM	MPC- LIBRARY	MB/BT ⎦- CHE - GAB	MPC/MB/BT -CHE/BJ
		MB -BOT -KVD	MBC -CHE- LAB -BJ			
			BBC- P3 - BOT-KVD		MSCS- P7 -STAT-/COMP -LAB -JPR/DSR	
TUE	MSCS/MPCS -COMP -BM/PA	MSCS - P7- STAT -JPR	MSCS-P6-MAT -SMS	MSCS-MAT -SMS	MPCS/MPC-PHY- CHR	MPCS/MPC-MAT-SMS
	MPC/MB/BT -CHE-GAB	MPCS&MPC - PHY -CHR	MPCS- PHY/COMP - LAB/NSH/GV		MB/BT-LAB/ KV/BR	
		BT- BOT - DS	MPC- LIBRARY	MPC- GAMES		
		MB- LIBRARY	MBC /BBC-BOT/CHE - LAB/BJ/KVD			
WED	MPCS&MPC - MAT-LMA	MSCS- P7 - STAT-JPR	MSCS -P6 / STAT /COMP - LAB -/GVL/DSR		MPSC/MSCS-COMP -DSR/GV	MPCS/MSCS-COMP- BM/PA
	MSCS- MAT-SMS	MPCS- PHY-CHR	MPCS- LIBRARY	MPCS- GAMES	MBC/BBC-CHE/BJ	MPC-CHE- GAB
	MB/BT-BOT-DS	MPC/MB/BT - ILM	MPC- PHY -LAB -CHR		MPC -ILM	MB/BT-KV/BR
			MB/BT -KV/BR	MB/BT -BOT/CHE-LAB - BJ/KVD		MB/BT -KV/BR
THU	MPCS/MPC-MATHS-LMA	MPCS/MPC-MATHS-LMA	MSCS- LIBRARY	MSCS - P6 -GV	MPSC/MSCS/ MPC-GAMES	MPCS/ MPC-MATHS-LMA
	MSCS- MAT-LMA	MSCS- MAT-LMA	MPCS- PHY/COMP - LAB/CHR/PA		MB.BT -CHE-BJ	MSCS- MAT-SMS
	MB/BT-BOT-DS	MB/BT-KV/BR	MPC- CHE - LAB/GAB			MB.BT -KV/BR
			MB.BT - LAB /KV/BR			
FRI	MSCS/MPCS -COMP -	MPCS /MPC-MATHS-SMS	MSCS- MAT/ LMA	MSCS- P6 - STAT -GV	MSCS -STAT/COMP -LAB -GVL/BM	
	MPC/MB/BT -CHE /GAP	MSCS- MATHS-LMA	MPCS -PHY/COMP-LAB - CHR/GV		MPCS /MPC -PHY(NSH)	MPCS /MPC -MAT-LMA
		MB/BT-BOT-DS	MPC -CHE - LAB -BJ		MB/BT- CHE/BOT - LAB -KV/GAB	
			MB/BT-BOT-KVD	MB.BT -KV/BR		
SAT	MSCS - P7- STAT -JPR	MSCS - MAT-LMA	MSCS - MAT-SMS	MSCS- STAT/COMP-LAB JPR/BM		
	MPCS&MPC -PHY -CHR	MPCS- LIBRARY	MPCS- GAMES	MPCS- PHY - STU. HOUR/CHR	MPCS /MPC -MAT	
	MB/BT - KV/BR	MPC-PHY -LAB CHR		MB/BT/MPC-CHE/BJ	MB/BT -BOT- KVD	
		MB/BT -KV/BR	MB/BT- BOT-KVD			

JPR Dr.J.Pratapa Reddy
GVL Mrs.G.Vijaya Lakshmi
CHR Mr.Ch.Rama Rao
NSH Miss. N.Sri Harika
DSR Mrs.D.Swarna Charani Rai

SMS Mr.S.M.Subhani
GV Miss.G.Vani
BM Miss.B.Manasa
PA Miss.P.Anitha
KVD Mrs.K.Vidyadhari
BR Mrs.B.Raniitha

BJ Mrs.B.Joyce
KV Mrs.K.Vanaja
GAB Mrs.G.Anitha Bhanu
DS Mrs.D.Simon
LMA Mrs.L.Mary Anusha

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CENTRAL TIMETABLE - FIRST YEAR/ II SEMESTER – B.SC, B.COM, BCA& BBA HONOURS –Academic Year 2023 – 24
January 2024 – May 2024

DAY	I	II	III	IV	V	VI
MON	Comp-Tel/San Bio/Mi/Bio- Tel/San Che/Phys/M/S-Tel/San BCA-DM	Comp- A.I-D.S/MAJOR C Bio/Mi/Bio-Major-I Che/Phys/M/S-Major-I BCA-DM	Comp-MAJOR DL Bio/Mi/Bio- Major-I Che/Phys/M/S- Major-I BCA-ENG	Comp-SD Bio/Mi/Bio-SD Che/Phys/M/S-SD BCA-OAT	Comp-Eng Bio/Mi/Bio-Eng Che/Phys/M/S-Eng BCA-TEL/SAN	Comp-Minor Bio/Mi/Bio-Minor(Che) Che/Phys/M/S-Maths BCA-GAMES
TUE	Comp-A.I-D.S/MAJOR C Bio/Mi/Bio-Eng Che/Phys/M/S-Eng BCA-DM	Comp-Major Bio/Mi/Bio-Major Che/Phys/M/S-Major BCA-C	Comp-Minor Bio/Mi/Bio-Major Lab II Che/Phys/M/S-Minor BCA-ENG	Comp-Comp Bio/Mi/Bio- Major Lab II Che/Phys/M/S-Major BCA-SD-I	Comp-Major Bio/Mi/Bio-Minor Lab Che/Phys/M/S-Maths BCA-C	Comp- MINOR Bio/Mi/Bio-Minor Lab Che/Phys/M/S-Maths BCA-OAT
WED	Comp-Tel/San Bio/Mi/Bio- Tel/San Che/Phys/M/S- Tel/San BCA-OAT LAB	Comp-A.I-DS LAB/ DL Bio/Mi/Bio-Major Che/Phys/M/S-Major BCA-OAT LAB	Comp- A.I-DS LAB/C LAB Bio/Mi/Bio-Major Lab I Che/Phys/M/S-Major BCA-ENG	Comp-C LAB Bio/Mi/Bio-Major Lab I Che/Phys/M/S-Major BCA-SD-I	Comp-MINOR Bio/Mi/Bio-Minor Che/Phys/M/S-Minor BCA-LIB	Comp-Eng Bio/Mi/Bio-Eng Che/Phys/M/S-Eng BCA-GAMES
THU	Comp-Eng Bio/Mi/Bio-Eng Che/Phys/M/S-Eng BCA-C LAB	Comp-Major Bio/Mi/Bio-Major Che/Phys/M/S-Major BCA-C LAB	Comp-SD Bio/Mi/Bio-SD Che/Phys/M/S-SD BCA-ENG	Comp-MINOR Bio/Mi/Bio-Minor Che/Phys/M/S-Minor BCA-C	Comp-Minor Lab Bio/Mi/Bio- Minor Lab Che/Phys/M/S- Minor Lab BCA-TEL/SAN	Comp-ILM Bio/Mi/Bio-Games Che/Phys/M/S-Games BCA-LIB
FRI	Comp-A.I-D.S Bio/Mi/Bio-Tel/San Che/Phys/M/S-Tel/San BCA-OAT	Comp-Minor Bio/Mi/Bio-Minor Che/Phys/M/S-Minor BCA-LIB	Comp-Major Bio/Mi/Bio-Major Che/Phys/M/S-Major BCA-SD-II	Comp-SD Bio/Mi/Bio-SD Che/Phys/M/S-SD BCA-TEL/SAN	Comp-Eng Bio/Mi/Bio-Eng Che/Phys/M/S-Eng BCA-DM	Comp-Games Bio/Mi/Bio-Games Che/Phys/M/S-ILM BCA-GAMES
SAT	Comp-DL Bio/Mi/Bio-Major II Che/Phys/M/S-Major II BCA-DM	Comp-SD Bio/Mi/Bio-SD Che/Phys/M/S-SD BCA-TEL/SAN	Comp-C Bio/Mi/Bio-Major II Che/Phys/M/S-Major II BCA-SD-II	Comp-Tel/San Bio/Mi/Bio-Tel/San Che/Phys/M/S-Tel/San BCA-ENG	Comp-Lib Bio/Mi/Bio-ILM Che/Phys/M/S-Che Major/ILM BCA-LIB	----

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CENTRAL TIMETABLE - SECOND YEAR/ IV SEMESTER – B.SC, B.COM, BCA– Academic Year 2023 – 24
January 2024 - May 2024

DAY	I	II	III	IV	V	VI
MON	MSCs-Math MPCs/MPC-Math MB/BT-Bot B.COM-Income Tax BCA-DOOA	MSCs-Stat MPCs/MPC-Phy MB/BT—Bot Lab B.COM-CA BCA-SE	MSCs-Stat Lab MPCs/MPC-ILM MB/BT-Chem B.COM-CMA BCA-WEB LAB	MSCs-Stat Lab MPCs/MPC-Phy MB/BT-MB/BT B.COM-GST/DBMS BCA-WEB LAB	MSCs-Math MPCs/MPC-Phy/Com Lab MB/BT-MB/BT B.COM-B.LAW BCA-R LAB	MSCs-Stat MPCs/MPC– MB/BT-Lab B.COM-AUD/JAVA BCA-R LAB
TUE	MSCs-Maths MPCs/MPC-Maths MB/BT-Bot B.COM- Income Tax BCA-CL	MSCs-Stat MPCs/MPC-Phy MB/BT-MB/BT B.COM-CA BCA-SE	MSCs-Comp MPCs/MPC-Comp MB/BT-Chem B.COM-CMA BCA-GAMES	MSCs-Maths MPCs/MPC-Maths MB/BT-Che B.COM-AUD/DBMS BCA-R	MSCs-Com MPCs/MPC-Com MB/BT-MB/BT Lab B.COM- B.LAW BCA-DMT	MSCs-Stat MPCs/MPC-Games MB/BT-MB/BT Lab B.COM-ILM BCA-DMT
WED	MSCs-Comp MPCs/MPC-Comp MB/BT-Bot B.COM- Income Tax BCA-WEB	MSCs-Maths MPCs/MPC-Maths MB/BT-MB/BT B.COM-CA BCA-CL	MSCs-Stat MPCs/MPC-Phy MB/BT-Che B.COM-CMA BCA-DOOA	MSCs-Comp MPCs/MPC-Comp MB/BT-Bot B.COM-AUD/DBMS BCA-R	MSCs-Stat MPCs/MPC-Phy/Comp MB/BT-MB/BT B.COM- B.LAW BCA-DOOA LAB	MSCs-Maths MPCs/MPC– MB/BT-Chem B.COM-GAMES BCA-DOOA LAB
THU	MSCs-Stat MPCs/MPC-Phy MB/BT-MB/BT B.COM-Income Tax BCA-SE LAB	MSCs-Comp MPCs/MPC-Comp MB/BT-Chem B.COM-CA BCA-SE LAB	MSCs-Maths MPCs/MPC-Maths MB/BT-MB-Bot/Bt-Chem Labs B.COM-CMA BCA-DMT LAB	MSCs-Maths MPCs/MPC-Maths MB/BT-MB-Bot/Bt-Chem Labs B.COM-GST/DBMS BCA-DMT LAB	MSCs-Comp Lab MPCs/MPC-Comp/Phy lab MB/BT-Chem B.COM- B.LAW BCA-CL	MSCs- Comp Lab MPCs/MPC- Comp/Phy lab MB/BT-MB/BT B.COM-GAMES BCA-R
FRI	MSCs-Maths MPCs/MPC-Maths MB/BT-Chem B.COM- Income Tax BCA-SE	MSCs-Comp MPCs/MPC-Comp MB/BT-Bot B.COM-CA BCA-WEB	MSCs-Stat MPCs/MPC-Phy MB/BT-MB-Chem Lab/Bt-Games B.COM-CMA BCA-CYBER LAB	MSCs-Maths MPCs/MPC-Maths MB/BT-MB-Chem Lab/Bt-Bot B.COM-GST/JAVA BCA-CYBER LAB	MSCs-Stat Lab MPCs/MPC-Comp/Phy Lab MB/BT-MB-Chem/Bt-Bot labs B.COM- B.LAW BCA-DMT	MSCs- Stat Lab MPCs/MPC-Comp/Phy Lab MB/BT- MB-Chem/Bt-Bot labs B.COM-ILM BCA-DOOA
SAT	MSCs-Stat MPCs/MPC-Phy MB/BT-Bot B.COM-CMA BCA-CL	MSCs-Maths MPCs/MPC-Maths MB/BT-BT-Chem/MB-Bot labs B.COM-CA BCA-DOOA	MSCs-ILM MPCs/MPC-Library MB/BT- BT-Chem/MB-Bot labs B.COM-LIB BCA-SE	MSCs-Comp Lab MPCs/MPC-Phy MB/BT-MB/BT B.COM-GST/JAVA BCA-GAMES	MSCs-Comp Lab MPCs/MPC-Maths MB/BT-Bot B.COM-AUD/JAVA BCA-WEB	----

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

ST. ANN'S COLLEGE FOR WOMEN, GORANTLA, GUNTUR-34

CENTRAL TIMETABLE - FINAL YEAR/ VI SEMESTER – B.COM, BCA – Academic Year 2023– 24
January 2024 – May 2024

DAY	I	II	III	IV	V	VI
MON	B.COM-CCT BCA-DI	B.COM-DM/CS BCA-MAD	B.COM-LIB BCA-PC&NETWORK LAB	B.COM-GIC BCA- PC&NETWORK LAB	B.COM-ILM BCA-IOT	B.COM-Games BCA- PC&NETWORK
TUE	B.COM- CCT BCA-MAD LAB	B.COM-DM/MAD BCA-MAD LAB	B.COM-MA BCA-ML LAB	B.COM- GIC BCA-ML LAB	B.COM-Lib BCA-ML	B.COM-SM/CS BCA-CYBER SECURITY
WED	B.COM- CCT BCA-IOT	B.COM-DM/CS BCA-CYBER SECURITY	B.COM-MA BCA-ML	B.COM- GIC BCA- PC&NETWORK	B.COM-Games BCA-DI	B.COM-LIC BCA-IOT
THU	B.COM- CCT BCA- PC&NETWORK	B.COM-DM/CS BCA-CYBER SECURITY	B.COM-MA BCA-IOT LAB	B.COM- GIC BCA-IOT LAB	B.COM-Lib BCA-DI	B.COM-LIC BCA- PC&NETWORK
FRI	B.COM- CCT BCA-CYBER SECURITY LAB	B.COM-Comp/Lib BCA-CYBER SECURITY LAB	B.COM-MA BCA-ML	B.COM-ILM BCA-IOT	B.COM-SM/MAD BCA-MAD	B.COM-LIC BCA-DI
SAT	B.COM-MAD/Lib BCA-MAD	B.COM- Comp/Lib BCA-CYBER SECURITY	B.COM-MA BCA-DI LAB	B.COM-LIC BCA-DI LAB	B.COM-SM/MAD BCA-MAD	

Final year BSC – LONG TERM INSTERNSHIP

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Criterion –I
1.1.1 TEACHING LESSON PLAN
2023 - 2024

St. Ann's College for Women

GORANTLA - GUNTUR

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LESSON PLAN

2023 - 2024

Name of the Lecturer....D.V.Ramana........

Department....Computer Science........

I B.Sc / I Sem

LESSON PLAN

Name of theLecturer: D.V.Ramana   Name of the Department Computer Science

Class I.B.Sc (Honour)   Subject: Advances in Mathematical, physical & chemical Sciences.

Name of the Topic : Introduction to Computers

Hours required : 1hr.

Learning Objectives :

- Def. of Computer, & types.

Previous knowledge to be reminded :

- learn the terminology of computer.

Topic Synopsis :

* A computer is an electronic device, operating under the control of instruction stored in its own memory that can accept data, process the data according to specified rules, produce information & store the information for future use. * Any kind of computers consist of H/w & s/w. The 5. Major components of computer;

① Mother board

② central processing unit (CPU)

③ Graphical processing unit (GPU)

④ Random Access Memory (RAM)

⑤ storage Device.

Examplos / Illustrations —

Additional Inputs

Notes

Teaching Aids used

Black board.

References cited

*Referenced by Thomas & Finny, Pearson Publication.

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity —

D.V. Ramara

Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V.Ramana   Name of the Department Computer Scienc

Class ...... I B.Sc (Honour)   Subject : Advance in Mathematical,
                                              Physical & chemical
                                              Science

Name of the Topic   : Generation of computers.
                       Characterstic & limitation.

Hours required   : 1hr

Learning Objectives :

     - Learn the deafinition of computers
     - character studer.
     - Generation.

Previous knowledge to be reminded :

     - Learn the debfinition of computers.

Topic Synopsis :
Generalia — Generations :-   Evolving H/w
                    Timeline

First   — 1940-1950s. —   vacuum tube band
Second   — 1950's -1960's — Transistor band
Third   — 1960's -1970's — Integrated circuit band
Fourth   — 1970's -Present — Microprocessor band.
    * characterstics of computer system :-

     ① Speed
     ② Diligence
     ③ Reliability
     ④ Automation
     ⑤ Versatality
     ⑥ Memory
     ⑦ Accuracy.

Examples / Illustrations

Additional Inputs

— Notes.

Teaching Aids used

— Black board.

References cited

— Referenced by Thomas

Student Activity planned after teaching —

Activity planned outside the Class Room, if any

Any other activity —

D.V.Ramana
Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V.Ramana .... Name of the Department Computer Science

Class I B.Sc (Honour) .... Subject Advanced Maltimeli , physics, Chemical Scie..

Name of the Topic : Introduction to Number System

Hours required : 1 hw.

Learning Objectives :

- Introduction to Number System.
- Convert Binary to octal
- octal to decimal etc.

Previous knowledge to be reminded :

- Learn the deafinition of Number system.

Topic Synopsis :- * A number is an Arithemetic value used for representing the quanlity & used in making the calculation. They are;

① Decimal Number system
② binary   "   "
③ octal   "   "
④ hexa decimal   Number.

Ex:- $(101101)_2$ in decimal is :

$$\Rightarrow 1 \times 2^5 + 0 \times 2^4 + 1 \times 2^3 + 1 \times 2^2 + 0 \times 2^1 + 1 \times 2^0$$

$$\Rightarrow 1 \times 32 + 0 \times 16 + 1 \times 8 + 1 \times 4 + 0 \times 2 + 1 \times 1$$

$$\Rightarrow 32 + 8 + 4 + 1 = (45)_{10}.$$

Examples / Illustrations

| 1 | 1 | 0 | 1 | 1 | 0 | 1 | 1 | 1 |

↑ (bit)

1 byte = 8 bits .
1 kilobyte = 1024 bytes .
1 Megabyte = 1024 Kilobyte
1 gegabyte = 1024 Megabyte
1 terabyte = 1024 gigabyte

Additional Inputs

- Notes .

Teaching Aids used

- Black board.

References cited

- Referenced by Thomas .

Student Activity planned after teaching

- Giving exercise problems on Number system.

Activity planned outside the Class Room, if any

Any other activity

Ramana. D.V.
Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V. Ramana   Name of the Department: Computer Science

Class: I B.SC (Honour)   Subject: Advanced Mathu, phy.81.a & Chemical Sterce

Name of the Topic : Introduction to Hexadecimal

Hours required : 1hr.

Learning Objectives :

- Introduction to Hexadecimal.

Previous knowledge to be reminded :

- Learn the Number system Introduction.

Topic Synopsis :

* The hexadecimal Number system is a type of Number system, that has a base value equal to 16. Represented by only 16 symbols. These symbols (or) values are ;

0, 1, 2, 3, 4, 5, 6, 7, 8, 9, A, B, C, D, E & F.

Ex: To convert : 765.245_{10} to the hexadecimal

Integer part	Fractional Part

Integer part

16	765
16	47 .13
16	2 .15
	0 . 2

Fractional Part

0.245
× 16
3.920
× 16
14.720
× 16
11.520

Examples / Illustrations

$$(765.245)_{10} = (2FD.3EB)_{16}$$

Additional Inputs

- Notes.

Teaching Aids used

- Black board

References cited

- Referenced by Thomas.

Student Activity planned after teaching

- Giving problems on Hexa decimal system.

Activity planned outside the Class Room, if any —

Any other activity

Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V.Ramana .... Name of the Department Computer Science

Class ... I O.SC (Honour) .... Subject : Advanced Material, physical & Chemical Science.

Name of the Topic : Introduction to Signals.

Hours required : 1 hr.

Learning Objectives :

Introduction to Analog, Digital & Modem.

Previous knowledge to be reminded :

— Lear the deafinition of Signals.

Topic Synopsis :

* Any physical quantity that carrying some information can be called a signal.

— There are two types of signal;

① Analog.
② Digital.

— Analog signals are continous variations of current & voltage where as digital signals are those that have discrete stepwise value (0 -low, 1-high)

Examples / Illustrations

Ex:- Digital signal are commonly referred to as square wave (or) clock signals.

- An analog signal can be any time varying signal.

Additional Inputs

- Notes.

Teaching Aids used

- Black board.

References cited

- Referenced by Thomas.

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity —

D.V.Reddy

Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V. Ramana   Name of the Department Computer Science

Class I.B.SC (Honour)   Subject: Advanced Materials, Physics and Chemical & Electro

Name of the Topic   : Introduction to Multiplexing.

Hours required   : 1 hr

Learning Objectives :

  - Introduction of Multiplexing.

Previous knowledge to be reminded :

  - Learn the Signals.

Topic Synopsis : * Multiplexing is the process of transmission of information from more than one Source into a single signal over a shared medium.

*Multiplexing is a method used by network to consolidate multiple signals - digital (or) analog - into a single composite signal that is transported over a common medium, such as a fiber optic cable (or) radio wave.

* The basic function of multiplexer; combining multiple inputs into a single data stream.

Examples / Illustrations

Additional Inputs

— Noty.

Teaching Aids used

— Black board.

References cited

— Referenced by Thomas.

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

Signature of the Lecturer

16/12/2023

LESSON PLAN

Name of theLecturer: D.V. Ramana   Name of the Department: Computer Science

Class I.B.SC (Honour) I sem.   Subject Advanced mathes physical & chemical sci

Name of the Topic   : Introduction to Transmission Media.

Hours required   : 1u

Learning Objectives :

       — Introduction to Transmission Media.

Previous knowledge to be reminded :

       — Lear the deafinition of N/w

Topic Synopsis :

       — Transmission media acts a physical interface for communication in N/w.

       — There are two types of Transmission media :

     ① Guided

     ② un Guided.

       — Guided transmission media are cables like twisted pair cables, coaxial cables & fiber optic cables.

       — Transmission media in computer N/w plays a crucial role in performance & reliabilitly.

       — The choice of transmission media depende

Examples / Illustrations on various factors such as data transfer speed, distance, reliability, cost & security.

Additional Inputs

— Notes.

Teaching Aids used

— black board.

References cited

— Referenced by Thomas.

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

Signature of the Lecturer

LESSON PLAN

Name of theLecturer:..D.V.Ramana........... Name of the Department :..Computer science

Class ....I.B.SC................................ Subject :..Advanced Matter physicals

Name of the Topic : Introduction to Networking devices.

Hours required : 1 hr

Learning Objectives :

            – Networking devices
                ① Repeater.
                ② hub.

Previous knowledge to be reminded :

            – Lear the deafintion of Network.

Topic Synopsis : Repeater :– A Repeater operates at the physical layer of the * osI Model.

      – A Repeater connects two segments of a network cable.

      – Some times it regenerates the signals to proper amplitudes & sends them to other segmet.

      – If the signal becomes weak, it can copy the signal bit by bit & regenerate it at the original strength.

      – It is a 2-port device.

    * HUB :– A hub is a device for connecting multiple Ethernet devices & making them act as a single N/w segment. It has multiple inputs & output ports in which a signal introduced at the input of any port appears at the o/p of every port expect the original incoming port. A hub can be used with both digital & analog data.

Examples / Illustrations

Additional Inputs

    – Notes.

Teaching Aids used

    – Black board.

References cited

    – Referenced by Thomas.

Student Activity planned after teaching

Activity planned outside the Class Room, if any —

Any other activity

Ramana
Signature of the Lecturer

LESSON PLAN

Name of the Lecturer: D.V.Ramana   Name of the Department: Computer science

Class: I B. 8c (Honour)   Subject: Advanced in Mathematical, Physical & chemical Science.

Name of the Topic : Networking Devices.

Hours required : (hr).

Learning Objectives :

— Networking Devices
  1. bridge
  2. switch.
  3. router & Gateway.

Previous knowledge to be reminded :

— Learn the deafinition of Networking Devices.

Topic Synopsis :

*Bridge :- A bridge operates at the data link layer of the OSI Model. It can read only the outmost h/w address of the packet but can't read the Ip address. It reads the outmost section of the data packet to tell where the Msg is going. It reduces the traffic on other N/w segments.

*Switch :- Switches may operate at one (or) more layers of the OSI Model. They may operate in the data link layer & N/w Layer; a device that operates simultaneously at more than one of these layers is known as a multilayer switch.

*Router :- A router is a device like a switch that routes data packets based on their Ip address. A routers may also be used to connect two (or) more logical groups of computer devices known as subnets, each with a different subnetwork address.

— A gateway is router (or) proxy server that routes b/w N/w. A gateway belong to same subnet to which the PC belongs.

Examples / Illustrations Ex:-
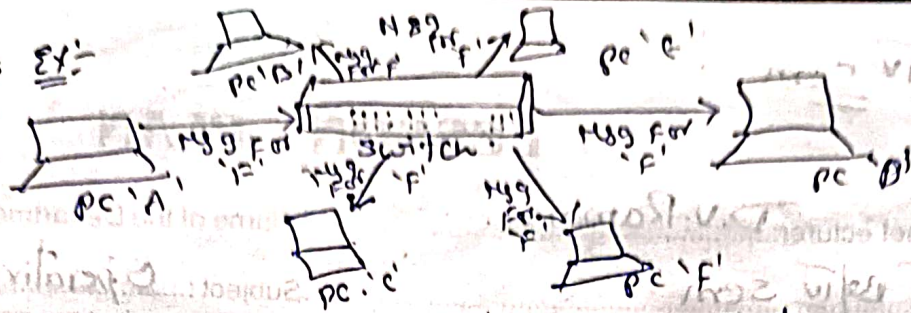
Multi Network switch

Additional Inputs

— Notes.

Teaching Aids used

— Black board

References cited

— Referenced by Thomas & Finny, pearson Publications

Student Activity planned after teaching

— Giving Assignment on Number System.

Activity planned outside the Class Room, if any —

Any other activity —

D.V. Ramana
Signature of the Lecturer

LESSON PLAN

Name of the Lecturer: D.V.Ramana .... Name of the Department : Computer science

Class ...... II Bsc/IV sem .... Subject : Operating System

---

Name of the Topic : what is operating system, functions,

Hours required : 1hr   & Resources,

Learning Objectives :

      *Deafinition of operating system
      *functions.

Previous knowledge to be reminded :

      * Deafinition of computer

Topic Synopsis : * An operating system is a collection of programs & utilities, It acts as the interface between user & computer.

      *operating system functions :-

1, program creation.

2, program execution

3, Input / output operations,

4, Error Detection.

5, Resource allocation.

6, Accounting

7, protection.

* Major Achievements :-   4, Resource management
    1, process.   5, system structure
    2, Memory Management.
    3, Information protection &
             Security
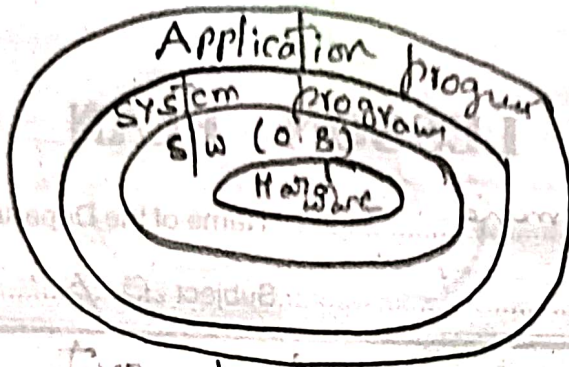
Examples / Illustrations

A concentric-oval diagram labeled: Application program / System program / s/w (O B) / Harware

Additional Inputs

Black board · Notes ·

Teaching Aids used

- Black board.

References cited

- Referenced by Balaonthe Prasad

Student Activity planned after teaching

(mid 1960s — & last 1960s)

(mid 1960s - late 1970)

Activity planned outside the Class Room, if any

(19 70s — early)

Any other activity

—

LESSON PLAN

Name of theLecturer: D. V. Ramana   Name of the Department Coputer Science

Class: II B.SC / IV Sem   Subject: O.S.

Name of the Topic : Types of Operating System.

Hours required : 14.

Learning Objectives :

      * Types of operating system.

Previous knowledge to be reminded :

     * Deafinition of Operating system

Topic Synopsis : * The Operating system have evolued over time Ranging from Single user, Multi user, Multi tasking & Multi processor.

Types:- 1, Job Batch system (mid 1950s - mid 1960s)

2, Spooling batch system (mid 1960s - late 1970)

3, Multi programing operating system (1960s - present)

4, Time sharing operating system (1970s - present)

5, Real - Time, Multiprocessor & Distributed Operating System.

```
┌─────────┐  ┌────────┐        ┌────────┐
│Program 1│  │ prog 2 │        │ prog 1 │
└─────────┘  └────────┘        └────────┘
      \  Share  /                 /      \
       ┌────────┐          ┌──────┐   ┌──────┐
       │  CPU   │          │ cpu 1│   │ cpu 2│
       └────────┘          └──────┘   └──────┘
```
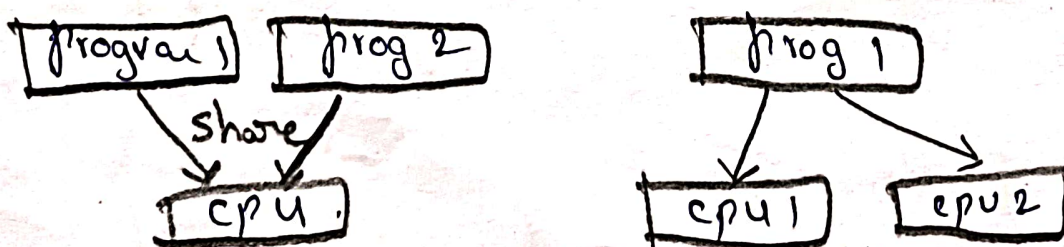
Symmetric & Asymmetric Multiprocessing

Examples / Illustrations

user 1, user 2, user 3, user 4, user 5, CPU
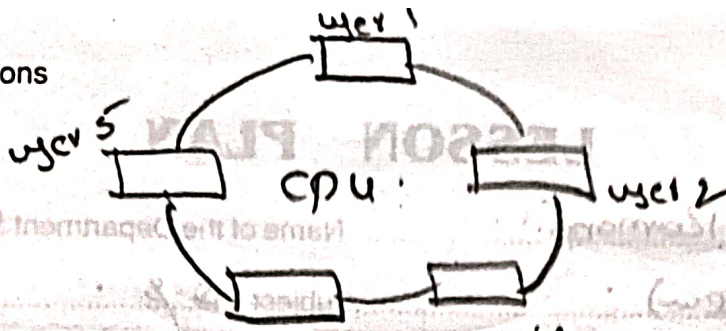
Additional Inputs

cpu also Hing time/slice to 5 different users

— Notes —

Teaching Aids used

— Black board.

References cited

— Referenced by Bala krishna prasad

Student Activity planned after teaching

Activity planned outside the Class Room, if any

—

Any other activity

—

D.V.Ramana
Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D. V. Ramana   Name of the Department Computer science

Class II BSC (IV sem).   Subject : O.S.

Name of the Topic : system call, & its types.

Hours required : 14.

Learning Objectives :

* Types of system calls.

Previous knowledge to be reminded :

* Types of O.S.

Topic Synopsis : * The wide variety of storage system in a computer system can be organized in a hierarchy according to speed & cost.

* System call provide the interface b/w a process & the O.S.

* Types of system call :-

1. process control.
2. File Mgt
3. Device "
4. Information Maintance
5. Communication.

Examples / Illustrations ─

Additional Inputs

※ Notes

Teaching Aids used

※ Black board.

References cited

※ Referenced by Bala lersshna fwasad

Student Activity planned after teaching

※ conduct slip test on types of os

Activity planned outside the Class Room, if any ─

Any other activity ─

D.V. Ramana
Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V.Ramana   Name of the Department: Coruputer Scie

Class II B8c | IV sem   Subject: O.S.

Name of the Topic : Threads, Thread issues.

Hours required : 1hr

Learning Objectives :

*Types of Thread.

Previous knowledge to be reminded :

* Deofinition of Thread.

Topic Synopsis : * A process is divided in to number * of l
weight process, Each light weight process is said t
a thread.

* Types of Threade:-

Threads

one
Process one
Thread

one
Process
multiple
Threads

Multiple proce
one thread per
Process

multiple procee
multiple Thre
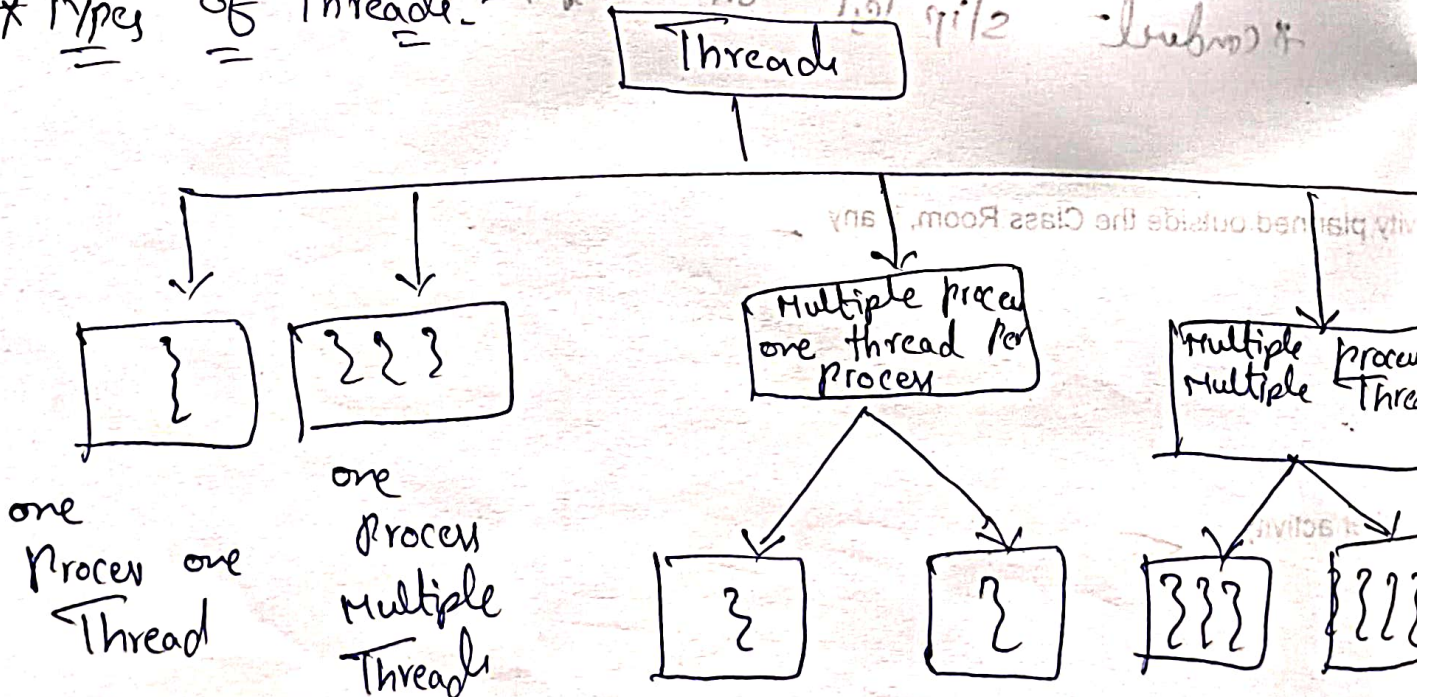
1, one process one Thread.

2, one process, multiple Threads.

3, Multiple process, one thread per process.

4, Multiple process, Multiple threads per process.

Examples / Illustrations
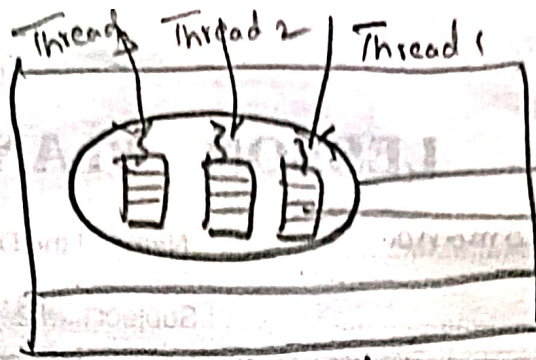
Thread 1   Thread 2   Thread 1

→ Process
→ Thread
stack

kernal Threads   Ex:- word processor

Additional Inputs

— Note.

Teaching Aids used

— Black board

References cited

— Referenced by Bala krishna prasad

Student Activity planned after teaching

— Slip Test of system calls.

Activity planned outside the Class Room, if any —

Any other activity

D.V.Ramana
Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V.Ramana   Name of the Department: Computer science

Class: III B&C / IV sem   Subject: O.S.

Name of the Topic   : Process scheduling Algorithm.

Hours required   : 1hr.

Learning Objectives   :

* process scheduling.
* PCB.

Previous knowledge to be reminded :

* Deafinition of program & procen.

Topic Synopsis : * A procen is program at the time of execution. A procen is more than one program code, it includes the program counter, the procen stack, & the content of procen register etc.

* Each procen is represented in the O.S by the own procen control block (PCB). A pcb is a data block, it consists the all the information of a specific procen.

*cpu scheduling Algorithm:-

1, First-come, First-served scheduling (FCFS)

2, Shortest Job first scheduling (SJF)

3, Shortest Remaining Time first (SRTF)

4, Round Robin scheduling Algorithm (RR)

5, priority scheduling

6, Highest Responye Ratio Next (HRRN)

Examples / Illustrations

Highest priority

FCFS → | System process | →

STF | Fore ground proc | →

RR → | Back ground proc | →

lowest priority → | Student process | →

Additional Inputs SRT

Multilevel queue scheduling

— Notes.

Teaching Aids used

— Black board.

References cited

— Referred by.

Student Activity planned after teaching

Activity planned outside the Class Room, if any —

Any other activity —

D. V. Ramana.

Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V.Ramana   Name of the Department : Computer science

Class II B8C / IV Sem.   Subject : O:S.

Name of the Topic : Dead lock, Dead lock charaeterization

Hours required : 2hr.

Learning Objectives :

     * Deofinition of Dead lock.
     * ~~Types of~~ Dead lock Avoidance Algo.'s.

Previous knowledge to be reminded :

     * Deofinition of Procex & PCB.

Topic Synopsis : * "A process request" the resources, the resour are not available at that time, so the procex ci into the waiting state. The requesting resource held by another waiting process, both are in waitin stale, this situation is said to be "Dead lock".

   * Dead lock prevention :-
   1, Mutual Exclusion. 2, Hold & wait 3, No preemption.
 4, circular wait
   * Dead lock Avoidance :- Ex :- Bankery Algorithm.
   * Dead lock Detection :- 1, Single instance 2, Multiple insto

  * Recovery from Dead lock :-

     1, process Termination.

     2, Resource preemption.

Examples / Illustrations

Additional Inputs - Notes, deadlock avoidance, algorithm.

Teaching Aids used Black board.

References cited
- Referenced by.

Student Activity planned after teaching
- Seminar on Deadlock.

Activity planned outside the Class Room, if any -

Any other activity -

Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V.Ramana   Name of the Department: Computer 8den

Class: II B8C | IV sem   Subject: O·8

Name of the Topic : Dead lock avoidance with Banker's Algorithm

Hours required : 1hr.

Learning Objectives :

* Banker's Algorithm.

Previous knowledge to be reminded :

* Dead lock Avoidance.

Topic Synopsis :

Banker's Algorithm :- It is deadlock avoidance algorithm, the name was chosen because the bank no allocate more than the available cash.

Available :- A vector of length m indicates the number of avai resources of each type. If Available [j] = k, there are k. instances of resource type R_j available.

Max :- An n×m matrix defines the maximum demand of ca Process. If Max [I, J] = k, then Pi may request at most k instances of resource type R_j.

Allocation :- An n×m matrix defines the no. of each type curr ntly allocated to each procee. If Allocation [I, J] = k,

Need :- If need [i, j] = k the pi may need k,

Need [i, j] = Max [i, j] - Allocation [i, j].

Examples / Illustrations

Deadlock / unsafe / safe
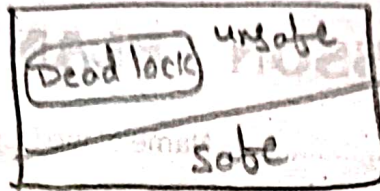
Safe, unsafe & dead lock state spaces

Additional Inputs

— notes.

Teaching Aids used

— Black board

References cited

— Referenced by .

Student Activity planned after teaching

— Some of examples on Bankers Algorithm

Activity planned outside the Class Room, if any —

Any other activity —

D.V.Ramana
Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V.Ramana   Name of the Department: Computer scien

Class II BSc / IV sem   Subject : O.S.

Name of the Topic   : Dead lock Detection & Recovery

Hours required   : 1hr.

Learning Objectives   :

    * Dead lock Detection.
    * Dead lock Recovery

Previous knowledge to be reminded :

    * Deafinition of Dead lock.

Topic Synopsis :   * Dead lock Detection:-

   - Detection mechanism of dead lock for single instance resource type & multiple instance of resource type is diff we can detect the dead lock using wait for graph for single instance resource type & detect using detection algorithm for multiple instances of resource type.

   * Recovery From Dead lock:-

   There are two members for breaking a deadl one solution is simply to abort one by one proce to break the circular wait. The second option is to preempt some resources from one or more the deadlocked process.

Examples / Illustrations

Additional Inputs — Notes

Teaching Aids used

— Black board

References cited

— Referenced by Bala krishna prasad

Student Activity planned after teaching —

Activity planned outside the Class Room, if any

Any other activity

D. V. Ramana

Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V.Ramana .... Name of the Department Computer science

Class II BSC / IV sem .... Subject : O.S.

Name of the Topic : Inter process communication.

Hours required : 1hr.

Learning Objectives :

* Inter process communication.

Previous knowledge to be reminded : —

*Definition of process.

*PCB.

Topic Synopsis : *Process need frequently to communicate with other processes. for ex; Consider a shell pipeline in unix (or) DO.S.

$ process 1 | process 2.

Here the first process must passed the output to the process 2. process1 output is to be input. Process 2. So there is a need for communication between process. This type of communication is said to be "inter process communication".

Examples / Illustrations

Ex :- ① producer - consumer problem
② dining philosophers problem.

Additional Inputs - Notes

Teaching Aids used

- Black board.

References cited

- Referenced by Bala krishna prasad

Student Activity planned after teaching -

Activity planned outside the Class Room, if any -

Any other activity -

D.v.Ramau.

Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.U.Ramana

Name of the Department: Computer Sc

Class: IIB8c / IV Sem.

Subject: O.S.

Name of the Topic : classical process synchronization problem

Hours required : 1 hr

Learning Objectives :

* classical problem.

Previous knowledge to be reminded :

* Deafinition of Inter process Communic

Topic Synopsis : Et :- Dining philosophers proble

This problem posed by disjkstra in 1965. The problem is quite simple & as follows, five philoso are seated around a circular table. Each philosoph has a plate of 'Noodle'. The noodle is so slipper that a philosophers need two forks to eat it. But only one fork is available for each philosopher, between each pair of plate is one fork. The layout of the table is illustrate in figure.

$PH_1, PH_2, PH_3, PH_4, PH_5$ are the 5 philosoph P_1, P_2, P_3, P_4, P_5 are the 5 plate of noodles F1, F F_3, F_4, F_5 are the forks.

Examples / Illustrations

PH1

PH5

PH2

PH4

PH3
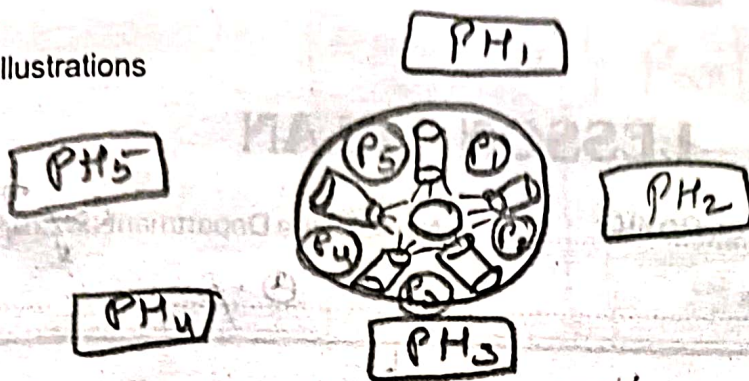
Lunchtime in the philosophers Dept

Additional Inputs

— Notes:

Teaching Aids used

— Black board

References cited

— Referenced by Bala krishna prasad

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

D. V. Ra...

Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D. V. Ramana   Name of the Department: Computer Scien

Class: II B&c / IV sem   Subject: O.S

Name of the Topic : Memory Management

Hours required : 2u

Learning Objectives :

* logical verus physical Address
space

* Swapping.

Previous knowledge to be reminded :

* Deafinition of Memory.

Topic Synopsis : * The main memory is divided in to
two parts, one part for Operating system and
other for Job is currently executing.

* An address generated by cpu is ca
logical Address, where as an address generated
by memory Management unit is called as
Physical Address.

Physical Address space = logical Address space +
contents of the relocation
register.

* Swapping is a method to improve th
main memory utilization.

Examples / Illustrations
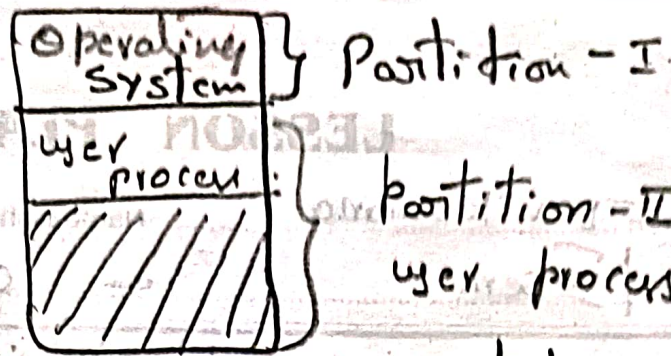
Operating System } Partition – I

user process } Partition – II
            user process

Main Memory partition

Additional Inputs

* Notes .

Teaching Aids used

* Black board .

References cited

* — Referenced by Bala krisha prasad

Student Activity planned after teaching

* conduct slip Test on memory managem[ent]

Activity planned outside the Class Room, if any ⟵

Any other activity ⟶

D. V. Ramana

Signature of the Lecturer

LESSON PLAN

Name of the Lecturer: D.v.Ramana

Name of the Department: Coputer s..

Class II BSC / IV sem

Subject: O.S

Name of the Topic : Memory Allocation Methods

Hours required : 1 hr

Learning Objectives :

* Memory Allocation Methods

Previous knowledge to be reminded :

* To know the deafinition of memory.

Topic Synopsis :

* In the allocation methods in O.S, the
different types of memory allocation methods in
O.S include;

① contiguous allocation.

② non - " "

③ fixed partition allocation.

④ dynamic " "

⑤ best - fit "

⑥ worst - fit "

⑦ first - fit " "

⑧ next - fit " "

Examples / Illustrations

Additional Inputs

* Notes .

Teaching Aids used

* Black board

References cited

* Referenced by Bala krishna prasad

Student Activity planned after teaching

* Conduct a irislip Test on · Memory allocation methods

Activity planned outside the Class Room, if any

Any other activity

Signature of the Lecturer

LESSON PLAN

Name of theLecturer:.. Name of the Department :..........

Class ....Subject :..........

Name of the Topic : Paging & Segmentation

Hours required : 1hr.

Learning Objectives :

        * Paging.

Previous knowledge to be reminded :

        *Definition of paging.

Topic Synopsis : *paging is a memory managent scheme
that permit the physical address space of a process
to be non-contingious.
     *physical memory is broken into fixed
sized blocks called Frames. logical memory is a
broken into blocks of the same size called page

     *Every address generated by the CPU
is divided into two part a page. num(p)g
a page offset (d). The page no. is used
ay an index into a page table.

Examples / Illustrations

Additional Inputs

  * Notes.

Teaching Aids used

  * Black board.

References cited

  * Referenced by Bala krishna prasad.

Student Activity planned after teaching

  * Conduct - slip test.

Activity planned outside the Class Room, if any :

Any other activity   —

Signature of the Lecturer

LESSON PLAN

Name of theLecturer:... Name of the Department :..........................

Class ....Subject :..........................

Name of the Topic : File & I/O Management

Hours required : 16

Learning Objectives :

* Definition of File.

Previous knowledge to be reminded :

* To know the Definition of File

Topic Synopsis : * A file is a collection of or similar records. A file is a neamed collection of related information that is recorded on secondary storage such as magnetic disk, magnetic tape & optical disk.

* Attributes of a File :-

① Name :- It is the only information which is in human-readable form.

② Identifier :- The file is identified by a unique ta within file system.

③ Type :- It is needed for system that support different type of file.

④ location :- pointer to file location on device.

Examples / Illustrations

(i) size: The current size of the file

(ii) protection:

(iii) Time, date and user identification.

Additional Inputs

*Notes

Teaching Aids used

*Black board

References cited

*Referenced by Bala Krishna Prasad.

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

LESSON PLAN

Name of the Lecturer:.. Name of the Department:...............

Class... Subject:.......................................

Name of the Topic : File Operation

Hours required : 14.

Learning Objectives :

* File operation.

Previous knowledge to be reminded :

* To know the deafinition of file.

Topic Synopsis : *File is an abstract data type & o.s provides a number of minimal operations on it.

* create: Allocate space & then make an entity in the directory.

* write: * Requires name of file, & information b/w
     * search the directory to find file's location
     * keep a write_pointer to the location in file
     * update the pointer after each write

* Read: *Requires name of file & the information to be
     * search the directory to find file's location.
     * keep a read-pointer to location in the file
     * update the point after each read.

* Reposition with in file.

*Delete

* Truncate.

Examples / Illustrations

Additional Inputs

* Notes.

Teaching Aids used

* Black board.

References cited

* Referenced by Bala krishna prasad.

Student Activity planned after teaching

* Conduct slip test on file.

Activity planned outside the Class Room, if any —

Any other activity —

Signature of the Lecturer

LESSON PLAN

Name of theLecturer:.. Name of the Department :....................

Class ....Subject :...

Name of the Topic : File Allocation Methods

Hours required : 1hr.

Learning Objectives :

    * Types of File Allocation Methods.

Previous knowledge to be reminded :

    *Deafinition of File & type of

                   &

    * File Opevation.

Topic Synopsis :

    * In the Operating. system, there ar
five different types of file allocation methods
  ① continguous file allocation.
  ② Linked File allocation.
  ③ Indexed " "
  ④ File Allocation. table (FAT)
  ⑤ inode.
      this can

Examples / Illustrations —

Additional Inputs

* Notes

Teaching Aids used

* Black board.

References cited

* Referenced by Bala krishna prasad.

Student Activity planned after teaching

* conduct oral test on risk Allocation methods.

Activity planned outside the Class Room, if any —

Any other activity —

Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V.Ramana .... Name of the Department : Computer scie

Class ...II BSc / IV sem........ Subject : Operating System

Name of the Topic : Device Management, etc.

Hours required : 1hr

Learning Objectives :

Previous knowledge to be reminded :

  * To know the definition stroage hierarcy.

Topic Synopsis : *

   * Device management enables organisati to administer and maintain devices, including virtual machines, physical computer mobile device and Io T device.

   *Device managent is a critical component of any organisation security strategy.

Examples / Illustrations —

Additional Inputs

* notes

Teaching Aids used

* Black board.

References cited

* Referenced by Bala Krisha Prasad.

Student Activity planned after teaching

Activity planned outside the Class Room, if any —

Any other activity —

D.V.Ramana
Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V.Ramana

Name of the Department Computer Science

Class I BSc / II Sem.

Subject: problem Solving in 'C'

Name of the Topic : Introduction to computer & Algorithm &

Hours required : Generations of computer & P.L

Learning Objectives : 1h.

Previous knowledge to be reminded :

Topic Synopsis : * Algorithm is a step by step proced
to represent the solution for the given problem.
   * An algorithm used three control structures
namely.

   ① Sequence
   ② Decision
   ③ Repetation.

* Generations in progrming language :—

   * First Generaliā
   * Second "
   * Third "
   * Fourth "
   * Fifth "

Examples / Illustrations

Ex:- write an algorithm to find whether the given no.'s is even (or) odd:

step 1:- Input first no. as A.

step 2:- If $A \% 2 = 0$
Then Print "even" else print "odd".

step 3:- End

Additional Inputs

* Notes.

Teaching Aids used

* Black board.

References cited

* Referenced by " Bala guru swamy".

Student Activity planned after teaching
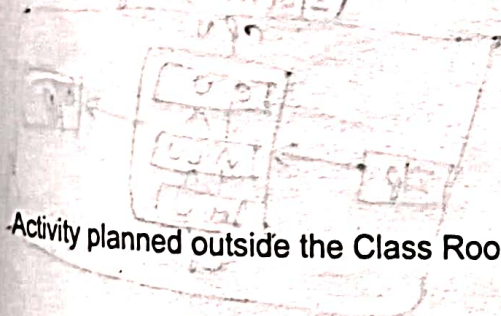
Activity planned outside the Class Room, if any —

Any other activity —

LESSON PLAN

Name of theLecturer:... Name of the Department :...............

Class.. Subject :....................................

Name of the Topic : Block Diagram of computer & functions.

Hours required : 1 he

Learning Objectives :

      * Block diagram of computer.

Previous knowledge to be reminded :

     * To know the deabinition of computer

Topic Synopsis : * The computers functional units create the
Computers block diagram. The computer divides into the
among the major available units in the block diagram
   * The major components of the
block diagram :-

  ① Input unit
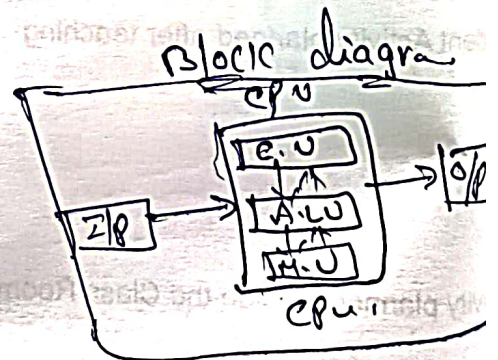
  ② output "

  ③ central processing unit (CPU)
    ① control unit (CU)
    ② Arithmetic & logic unit (ALU)
    ③ Memory unit

   ① primary memory
   ② secondary Memory

Block diagram

Examples / Illustrations

Additional Inputs

*notes.

Teaching Aids used

*Black board.

References cited

*Referenced by Bala krishna prasad.

Student Activity planned after teaching

*conduct slip test on Block diagram of Computer

Activity planned outside the Class Room, if any

Any other activity

Signature of the Lecturer

LESSON PLAN

Name of theLecturer:.. Name of the Department :............

Class ....Subject :...............

Name of the Topic : Concept of Hardware & software, & the types

Hours required : 1½

Learning Objectives :

* S/w
* Types of s/w.

Previous knowledge to be reminded :

* To know the deafinition of s/w.

Topic Synopsis :

| Components of computer |

| Computer Hardware | | Computer software |

| Input Device | Output Devices | Storage Devices | Internal component | | System s/w | Application s/w |
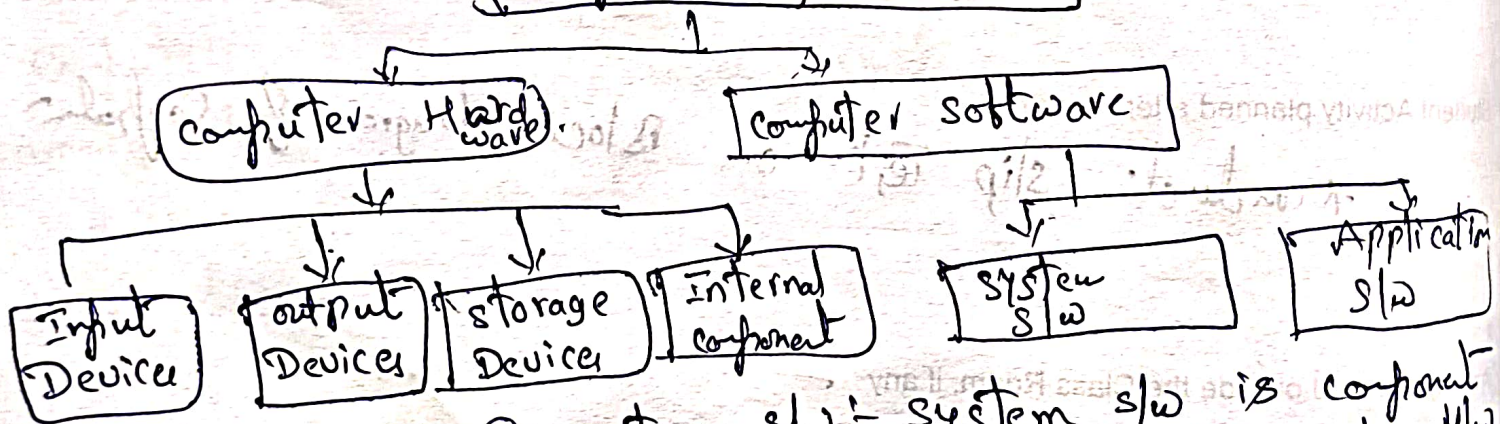
* Types of s/w :- ① system s/w :- system s/w is component of computer s/w that directly operates with computer H/w which has the work to control the computers internal Functioning & also takes responsibility for controlling. H/w device such as printer, etc.

② Application s/w :- A.s/w, are the s/w that works the basic operation of the computer. It perform a specific task for user. Application s/w basically includes word process, spreadsheet etc.

Examples / Illustrations

Additional Inputs * Notes,

Teaching Aids used

* Black board.

References cited

* Refered by Bala krishna prasad

Student Activity planned after teaching

Start & end Symbol [ ]

Arrows

Activity planned outside the Class Room, if any

Decision ◇

connector ○

Any other activity
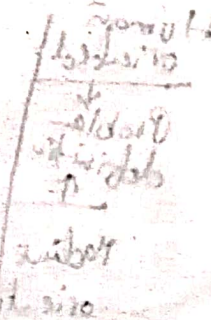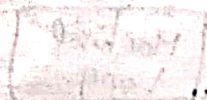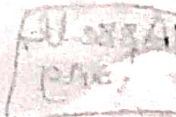
Signature of the Lecturer

LESSON PLAN

Name of theLecturer:.. Name of the Department :.........................

Class ....Subject :.........................

Name of the Topic : Language Translators & Algorithm & Flow charts

Hours required : 1hr.

Learning Objectives :

Previous knowledge to be reminded :

Topic Synopsis :

*A flow chart is a graphical representation of a process.

*Symbol of flow chart :-

☐ Start & end symbol

⬭ Arrows.

▱ Processing step.

▱ I/P | O/P symbol.

◇ Decission

○ connector.

*Types of progming lang :-

Human oriented
↓
Problem definitic
↑
Machine oriented

| Machine lang | Assembly lang | Third Gew. | Fourth Gen | Fifth Gene |

1950   1960   1970   1990   2000

Examples / Illustrations

Ex:- Draw a flow chart to add two no's

```
        ┌─────────┐
        │  start  │
        └─────────┘
             ↓
   ┌──────────────────┐
   │  Read input A&B  │
   └──────────────────┘
             ↓
      ┌────────────┐
      │  sum A+B   │
      └────────────┘
             ↓
      ╭────────────╮
      │  Print sum │
      ╰────────────╯
             ↓
        ┌───────┐
        │  end  │
        └───────┘
```

Additional Inputs

* Notes .

Teaching Aids used

* Black board .

References cited

* Referred by Bala kishne prasad .

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity —

LESSON PLAN

Name of theLecturer:.................................. Name of the Department :..............

Class .... Subject :..............................

Name of the Topic : History of C, Features of C, structure

Hours required : 1le.

Learning Objectives :

Previous knowledge to be reminded :

Topic Synopsis :

*C was an off spring of BCPL called B. developed in 1960 at cambridge. University.

*B was modified by Dennis Ritchie & Bell lab in 1972. The new language was named "c".

Documentation section
Link "
Definition "
Global declaration.
main() { 2 Dec. Part exe "
3 sub prog [Fun 1 c 1

Additional Inputs

* notes .

Teaching Aids used

* Black board .

References cited

* Referenved by Bala guru Swamy .

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

LESSON PLAN

Name of the Topic : C-Tokens, Variables & Keey words &

Hours required : 2h.

Learning Objectives : —

*identifier,

caytant, oper

Previous knowledge to be reminded : ⌐

Topic Synopsis : *Variable has some storage area
depends on data type & its value.

syn; data type var1, var2,-----varn;

*A constant is fixed value, its value
near changed during the program execution.

Constant
   │
   ├──── Numeric ──── Non Numeric
   │   │   │
   │   Integer Float   single char   String
   │   │   │   cont
   │   │   │
 Decimal Octal Hexa Fractional Exponent
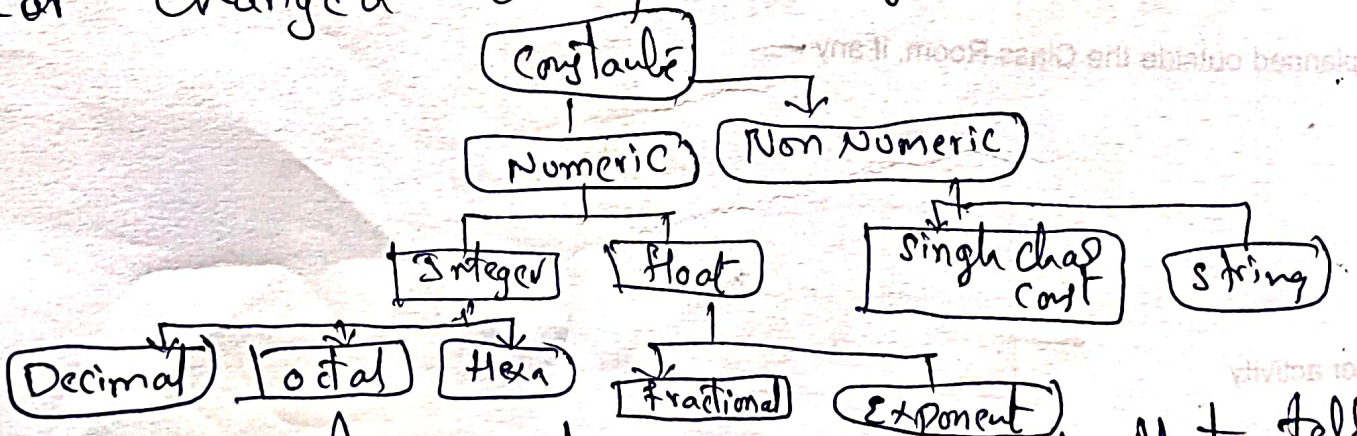
*An Operator is a symbol, that tells to
the computer to perform certain mathematical Operator.

*Arithematic operator.   * Inc/Dec Operator
*Relational   "   * conditional "
*logical   "   * Bit wise "
*Assignment   "   * special "

Examples / Illustrations

$ExiL$ $a+b$; $a-b$; a/b ; $a*b$; $a\%b$;.

Additional Inputs

* notes

Teaching Aids used

* Black board.

References cited

* Referenced by Bala guru swamy.

Student Activity planned after teaching

Conduct slip-test on structure of c-

Activity planned outside the Class Room, if any

Any other activity

LESSON PLAN

Name of theLecturer:....................................... Name of the Department :.............

Class .... Subject :...............................

Name of the Topic : Constants & Data Types.

Hours required : 1k

Learning Objectives : * Data types.

Previous knowledge to be reminded :

* To know the deafinition of Constants

Topic Synopsis : * A data types in c refers to the type of data used to store information. There are 4 types of data types in c:- ① Basic data types in c ② Derived data type in c ③ Enumeration data type in c ④ void data type

* Types of data types in c:-

① Numeric data type:- int, short, long, long long, float, double, long double.

② character Data type:- char

③ unsigned data type:- *unsigned int
   * " " short
   * " " long
   * " " long long.

④ Boolea Data type:- Boolu

⑤ complex data type

```
double x = 1.2345;
printf("The value of x is %.4f", x);
```

This will print

The value of x is 1.2345.

Additional Inputs

* Notes:

Teaching Aids used

* Black board.

References cited

* Referend by P Balaguru swamy.

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity ——

Signature of the Lecturer

LESSON PLAN

Name of theLecturer:.. Name of the Department :................

Subject :...

Class ....

Name of the Topic : Operators, structure of c program.

Hours required : 1 le

Learning Objectives :

* structure of c prog.
* Types of operators.

Previous knowledge to be reminded :

* To know the History of c lang.

Topic Synopsis :

* The basic structure of c program is divided into 6 parts. It easy to read, modify, document, & understand in a particular format.

① Documention ④ preprocessor section ⑤ Definition
④ Global declaration ③ Main() function ⑥ sub progm

* Operator :- Operator is a symbol that tells to the computer to perform certain Mathematical operation.

① Arithmetic Operator   ⑥ conditional Opn
② Relational   "   ⑦ special operat.
③ logical   "
④ Bitwis   "
⑤ Assignmt   "

Ex: Arithmetic Operation

$a+b; \ a-b, \ a \times b; \ a/b; \ a\%b=$

Additional Inputs

*notes.

Teaching Aids used

*Black board -

References cited

*Referenced by Bala guru swamy

Student Activity planned after teaching —

Activity planned outside the Class Room, if any

Any other activity —

LESSON PLAN

Name of theLecturer:.. Name of the Department :...........................

Class ....Subject :...................................

Name of the Topic : Decision Making Statement.

Hours required : 1 hr

Learning Objectives :

* To know the Branching / control stat

Previous knowledge to be reminded :

* To know the Operators.
* To know the Data types.

Topic Synopsis :

* There are mainly 3 types of control stat. ① Branching ② looping ③ Jumping.

```
          ┌─────────────────┐
          │ Control stat.'s │
          └─────────────────┘
   ┌───────────┐      ┌─────────┐      ┌─────────┐
   │ Branching │      │ looping │      │ Jumping │
   └───────────┘      └─────────┘      └─────────┘
 ┌──────┐┌──────┐┌─────────┐ ┌─────┐┌────┐┌───────┐ ┌───────┐┌──────┐┌────────┐
 │ if   ││switch││condition│ │ for ││ do ││ while │ │ break ││ goto ││continue│
 │ stat ││ stat ││ opr     │ └─────┘└────┘└───────┘ └───────┘└──────┘└────────┘
 └──────┘└──────┘└─────────┘
```
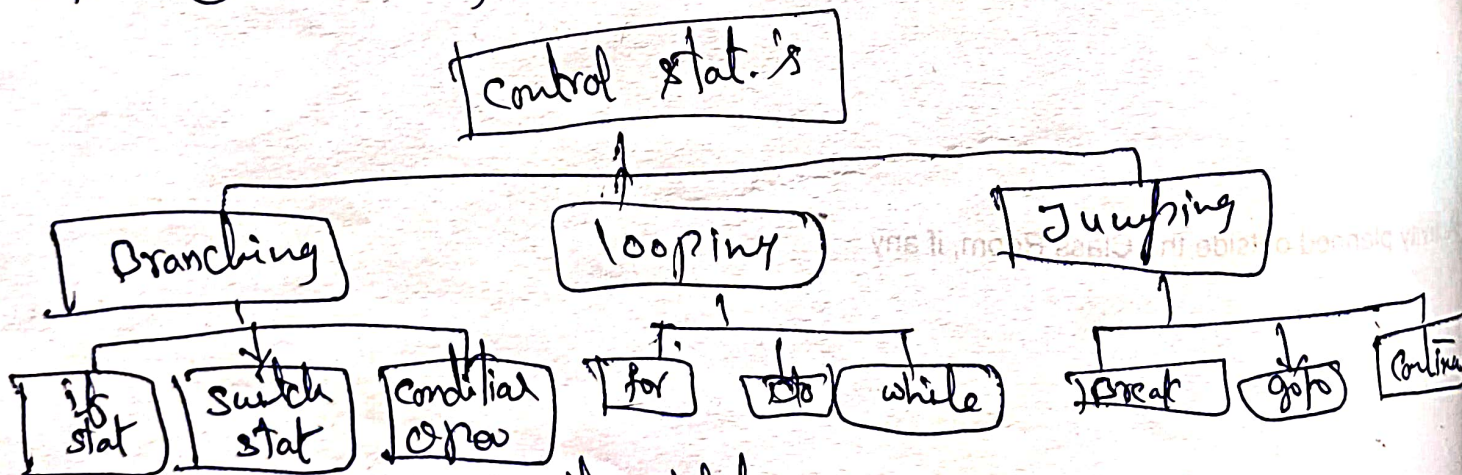
① if stat   ← if simple.
              if else
              nested if
              else if

Ex: w.a.p to compute the mathematical function
#include <stdio.h>
main()

Examples / Illustrations

```
int x, y; clrscr();
pf ("\n enter the value of x:");
sf ("%d", &x);
Y = x < 2 ? 7*x +50 : 500;
pf ("\n result of Y is %d", Y);
getch();
```

Additional Inputs

3

o/p : enter the value of x : 5
          y = 500.

* Note

Teaching Aids used

* Black board

References cited

* Referenced by Bala guru swamy,

Student Activity planned after teaching —

— Conduct slip Test on Operators.

Activity planned outside the Class Room, if any —

Any other activity —

Signature of the Lecturer

LESSON PLAN

Name of theLecturer:..

Name of the Department :.......................................

Class ....

Subject :....................................

Name of the Topic : loop control statements.

Hours required : 1 le.

Learning Objectives :

* looping stati

Previous knowledge to be reminded :

* To know the Braveling statements

Topic Synopsis : * when a single / group of statements will be executed again & again in a program then such type of processing is called a loop. They are divided into

① while ② do, ③ for ④ nested for loop.

Ex: w.a.p to check whether the given no.'s prime (or) not.

```
#include <stdio.h>
main()
{
    int n, i=1, S=0;
    clrscr();
    printf("enter n value");
}
```

Examples / Illustrations

```
sf ("...%d ,&n)
for (i=1; i<=n; i++)
{
   if (n%i==0)
        s++; i++;
}
if (s==2)
    pr ("no is prime");
else
    pr ("no. is not prime");
}
```

o/p:-
Enter 'n' value
6
no. is not
prime

Additional Inputs

* Nota

Teaching Aids used

* Black board

References cited

* Referened by Bala guru Sway,

Student Activity planned after teaching —

Activity planned outside the Class Room, if any —

Any other activity —

LESSON PLAN

Name of the Lecturer:.................................... Name of the Department :............

Class .... Subject :..................

Name of the Topic : Jump, break, continue & go to statement

Hours required : 1e

Learning Objectives :

* Jumping statement.

Previous knowledge to be reminded :

* To know the Branching & looping statement

Topic Synopsis :

* The Jumping controls are:
1. Go to stat
2. Break "
3. continue "

Ex :- w.a.p to print no.'s by using continue statement

```
#include <stdio.h>
main()
{
    int i;
    clrscr();
    for (i=1; i<=10; i++)
    {
        if (i==5)
        continue;
```

Examples / Illustrations

else

pf ["r/.d /n", 1]

pf [" Hello":0]

getch();

g

Additional Inputs

* Note .

Teaching Aids used

* Black board

References cited

* Referend by Bala guru sway

Student Activity planned after teaching

* Circuing the not of : example

Activity planned outside the Class Room, if any

—

Any other activity

—

LESSON PLAN

Name of theLecturer:.. Name of the Department :............................

Class .... Subject :............................

Name of the Topic : Arrays Declaration & Accesing cle? of array.

Hours required : 1 w!

Learning Objectives :

* Definition of Array.
* Types of Array.

Previous knowledge to be reminded :

* To know the Definition of Variable & syntax of Variable.

Topic Synopsis :

* An array is a collection of similar elemti. A particular value is indicated by writing the number called index number in branesli. after the array name.

Ex: int salary [10];

* There are different types of arrays.

(1) One - dimensional Array.
(2) Two. " "
(3) Multi " "

Declaration:- Type variable name [size]

Ex: float height [50];

Ex: char name [10];

. Suppose we read the String;
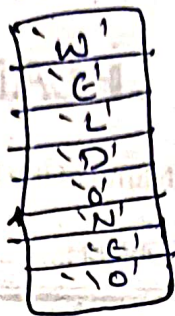
Examples / Illustrations

W	'E'
E	'1'
L	'L'
L	'D'
D	'O'
O	'N'
N	'E'
E	'0'

Additional Inputs

* Notes.

Teaching Aids used

* Black board.

References cited

* Referenced by Bala guru swamy.

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

Signature of the Lecturer

LESSON PLAN

Name of theLecturer:.. Name of the Department :.........................

Class .... Subject :..........................

Name of the Topic : Two-dimensional Array

Hours required : 1 hr

Learning Objectives :

* Initialization.

* black - board *

Previous knowledge to be reminded :

* To know the syntax of Array.

Topic Synopsis :

* Initialization:

- Type array name [ ] = { list of value };

eg: int n [5] = { 1, 2, 3, 4, 5 };
Bubble sort is the example program.

- Type array name [row size] {column size};
{ values };

eg: int marks [3] [4] = { {1, 2, 3, 4}, { 2, 3, 4, 5}};

- Type array name [S1] [S2] -- {Sm};

eg: int survey [3] [4] [12];

Examples / Illustrations

Additional Inputs

* Notes

Teaching Aids used

* Black board

References cited

* Referenced by Bala guru Swamy.

Student Activity planned after teaching —

Activity planned outside the Class Room, if any

Any other activity —

Signature of the Lecturer

LESSON PLAN

Name of theLecturer:.. Name of the Department :.................

Class .... Subject :...................

Name of the Topic : strings , string Operation.

Hours required : 1 le

Learning Objectives :

* Introduction to strings.

Previous knowledge to be reminded :

* To know the definition of string &
syntax of string.

Topic Synopsis :

* A string is an array of characters
that are arranged one after another in memory.

* Every string must be ended with null
character. These Null character is represented by
`\o'.

Ex : char month [10] = "JANUARY";

* The string handling functions in `c' lang
are :

(i) str cat();

(2) str cmp();

(3) str cpy();

(4) str len();

Examples / Illustrations

```
#include <stdio.h>
main()
{
char s1[] = "Good";
char s2[] = "Morning";
str cat (s1, s2);
Put (s1);
}
```

o/p = Good Morning

Additional Inputs

* Note

Teaching Aids used

* Black board.

References cited

* Referenced by Bala guru swamy.

Student Activity planned after teaching

* Conduct seminors on arrays.

Activity planned outside the Class Room, if any

Any other activity

LESSON PLAN

Name of theLecturer:................................ Name of the Department :....................

Class .... Subject :..................................

Name of the Topic : Functions, types of Function & Scope of variab

Hours required : 2h.

Learning Objectives :

* Structure of Function.
* Types " "

Previous knowledge to be reminded :

* To know the deafinitia of Function.
* There are two types of functions.

Topic Synopsis :

① Library Fun. ② user defined fun.

* The user defined function are classified:

① Function with no argumts & no return vale
② " " Argumts & " "
③ " " " & return vale

```
fun-name
Arg . declr;
{
  logical varii dec;
  execut stat -1;
  " " -2;
  ----
  return;
  3
}
```

* There are two different ways to pass the argumts to a fun.
① call by value ② call by Reference.
* A variable in c-lang can have four types of storage classes
① Automatic variable
② External "
③ Static "
④ Regiate "

Examples / Illustrations

Additional Inputs

* notes.

Teaching Aids used

* Black board

References cited

* Referenced by Bala guru swamy.

Student Activity planned after teaching

* conduct seminar on strings.

Activity planned outside the Class Room, if any

Any other activity

LESSON PLAN

Name of theLecturer:.. Name of the Department :....................

Class ....Subject :....................................

Name of the Topic : Storage classes

Hours required : 1k

Learning Objectives :

*Storage Classes

Previous knowledge to be reminded :

*To know the deafinition storage struch

Topic Synopsis : *

* A storage class in c is an attribute that tell us where the variable would be stored, what will be the initial value of the variable if no value is assigned to that variable, life time of the variable & scope of the variable.

:* There are four storage classes in C:-

① Automatic storage class

② Register " "

③ static " "

④ External " "

Examples / Illustrations

```c
#include <stdio.h>
#include <conio.h>
int main ( ) {
    auto int a;
    pf("%.d", a)
    return 0;
}
```

o/p:
1285,
the o/p value
is garbage.
value

Additional Inputs

* Note .

Teaching Aids used

* Black board

References cited

* Referred by Bala guru swamy

Student Activity planned after teaching

* conduct slip Test on storage classes.

Activity planned outside the Class Room, if any

Any other activity —

Signature of the Lecturer

LESSON PLAN

Name of theLecturer:.. Name of the Department :........................

Class ....Subject :...

Name of the Topic : Pointers & types of pointers

Hours required : 2hr

Learning Objectives :

* Deafinition of pointer,
* Types of Pointer.

Previous knowledge to be reminded :

* To know the deafinition of Pointer.

Topic Synopsis : * A pointer is a variable that holds the address of another variable.

* Pointer variable.

syn:- data type

Ex:- int *p;

* Pointers are classified into
① Integer Pointer ② floating Pointer ③ character pointer
④ Array " ⑤ structure ⑥ file "

* A pointer which contain the base address of an array is called as array Pointer

* A pointer which contains the address of a file is called as file Pointer.

Examples / Illustrations

```
ex: #include <stdio.h>
main()
{
    float a=5.2, *p;
    p=&a;
    pf("\n a=%.f", a);
    pf("\n a=%.f", *p);
}
```

o/p: a=5.2
     a=5.2

Additional Inputs

* notes.

Teaching Aids used

* Black board -

References cited

* Referencing by Bala guru Swamy.

Student Activity planned after teaching

Activity planned outside the Class Room, if any —

Any other activity

Signature of the Lecturer

LESSON PLAN

Name of theLecturer:................................. Name of the Department :...............

Class .... Subject :...............................

Name of the Topic : Introduction to Dynamic Memory Management.

Hours required : 1/2

Learning Objectives :

*Dynamic Memory Managent

Previous knowledge to be reminded :

     *To know the deafinition of Memory.

Topic Synopsis : *The concept of dynamic memory allocation in c language enables the c program to allocate memory at run time.

     *Dynamic memory allocation in c language is possible by 4 functions of std lib.h. header file.

① malloc() - allocates single block of memory

② calloc() - " " multiple " "

③ realloc() - reallocates the memory occupied by malloc() (or) calloc() function.

④ free() - frees the dynamically allocated memory.

Examples / Illustrations

Additional Inputs

  * Notes.

Teaching Aids used

  * Black board

References cited

  * Referenced by; Bal guru swamy

Student Activity planned after teaching

  * Conduct seminar on memory Management

Activity planned outside the Class Room, if any —

Any other activity —

Signature of the Lecturer

LESSON PLAN

Name of theLecturer:.. Name of the Department :............

Class .... Subject :............

Name of the Topic : structures.

Hours required : 1Le.

Learning Objectives :

   * Deabinition of structure.

Previous knowledge to be reminded :

   * To know the deabinition of array.

Topic Synopsis : * A structure is a collection of
different data type of cleut. This structure
we the key word "struct"

   syn:- struct struct name.

        {
           data type vari v_1 v_2 --- v_n;
              "   "   "   - - - - ;
              "   "   "   - - - - ;
        };

   struct struct name variable name;

   ex: —

Examples / Illustrations

```
Ex:- struct student
{
    int sno;
    char sname [10];
    int stotal [10];
    float savg [10];
}
```

Additional Inputs

```
struct student s;
```

* Notes .

Teaching Aids used

* Black board .

References cited

* Referenced by Bala guru swamy .

Student Activity planned after teaching

* conduct oral test on structure .

Activity planned outside the Class Room, if any ___

Any other activity

Signature of the Lecturer

LESSON PLAN

Name of theLecturer: D.V.Ramana   Name of the Department: Computer science

Class: I B&C (Honour) Major/IISEM   Subject: problem solving in C

Name of the Topic : unions definition, etc.

Hours required   : 1le.

Learning Objectives :

   * Deabinition of union .

Previous knowledge to be reminded :

   * To know the deabinition of structure

Topic Synopsis :   * unions are similar to structure
Collection of different data types of element
is called union.
       * This union are represented by using
keyword "union".

       * union union name.
                  {
                data type V₁, V₂ - - Vn :
                  }:

              union union name
                      variable name:

Examples / Illustrations

```
Ex: struct student
{
    int sno;
    char sname [10];
    int total [10];
    float avg [10];
};
struct student s;
```

Additional Inputs

* Notes

Teaching Aids used

* Black board

References cited

* Referenced by Bala guru swamy.

Student Activity planned after teaching

* conduct slip Test on union.

Activity planned outside the Class Room, if any —

Any other activity —

D. V. Ramana
Signature of the Lecturer

Criterion –I
1.1.1 Curriculum Planning and Implementation
TEACHING DIARIES
2023 - 2024

St. ANN'S COLLEGE FOR WOMEN

GORANTLA - GUNTUR

TEACHING DIARY

2023 - 2024

Name of the Lecturer................. G. Saroja ....

Department......................... Commerce ....

Academic Year - 2023-24

Commencement of classes
for I year / I sem is on
7th Aug 2023.
Short Term Internship
from 1st Aug to 31st Aug 2023.

Date	Day	Class		Hour	Subject		Topic		Lecture	
7 $\frac{8}{23}$	MON.	I BCom BBA	2	Eng.	BO	Syllabus given			55	
		I BCA	4	Eng	L.S Entre					
		BCom BBA	5	Eng.	BO	Importance of Business organisation	Lecture 55		B.Board
8 $\frac{8}{23}$	TUE.	BCom BBA	5	,,	BO	Human activities.		Lecture 55	B.Board
9 $\frac{8}{23}$	WED.	BCom BBA	3	,,	BO	Difference between Business & Profession.		51	B.Board
10 $\frac{8}{23}$	THU	BCA	5		L.S Entre			Lecture	
12 $\frac{8}{23}$	SAT.	BCom BBA	2	,,	BO	Concept of Business.		Lecture 60	B.Board
		BCA	5		EP				
14 $\frac{8}{23}$	MON	BCom BBA	2		BO	Features of Business.		Lecture 53	B.Board
		BCA	4		EP.				
		BCom BBA	5		BO	Objectives of Business.		Lecture 53	B.Board
15 $\frac{8}{23}$						Independence Day.			

TEACHING DIARY

Name of the Lecturer...... G. Saroja ......   Name of the Department / Commerce ......

Sl No.	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
	16 8/23	WED	BCom BBA	3		BO	objectives of Business. II year / 3rd sem – Commencement of classes on 17th Aug 2023.	Lecture	50	B. Board	
	17 8/23	THU	BCom (Gen)	1		BS	Interaction with the students	Lecture	13	B. Board	
	18 8/23	FRI	BCom (Gen)	1		BS	Syllabus given.	Lecture	14	B. Board	
	19 8/23						Casual leave.	Lecture			
	21 8/23	MON	I BCom (Gen)	1		BS	Definition of Statistics.	Lecture	26	B.Board	
			I BCom BBA	2		BO	objectives of Business.	Lecture	60	B.Board	
			I BCA	4		EP					
			I BCom BBA	5		BO	classification of Business activities	Lecture	60		
	22 8/23	TUE	II BCom (Gen)	1		BS	Importance of Statistics.	Lecture	27	B. Board	
			I BCom BBA	5		BO	Types of Industry.	Lecture	54	B.Board	
	23 8/23	WED	II BCom (Gen)	1		BS	methods of Primary Data.	Lecture	29	B.Board	
			I BCom BBA	3		BO	Features of Commerce	Lecture	60	B.Board	
	24 8/23	THU	II BCom (Gen)	1		BS	Types of Primary Data	Lecture	29	B. Board	
			BCA	5		EP					
	25 8/23	FRI	I BCom (Gen)	1		BS	Advantages & limitations of P. Data	Lecture	30	B. Board	
			II BCA	4		Env.Ed					
	26 8/23	SAT	II BCom (Gen)	1		BS	Secondary Data	Lecture	26	B. Board	
			I BCom BBA	2		BO	Features & Advantages of Sole Trading	Lecture	65	B. Board	
			II BCA	4		Env.Ed					
	28 8/23	MON	II BCom (Gen)	1		BS	Types of Secondary Data	Lecture	23	B.Board	
			I BCom BBA	2		BO	Features of Partnership.	Lecture	63	B.Board	
			I BCA	4		Entr.					
			I BCom BBA	5		BO	Types of Partners.	Lecture	63	B.Board	
	29 8/23	TUE	II BCom (Gen)	1		BS	Formation of frequency distribution	Lecture	25	B.Board	
			I BCom	5		BO	Procedure for Registration of Partnership firm		66	B. Board	
	30 8/23	WED	II BCom (Gen)	1		BS	Frequency distribution Discrete series	Lecture	28	B. Board	
			I BCom BBA	3		BO	Co-operative Society Features & Advantages	Lecture	64	B. Board	
	31 8/23	THU	II BCom (Gen)	1		BS	Frequency distribution Continuous series.		26	B. Board	
			I BCA	5		EP.					

TEACHING DIARY

Name of the Lecturer...... G. Saroja ......   Name of the Department / ...Commerce...

Sl No.	Date	Day	Class	Period/ Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
							SEPTEMBER – 2023.				
1	9/23	FRI	ii Bcom(Gen)	1	BS	Types of Averages.	Lecture	25	B.Board	Seminar.
			ii BCA	4	Env					
2	9/23	SAT	ii Bcom(Gen)	1	BS	Advantages of Averages.	Lecture	26	B.Board.	
			i Bcom & BBA	2	BO	Features of Joint stock Company	Lecture	52	B.Board	
			ii BCA.	4	Env.Ed.					
4	9/23	MON	ii Bcom(Gen)	1	BS	Calculation of A·mean Individual series	Problem solving	23	B.Board	
			i Bcom & BBA	2	BO	Advantages & limitations of Joint stock Company.	Lecture	65	B.Board	
			BCA	4	EP.					
			i Bcom BBA.	5	BO	Types of Companies.	Lecture	65	B.Board	Assignments
5	9/23	TUE	ii Bcom(Gen)	1	BS.	Teachers Day celebrations.	--	26	B.Board	
			i Bcom BBA	5	BO	Types of Companies.	Lecture	60	B.Board	
6	9/23	WED.					Janmashtami				
7	9/23	THU	ii Bcom(Gen)	1	BS	Calculation of A·M in Discrete Series.	Problem solving	25	B.Board	
			BCA	5	EP.					
8	9/23	FRI	ii Bcom(Gen)	1	BS	A·mean Continuous Series.	P.Solving	27	B.Board	
			ii BCA.	4	Env.Ed					
9	9/23	SAT.	ii Bcom(Gen)	1	BS.	Problems on Arithmetic mean	Problem solving	21	B.Board	
			i Bcom BBA	2	BO	Difference between Public & Private Co.	Lecture	65	B.Board	
			ii BCA.	4	Env.Ed					
			i BCA.	5	EP.					
11	9/23	MON.					A.P. State Bundhu	--			
12	9/23	TUE.		1	BS.	median Individual Series.	P.Solving	26	B.Board	
				5	BO	one Person Company.	Lecture	64	B.Board	
13	9/23	WED.		1	BS	median Discrete Series.	P.Solving	28	B.Board	
				3	BO	Features & Advantages of Co-operative Societies.	Lecture	61	B.Board	
14	9/23	THU	i Bcom	1	BS	median Continuous Series.	P.Solving	29	B.Board	
			i BCA.	5	Env.					
15	9/23	FRI	ii Bcom	1	BS	Calculation of Quartiles.	P.Solving	27	B.Board	
			i Bcom	4	BO	Factors Effecting Selection of form	Lecture	58	B.Board	
16	9/23	SAT	ii Bcom	1	BS	Calculation of Quartiles.	Practical	26	B.Board	
			i Bcom	2	BO	meaning of Plant location.	Lecture	52	B.Board	
			ii BCA	4	Env					
18	9/23	MON					Ganesh chaturthi	--			
19	9/23	TUE.		1	BS	Calculation of Deciles.	P.Solving	21	B.Board	
20	9/23	WED.		1	BS.	Calculation of Percentiles.	P.Solving	24	B.Board	
				3	BO	Factors Influencing Plant location	Lecture	68	B.Board	

TEACHING DIARY

Name of the Lecturer... G. Saroja

Name of the Department / ...Commerce

Sl No.	Date	Day	Class	Period/ Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
	21-9-23	THU	i)BCom	1	1	BS	mode in Individual Series.	P.Solving	27	B.Board	
			i)BCA		5	Ent					
	22-9-23	FRI			1	BS	mode in Discrete Series.	P.Solving	29	B.Board	
			i)BCA		4	Ent					
	23-9-23	SAT			1	BS	mode in Continuous series.	P.Solving	27	B.Board	
					2	BO	Factors influencing selection site of Plant.	lecture	66	B.Board	
					4	Ent					
	25-9-23	MON			1	BS	Geometric mean Individual Series	lecture	29	B.Board	
					2	BO	meaning of Plant lay out.	lecture	57	B.Board	
					4	Ent					
					5	BO	Need and objectives of Plant Layout	lecture	57	B.Board	
	26-9-23	TUE			1	BS	Geometrice mean Discrete series.	P.Solving	27	B.Board	
					5	BO	Steps involved in designing a Plant layout	lecture	63	B.Board	Assignment
	27-9-23	WED			1	BS	Geometric mean Continuous Series	P.Solving	29	B.Board	
					3	BO	Features of good plant layout.		63	B.Board	
	28-9-23	THU					Prophets Characteristic milad-un-Nabi				
	29-9-23	FRI			1	BS	Harmonic mean Individual Series	P.Solving	28	B.Board	
	"				4	Ent					
	30-9-23	SAT			1	BS	Harmonic mean Discrete series	Problem	28	B.Board	
					2	BO	Advantages of good plant layout	lecture	57	B.Board	
					4	Ent					
							October - 2023				
	2-10-23	MON					Gandhi Jayanthi				
	3-10-23	TUE			1	BS	Harmonic mean Continuous series.		31	B.Board	
					5	BO	Principles of Plant layout.	lecture	71	B.Board	
	4-10-23	WED			1	BS	measures of Dispersion Range	lecture	28	B.Board	
					3	BO	Steps for choosing Plant location	lecture	63	B.Board	
	5-10-23	THU			1	BS	Quartile Deviation Individual series	lecture	29	B.Board	
					5	Ent	Advantages & Features of Startups.	lecture			
	6-10-23	FRI			1	BS	Quartile Deviation Discrete series		31	B.Board	
					4	BO	steps to be taken in choosing Plant location.		67	B.Board	
	7-10-23	SAT			1	BS	Quartile Deviation in Continuous series.		26	B.Board	
					2	BO	Factors affecting Plant location.	lecture	67	B.Board	
					4	Ent					

TEACHING DIARY

Name of the Lecturer: G. Saroja

Name of the Department / Commerce

Sl No.	Date	Day	Class	Period/Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
	9 10/23	MON	II BCom	1		BS	Calculation of mean Deviation		28	B.Board	
			I BCom	2		BO	Factors affecting the size of firm	Lecture	59	B.Board	
			I BCA	4		Ent					
			I BCom	5		BO	Revision for mid Examinations	Revision	59	B.Board	
	10 10/23	TUE	II BCom	1		BS	Calculation of standard deviation		29	B.Board	
			I BCom	5		BO	Revision for mid Examinations	Revision	66	B.Board	
	11 10/23	WED	II BCom	1		BS	Revision i mid Exams	Revision	29	B.Board	
			I BCom & I BCA	3		BO	Revision i mid Exams.	Revision	66	B.Board	
	12 10/23	THU					12-10-23 to 16-10-23.	—	—	—	
							I mid Examinations.	—	—	—	
	17 10/23	TUE	II BCom	1		BS	I & III Semister.		28	B.Board	
			I BCom	5		BO	meaning of Business Combinations	lecture	71	B.Board	
	18 10/23	WED	II BCom	1		BS	Rank correlation	P.Solving	31	B.Board	
			I BCom	3		BO	Features of Business Combination	lecture	72	B.Board	
							19-10-23 to 24-10-23.				
							Dasara Holidays.				
	25 10/23	WED	II BCom	1		BS	Rank correlation Advantages.	P.Solving	31	B.Board	
			I BCom	3		BO	objectives of Business Combination	lecture	71	B.Board	
	26 10/23	THU		1		BS	Karl pearson Correlation co efficient	lecture	21	B.Board	
				5		Entrepr					
	27 10/23	FRI		1		BS	Karl pearson Skewness.	P.Solving	26	B.Board	
				4		BO	Advantages of Business Combination	lecture			
	28 10/23	SAT		1		BS	Bowley's Co efficient of Skewness.	P.Solving	27	B.Board	
				2		BO	Causes of Business Combination	lecture	61	B.Board	
				4		Env					
	30 10/23	MON	II BCom	1		BS	Problems on skewness.	P.Solving	31	B.Board	
			I BCom	2		BO	Factors for growth of Business Combin	lecture	67	B.Board	
			I BCA	4		Ent					
			I BCom	5		BO	Factors for growth of Business Combination	lec	67	B.Board	
	31 10/23	TUE					FRESHER'S DAY				

TEACHING DIARY

Name of the Lecturer... G. Saroja

Name of the Department / Commerce

Sl No.	Date	Day	Class	Period/ Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
							November 2023				
1 $\frac{11}{23}$	WED.				1	BS	Problems of Skewness	Lecture	26	B.Board	Problem soln
					3	BO	merits and Demerits of Business Combination	Lecture	65	B.Board	
2 $\frac{11}{23}$	THU				1	BS	Problems on Rank Correlation	Lecture	26	B.Board	
					5	Ent					
3 $\frac{11}{23}$	FRI				1	BS	Problems on Correlation Co Efficient	Lecture	28	B.Board	Problem soln
					4	BO	Problems of Business Combination	Lecture	69	B.Board	Problem soln
4 $\frac{11}{23}$	SAT				1	BS	Problems on Correlation Co Efficient	Lecture	28	B.Board	Problem soln
					2	BO	Revision	Revi	64	B.Board	Revision
					4	Ent					
6 $\frac{11}{23}$	MON				1	BS.	Revision on mean, median & mode	Lecture	25	B.Board	
					2	BO	Revision. Bits	Lecture	69	B.Board	
					4	Ent					
					5	BO	Revision Bits	Explain	69	B.Board	
7 $\frac{11}{23}$	TUE.				1	BS.	Revision on Dispersion, Graphs	Revisi	27	B.Board	
					5	BO	Revision Bits	Revision	67	B.Board	
8 $\frac{11}{23}$	WED.				1	BS	Revision of Skewness & Correlation	Lecture	29	B.Board	
					3	BO	Revision Bits Explanation	Revi	57	B.Board	
							II mid Examinations				
							9-11-23 to 11-11-23				
12 $\frac{11}{23}$	SUN						— Sunday —				
13 $\frac{11}{23}$	MON						— Diwali —				
14 $\frac{11}{23}$	TUE.				1	BS	Revision	Revision	26	B.Board	
					5	BO					
15 $\frac{11}{23}$	WED.				1	BS	Revision	Revision	24	B.Board	
					3	BO					
16 $\frac{11}{23}$	THU				1	BS	Revision	Revision	30	B.Board	
					5	Ent					
17 $\frac{11}{23}$	FRI.				1	BS.	II mid Examinations				
					4	BO	Bits Revision	Revision			
18 $\frac{11}{23}$	SAT.				1	BS	II mid Examinations				
					2	BO	Bits Revision	Revision			
20 $\frac{11}{23}$	MON				1	BS	II mid Examinations				
					2	BO	Bits Revision				
					4	Ent					
					5	BO	Bits Revision				

TEACHING DIARY

Name of the Lecturer:..   Name of the Department /..

SI No.	Date	Day	Class	Period/Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
	21/11/23	TUE			1	BS	II mid Examinations.				
					5	BO	Bits Revision.				
	22/11/23	WED			1	BS	II mid Examinations.				
					3	BO	Bits Practice.				
	23/11/23	THU			1	BS	II mid Examinations.				
					5	Ent	Revision.				
	24/11/23	FRI			1	BS	ANU mid Examinations Preparation.				
					4	BO	Bits Practice.				
							ANU III Sem Final Examinations 28-11-2023.				
	25/11/23	SAT			2	BO	Bits Practice.				
	27/11/23	MON			2	BO	Revision.				
					5	BO	Revision.				
	29/11/23	WED			3	BO	Revision.				
	30/11/23	THU			5	Ent	Revision.				
							DECEMBER - 2023.				
	1/12/23	FRI			4	BO	Preparation for Examinations.				
							II mid Examinations for I Sem 4-12-23 to 7-12-23.				
							ANU I Sem Final Examinations From 12-12-2023.				

G. Saroja.
10/12/23

IV sem

TEACHING DIARY

December 2023 · Name of the Department / Commerce

Name of the Lecturer.... G. Saroja

Sl No.	Date	Day	Class	Period/Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
	15 12/23	FRI	II BCom (G&A)	1	Eng	I T	Interaction with the students.	Interacti	18	B Board	
	18 12/23	MON	II BCom	1	Eng	IT	Syllabus given.		48	B Board	
	19 12/23	TUE	II BCom	1		IT	History of Income Tax Law in India	Lectur	53	B Board	
	20 12/23	WED	II BCom	1		IT	Definition of Income.	Lectur	49	B Board	
	21 12/23	THU	II BCom				Semi christmas celebrations christmas Holidays 22-12-23 to 26-12-23.				
	27 12/23	WED	II BCom	1		IT	Features of Income	Lectur	34	B Board	
	28 12/23	THU	II BCom	1		IT	Person Definition	Lectur	42	B Board	
	29 12/23	FRI	II BCom	1		IT	Assessee, Deemed Assessee & Assessee in default.	Lectur	42	B Board	

January – 2024

Sl No.	Date	Day	Class	Period/Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
	2 1/24	TUE		1		IT	Assessment & Previous Year.	Lectur	58	B. Board	
	3 1/24	WED		1		IT	Exceptions for Previous Year.	Lectur	67	B. Board	
	4 1/24	THU		1		IT	Rates of Income Tax.	Lectur	68	B. Board	
	5 1/24	FRI		1		IT	Agricultural Income.	Lectur	69	B. Board	
	8 1/24	MON		1		IT	Non Agricultural Income.	Lectur	71	B. Board	
	9 1/24	TUE		1		IT	Partly Agricultural Income.	Lectur	71	B. Board	
	10 1/24	WED		1		IT	Residential Status of Person		72	B Board	
	11 1/24	THU		1		IT	Calculation of Residential status.		69	B. Board	
	12 1/24	FRI					Sankranthi Sambaralu. Sankranthi Holidays. 13-1-2024 to 16-1-2024				
	16 1/24	TUE	II BCom	1		IT	Incidence of Tax.	Lectur	43	B. Board	
	18 1/24	WED	II BCom	1		IT	Problems on Incidence of Tax.	Lectur	08	B. Board	
			II BCom	3		MA	Interaction with Students	Lectur	25	B. Board	
			II BCom	5		P.M	Interaction with the Students	Lectur	11	B. Board	
	18 1/24	THU		1		IT	Problems on Incidence of Tax	Lectur	32	B. Board	
				3		MA	Syllabus given to the Students	Lectur	19	B. Board	
			BBA	5		major	Introduction to management	Lectur	02	B. Board	

TEACHING DIARY

Name of the Lecturer.. G. Saroja ....   Name of the Department / ..Commerce......

Sl No.	Date	Day	Class	Period/ Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
	19 1/24	FRI		1		IT	Features and Definition of Salary	Lecture	43	B.Board	
				3		M.A.	Nature & Scope of M. Accounting	Lecture	20	B.Board	
				4		Marketing Skills	Core marketing Concepts	Lecture	29	B.Board	
			BBA	6		Major P.M.	Nature and Scope of Management	Lecture	05	B.Board	
	20 1/24	SAT	I BCom	1		minor	Introduction to management	Lecture	14	B.Board	
			IV BCom	3		M.A.	management Accounting Principles	Lecture	25	B.Board	
			BBA	4		major P.M.	Importance of management	Lecture	06	B.Board	
	22 1/24	MON		1		IT	Basis of charge U/S 15	Lecture	50	B.Board	
				4		M.Skills	Company orientation towards the market	Lecture	10	B.Board	
			G&CA	5		P.M. minor	Nature and Scope of management	Lecture	43	B.Board	
	23 1/24	TUE		1		IT	Types of Allowances	Lecture	69	B.Board	
				3		M.A.	Significance of Management Accounting	Lecture	29	B.Board	
			I BCom	5		P.M. minor	Importance of management	Lecture	56	B.Board	
	24 1/24	WED		1		IT	Types of Perquisites	Lecture	69	B.Board	
				3		M.A	Difference between mgt Acc & Financial Accounting	Lecture	32	B.Board	
			I BCom	5		minor	Role of managers	Lecture	52	B.Board	
			BBA	6		major	Role of managers	Lecture			
	25 1/24	THU		1		IT	Deductions U/S 16	Lecture	71	B.Board	
				3		M.A.	Diff. between mgt Acc and Cost accounting	Lecture	33	B.Board	
			BBA	5		major	Managerial Skills and Roles	Lecture	12	B.Board	
	26 1/24						Republic Day				
	27 1/24	SAT	I BCom	1		G&CA minor	managerial Skills and Roles	Lecture	57	B.Board	
				3		M.A	limitation of management Accounting	Lecture	31	B.Board	
			BBA	4		BBA major	Schools of management Thought	Lecture	12	B.Board	
	29 1/24	MON		1		IT	Problems on Salaries	Lecture	46	B.Board	
				4		M.Skill	Holistic marketing Concept	Lecture	28	B.Board	
			I BCom	5		P.M. minor	Schools of management Thoughts	Lecture	56	B.Board	
	30 1/24	TUE		1		IT	Problems on Salaries	Lecture	42	B.Board	
				3		M.A	Installation of Management Accounting	Lecture	32	B.Board	
			I BCom	5		P.M. minor	management as Science or Art	Lecture	58	B.Board	
	31 1/24	WED		1		IT	Problems on Salaries	Lecture	49	B.Board	
				3		M.A	Tools of mgt. Accounting	Lecture	33	B.Board	
			I BCom	5		minor	management as Science & Art	Lecture	59	B.Board	
			I BBA	6		major	management as a Profession	Lecture	12	B.Board	

TEACHING DIARY

Name of the Lecturer... G. Saroja.

Name of the Department / ...Commerce...

Sl No.	Date	Day	Class	Period/ Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
							February 2024				
1	2/24	THU		1		IT	Definition of House Property.	Lecture	42	B.Board	
				3		MA	Meaning of Ratio Analysis.	Lecture	33	B.Board	
			BBA	5		major	Administration and management	Lecture	12	B.Board	
2	2/24	FRI		1		IT	Exempted incomes from H.P.	Lecture	45	B.Board	
				3		MA	Limitation of Ratio Analysis.	Lecture	29	B.Board	
				4		m.Skill	marketing management Tasks.	Lecture	34	B.Board	
			BBA.	6		major	Functions of management.	Lecture	12	B.Board	
3	2/24	SAT	IBcom	1		minor	Administration and management	Lecture	55	B.Board	
				3		MA	Types of Ratio Analysis.	Lecture	20	B.Board	
			BBA.	4		major	Contemporary Issues in 21st century	Lecture	11	B.Board	
5	2/24	MON		1		IT	Deductions allowed under H.P.	Lecture	42	B.Board	
				4		m.Skills	marketing Environment.	Lecture	34	B.Board	
			IBcom	5		minor	Functions of management.	Lecture	50	PPT	
6	2/24	TUE.		1		IT	Problems on House Property.	Lecture	50	B.Board	
				3		MA	Profitability Ratios.	Lecture	21	B.Board	
			IBcom	5		minor	management Contemporary Issues in 21st century	Lecture	50	B.Board	
7	2/24	WED.		1		IT	Problems on House Property.	Lecture	49	B.Board	
				3		MA	Gross Profit and Net Profit Ratio.	Lecture	26	B.Board	
			IBcom	5		minor	Meaning & Scope of Planning.	Lecture	54	B.Board	
			BBA	6		major	Nature & Scope of Planning.	Lecture	11	B.Board	
8	2/24	THU		1		IT	Problems on House Property.	Lecture	48	B.Board	
				3		MA	operating Ratio, solvency Ratios.	Lecture	29	B.Board	
			BBA	5		major	Types of plans.	Lecture	11	B.Board	
9	2/24	FRI		1		IT	Definition of Business & Profession	Lecture	44	B.Board	
				3		MA	Problems on Ratios.	Lecture	29	B.Board	
				4		m.Skill	Impact on marketing Decisions	Lecture	31	B.Board	
			BBA	6		major	Levels of Planning.	Lecture	12	B.Board	
10	2/24	SAT	IBcom	1		minor	Types of plans.	Lecture	41	B.Board	
				3		MA	Problems on Ratios.	Lecture	31	B.Board	
			BBA	4		major	Steps in planning.	Lecture	12	B.Board	
12	2/24	MON		1		IT	Difference between Capital and Revenue	Lecture	46	B.Board	
				4		m.Skill	marketing Research & Information.	Lecture	38	B.Board	
			IBcom	5		minor	Levels of Planning.	Lecture	56	B.Board	
13	2/24	TUE.		1		IT	Deductions from Business.	Lecture	45	B.Board	
				3		MA	Current Ratio, Liquid Ratio.	Lecture	26	B.Board	
			IBcom	5		minor	Steps in Planning.	Lecture	60	B.Board	

TEACHING DIARY

Name of the Lecturer...... G. Saroja ......

Name of the Department / ...... Commerce ......

Sl No.	Date	Day	Class	Period/ Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
14 2/24		WED		1	E/T	IT	Procedure for Computing B. Income	Lecture	47	PPT	
				3	"	MA	Debt Equity Ratio	Lecture	26	B. Board	
			IBcom	5	"	minor	making Effective Plans	Lecture	59	B. Board	
15 2/24		THU		1	"	IT	Deemed Business Profits	Lecture	56	B. Board	
				3	"	MA	Problems on Ratios	Lecture	26	B. Board	
			IBcom	5	"	minor	objectives of Plans	Lecture	59	B. Board	
16 2/24		FRI		1	"	IT	Problems on Business Income	Lecture	42	B. Board	
				3	"	MA	Fixed assets & working Capital Turnover Ratios	Lecture	27	B. Board	
				4	"	m.skill	market Segmentation	Lecture	36	B. Board	
			BBA	6	"	major	making Effective Plans	Lecture	10	B. Board	
17 2/24		SAT	IBcom	1	"	minor	Management By objectives	Lecture	58	B. Board	
				3	"	MA	Debtors & Creditors Turnover Ratios	Lecture	20	B. Board	
			BBA	4	"	major	objectives of Plans	Lecture	11	B. Board	
19 2/24		MON		1	"	IT	Problems on Business Income	Lecture	43	B. Board	
				4	"	m.skill	Targeting & Positioning Strategies	Lecture	36	B. Board	
			IBcom	5	"	minor	Nature of Decision making	Lecture	58	B. Board	
20 2/24		TUE		1	"	IT	Format for Computing Professional Income	Lecture	45	PPT	
				3	"	MA	Creditors & stock Turnover Ratios	Lecture	23	B. Board	
			IBcom	5	"	minor	Types of Decisions	Lecture	54	B. Board	
21 2/24		WED		1	"	IT	Problems on Professional Income	Lecture	42	B. Board	
				3	"	MA	Return on Investment	Lecture	31	B. Board	
			IBcom	5	"	minor	Decision making Process	Lecture	53	B. Board	
			BBA	6	"	major	management by objectives	Lecture	12	B. Board	
22 2/24		THU		1	"	IT	Problems on Professional Income	Lecture	46	B. Board	
				3	"	MA	Problems on Ratios	Lecture	29	B. Board	
			BBA	5	"	major	Nature of Decision making	Lecture	10	B. Board	
23 2/24		FRI		1	"	IT	Definition of Capital Gain	Lecture	45	B. Board	
				3	"	MA	Problems on Ratios	Lecture	27	B. Board	
				4	"	m.skill	Determinants of Consumer Behaviour	Lecture	32	B. Board	
			BBA	6	"	major	Types of Decisions	Lecture	11	B. Board	Assignments
24 2/24		SAT	IBcom	1	"	minor	Nature & Purpose of Organising	Lecture	51	B. Board	
				3	"	MA	Meaning & Concept of working Capital	Lecture	29	B. Board	
			BBA	4	"	major	Decision making Process	Lecture	10	B. Board	
25 2/24		MON		1	"	IT	Capital Assets & its Types	Lecture	48	B. Board	
				4	"	m.skill	Elements of marketing mix 7 Ps	Lecture	33	B. Board	
			2Bcom	5	"	minor	Principles of Organisation	Lecture	61	B. Board	

TEACHING DIARY

Name of the Lecturer... G. Saroja

Name of the Department / ... Commerce

SI No.	Date	Day	Class	Period/Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
	27 2/24	TUE		1	E/T	IT	Cost of acquisition	Lecture	43	B·Board	P·Solving
				3	"	MA	Meaning and uses of Funds Flow Statement	Lecture	27	B·Board	
			IBcom	5	IBcom	minor	Types of organisation	Lecture	59	B·Board	
	28 2/24	WED		1		IT	Format for Computing Capital Gain	Lecture	43	B·Board	
				3		MA	Preparation of Funds Flow Statement	Lecture	25	B·Board	
			IBcom	5	IBcom	minor	Advantages & limitation of Line Organising	Lecture	58	B·Board	Assignment
			BBA	6	BBA	major	Nature & Purpose of organising	Lecture	10	B·Board	
	29 2/24	THU		1		IT	Deductions U/S 54	Lecture	46	B·Board	
				3		MA	Problems on Funds Flow Statement	Lecture	23	B·Board	
			BBA	5	BBA	major	Principles of organisation	Lecture	12	B·Board	

March – 2024

SI No.	Date	Day	Class	Period/Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
	1 3/24	FRI		1	E/T	IT	Problems on Capital Gain	Lecture	46	B·Board	
				3	"	MA	Problems on Funds Flow Statement	Lecture	33	B·Board	
				4	"	M·Skills	Product life cycle & New Product Development	Lecture	31	B·Board	
			BBA	6	"	major	Types of organisation	Lecture	11	B·Board	
	2 3/24	SAT	IBcom	1	"	minor	Advantages & Features of Staff Organi	Lecture	52	B·Board	
				3	"	MA	Meaning of Cash Flow Statement	Lecture	33	B·Board	
			BBA	4	"	major	Advantages and limitation of Line Organisation		08	B·Board	
	4 3/24	MON		1	"	IT	Problems on Longterm Capital Gain	Lecture	41	B·Board	
				4	"	M·Skills	Pricing strategies	Lecture	26	B·Board	
			IBcom	5	"	minor	Conflict between line & Staff	Lecture	58	B·Board	Seminar
	5 3/24	TUE		1	"	IT	Problems on Long term Capital Gain	Lecture	42	B·Board	
				3	"	MA	Uses of Cash Flow Statement	Lecture	27	B·Board	
			IBcom	5	"	minor	Features of Span of Control	Lecture	54	B·Board	
	6 3/24	WED		1	"	IT	Problems on Short term Capital Gain	Lecture	42	B·Board	
				3	"	MA	Preparation of Cash Flow Statement	Lecture	25	B·Board	
			IBcom	5	"	minor	Responsibility and Accountability	Lecture	57	B·Board	
			BBA	6	"	major	Advantages & Features of Staff Organisation	Lecture	11	B·Board	
	7 3/24	THU		1	"	IT	Problems on Short term Capital Gain	Lecture	49	B·Board	
				3	"	MA	Problems on Cash Flow Statement	Lecture	32	B·Board	
			BBA	5	"	major	Conflict between line & Staff	Lecture	09	B·Board	

TEACHING DIARY

Name of the Lecturer.... G. Saroja

Name of the Department / Commerce

Sl No.	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
	8 3/24				E/T		maha sivarathri.				
	9 3/24	SAT	BCom	1	"	minor	Principles of Delegation.	Lecture	16	B. Board	
				3	"	MA	Difference between Funds Flow & Cash Flow	Lecture	29	B. Board	
			BBA	4	"	major	Features of Span of Control.	Lecture	03	B. Board	
	11 3/24	MON		1	"	IT	Income from other Sources.	Lecture	43	B. Board	
				4	"	m. skill	Promotion mix Elements.	Lecture	28	B. Board	
			BCom	5	"	minor	Centralisation & Decentralisation.	Lecture	40	B. Board	
	12 3/24	TUE.		1	"	IT	General Incomes from other Sources	Lecture	45	B. Board	
				3	"	MA	meaning of Budgets.	Lecture	31	B. Board	
			BCom	5	"	minor	Components of Staffing.	Lecture	49	B. Board	
	13 3/24	WED		1	"	IT	Specific Incomes from other Sources	Lecture	49	B. Board	
				3	"	MA	Forecast & Budget, Elements of Budget	Lecture	29	B. Board	
			BCom	5	"	minor	Recruitment and Selection.	Lecture	53	B. Board	
			BBA	6	"	major	Principles of Delegation.	Lecture	12	B. Board	
	14 3/24	THU		1	"	IT	Problems on Income from other Sources	Lecture	41	B. Board	
				3	"	MA	meaning & directives of Budgetary Control	Lecture	31	B. Board	
			BBA	5	"	major	Centralisation and Decentralisation	Lecture	10	B. Board	
	15 3/24	FRI		1	"	IT	Problems on Income from other Sources	Lecture	45	B. Board	
				3	"	MA	Preparation of Cash & Flexible Budgets	Lecture	29	B. Board	
				4	"	m. skill	Place: marketing channels.	Lecture	27	B. Board	
			BBA	6	"	major	Recruitment and Selection.	Lecture	11	B. Board	
	16 3/24	SAT	BCom	1	"	minor	motivation Theories.	Lecture	57	B. Board	
				3	"	MA	meaning & modes of Reporting.	Lecture	31	B. Board	
			BBA	4	"	major	Importance of staffing.	Lecture	11	B. Board	
	18 3/24	MON		1	"	IT	Set off and Carry forward of losses	Lecture	43	B. Board	
				4	"	m. skills	Importance and Role of Selling.	Lecture	26	B. Board	
			BCom	5	"	minor	Communication Skills & Barriers	Lecture	61	B. Board	
	19 3/24	TUE.		1	"	IT	Computation of Total Income.	Lecture	49	B. Board	
				3	"	MA	Requisitions of Good Report & Kinds of Reports	Lecture	31	B. Board	
			BCom	5	"	minor	Nature & Importance of Control	Lecture	60	B. Board	
	20 3/24	WED.		1	"	IT	Deductions U/S 80.	Lecture	45	B. Board	
				3	"	MA	Strategies for writing Effective Reporting	Lecture	29	B. Board	
			BCom	5	"	minor	Techniques of managerial Control	Lecture	62	B. Board	
			BBA	6	"	major	Communication Skills & Barriers	Lecture	12	B. Board	
	21 3/24	THU		1	"	IT	Deductions U/S 80.	Lecture	49	B. Board	
				3	"	MA	I mid Revision.	Lecture	26	B. Board	
			BBA	5	"	major	Nature & Importance of Control.	Lecture	11	B. Board	

TEACHING DIARY

Name of the Lecturer..... G. Saroja .....

Name of the Department / Commerce

SI No.	Date	Day	Class	Period/ Time	Medium	Theory / Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity Conducted
	22 3/24	FRI	1	1	E/T	I T	Revision	Revin	47		
			3	3	"	M A	Revision	Revin	28		
				4	"	m.skill	Dealing with objections & Negotiations	lectu		B·Board	
		BBA		6	"	major	Techniques of managerial Control	lectu	12	B·Board	
	23 3/24	SAT					Farewell Day celebrations				
	25 3/24	MON					— Holi				
	26 3/24						IV Sem II mid Examinations				
							26-3-24 to 28-3-2024				
	29 3/24	FRI					Good Friday				
	30 3/24	SAT					Revision				
							ANU VI Sem End Examinations				
							1-4-2024 to 12-4-2024				
							II Sem End Examinations				
							8-4-2024 to				
							IV Sem End Examination				
							16-4-2024 to				

G. Saroja
30/3/24

Criterion-VI Governance, Leadership & Management

6.1.1 The Institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, Sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long-term Institutional Perspective plan

College Development Committee Minutes

2023-24

DATE ☐☐☐☐☐☐☐☐

Date : 01-08-2023

Time : 10:00 a.m

Venue: Conference Hall
       Gnanam Block.

Principal Dr. Sr. Fatima Rani. P organized a General Staff Meeting with UG & PG staff on 1st August, 2023 at 10:00 A.M in Conference Hall of Gnanam Block.

The meeting was started with opening prayer by Principal followed by Scripture reading by Mrs. M. Usha, HOD, Department of MCA invoking God's blessings and thanking the Lord Almighty for the commencement of the Academic Year 2023-2024.

Agenda:

The meeting was taken place with the following Agenda.

- Introduction of 4-Years UG honours Programmes
- Semester Internship
- Time Tables and Work Loads.
- Green, Energy and Environment Audit
- Anti Ragging Day
- Independence Day
- NAAC Process.

This is the first meeting held during the Academic Year 2023-24.

- Introduction of 4-Years UG honours Programmes:
At the outset Dr. Sr. Fatima Rani. P. Principal had announced the commencement of classes for the first year UG programmes on 7th August, 2023

with thirteen Programmes of 4-year UG Honours with a single Major and one minor is introduced from the A.Y. 2003-2004 and said about the Date of commencement of classes for Second Year – 3rd Semester from 17th August, 2003 & Final Year – V Semester B.Sc classes scheduled from 1st September, 2003.

- ## Semester Internship :

Principal had given guidelines for commencement of Semester internship and its procedures of planning the Titles, Tie up companies, Venue of SIT and its mode of doing etc. for B.Com and BCA – V semester students.

- ## Timetables and work loads :

Principal instructed the HOD's and faculty members about the preparation of time tables and work loads of UG first year/ I Semester, Second year/ III semester and final year/ V Semester (for B.Sc classes only) students for the Academic Year 2003-04 and suggested them to prepare as per the New syllabus pattern introduced in the academic year 2003-04 and PG HOD's are also asked to submit their Time Tables including workloads based upon the central timetable prepared by Timetable Committee.

- ## Green, Energy, and Environment Audit :

A three member committee named by of Mr. D. Dinesh Kumar, Energy Auditor, Mr. R. Vijay Krishna, Environment Auditor, Mr. A. Karthik, Green Auditor from Nature Science Foundation (NSF), Coimbatoor, Tamilnadu, India going to visit the college on

7th August, 2023 for conduction of Green, Energy and Environment Audit. Principal guided the faculty for making arrangements and Laboratories must be updated with the assistance of IQAC.

• Anti-Ragging Day:

Principal said about the conduction of Anti Ragging Day / Week at college level from 12th to 18th August, 2023 by Anti-Ragging Committee as per directions of University Grants Commission (UGC).

• Independence Day:

Celebration of Independence Day symbolizes patriotism to be organized in college campus directed by Principal.

• NAAC Process:

Principal advised the HOD's and faculty members to update the Criterion wise files and registers required for NAAC process i.e., Certificate / Add-on Courses and Value Added Courses participated and conducted by the departments. Sri. T. Bala Narendra Prasad, IQAC Coordinator, JKC College, Guntur, Dr. P.L. Narasimha Rao, Professor in Department of MBA had given guidelines to the faculty on these points along with IQAC members.
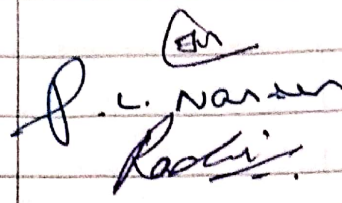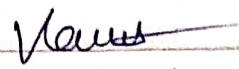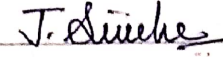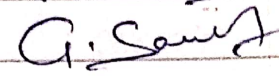
The meeting was concluded with the quotation " Concentrate all your thoughts upon the work in hand " said by the Principal.

S.No.	Name of the faculty	Signature
01.	Mr. S.M. Subani	
02.	Mrs. R. Sharon Rose	R.Rose
03.	Mrs. J. Prameela Rani	Pr
04.	Mr. Ch. Rama Rao	
05.	Dr. J. Pratapa Reddy	
06.	Mrs. K. Vanaja	K. Vanja
07	Mrs. M. Usha Rani	M. usha
08	Mrs. G. Saroja	G. Saroja.
09	Mrs. K. Vidyadhari	Kv.
10	Mrs. G. Anitha Bhanu	Anu
11	Mrs. I. Adi Lakshmi	I. Adilaksh.
12	Mrs. B. Ranjitha	B. Ranjitha
13	Mrs. L. Mary Anusha	L. Anu.
14	Mrs. G. Vijaya Lakshmi	G. vijayl
15	Mrs. P. Sandhya	p. Saif
16.	Mrs. R. Phani Rajya Lakshmi	RPR
17	Miss. N. Sri Harika	N. SriHarika
18	Mrs. K. Swathi	K. Swathi
19	Miss. K. Grace Shanthi Ann	KgsAn
20	Mrs. B. Joyce	Bo
21	Mr. D. Simon	Simo
22	Mr. S.M. Subani (Commerce)	
23	Mrs. M. Anjana Devi	M. Anj
24	Sr. Margaret Priyanka	
25	Mrs. D. Anitha	D. Anitha
26	Mr. G. Bala Show Reddy	GBs
27	Mrs. K. Susmitha	K. Susmitta
28	Mrs. D. Swarnacharani rai	
29	Mrs. B. Usha Rani	B. Usha Rani
30	Mrs. D.V. Ramanamma	R
31	Miss. G. Vani	G.Van
32.	Miss. B. Manasa	B.Manasa

S.No.	Name of the faculty	Signature
01.	Mr. S. M. Subani	
02.	Mrs. R. Sharon Rose	
03.	Mrs. J. Prameela Rani	R.Shann
04.	Mr. Ch. Rama Rao	Pm
05.	Dr. J. Pratapa Reddy	
06.	Mrs. K. Vanaja	
07.	Mrs. M. Usha Rani	K. Vanja
08.	Mrs. G. Saroja	M. ugh
09.	Mrs. K. Vidyadhari	G. Saroja
10.	Mrs. G. Anitha Bhanu	Am
11	Mrs. I. Adi Lakshmi	I. Adilaksh
12	Mrs. B. Ranjitha	B. Ranjitha
13	Mrs. L. Mary Anusha	L. Ang.
14	Mrs. G. Vijaya Lakshmi	G. Vyl
15	Mrs. P. Sandhya	P. Sy
16.	Mrs. R. Phani Rajya Lakshmi	MPR
17	Miss. N. Sri Harika	N. Sriharika
18	Mrs. K. Swathi	K. Swathi
19	Miss. K. Grace Shanthi Ann	KejsAn
20	Mrs. B. Joyce	Bn
21	Mr. D. Simon	Sim
22	Mr. S. M. Subani (Commerce)	
23	Mrs. M. Anjana Devi	M. Anij
24	Sr. Margaret Priyanka	
25	Mrs. D. Anitha	D. Anitha
26	Mr. G. Bala Show Reddy	GBR
27	Mrs. K. Susmitha	K. Susmitha
28	Mrs. D. Swarnacharani rai	
29	Mrs. B. Usha Rani	B. Usha Rani
30	Mrs. D. V. Ramanamma	Rn
31	Miss. G. Vani	G.Van
32.	Miss. B. Manasa	B. Manasa

S.No.	Name of the faculty	Signature
33.	Miss. P. Anitha	
34.	Mr. J. Venkateswara Rao	
35.	Dr. P.L. Narasimha Rao	P. L. Narsen Rao
36.	Dr. G. Radhika	
37.	Sr. T. Sandhya	
38.	Dr. V. Vani	Vani
39.	Mrs. J. Sirisha	J. Sirisha
40.	Mrs. G. Sailaja	G. Sailaja

PRINCIPAL
St. Ann's College for Women
Gorantla, Guntur-522 034.

Date: 21/08/2023
Time: 1.30PM

Venue: Conference Hall
Gnanam Block

Principal Dr. Sr. Fatima Rani. P Organized a general staff with UG & PG staff on 21st August 2023 at 1:30PM in Conference hall of gnanam block.

The meeting was started with opening prayer by principal followed by scripture reading by Miss. Manasa Department of MCA invoking God's blessings to meet the challenges of NAAC.

The meeting was taken place with the following Agenda.
* NAAC Process
* Student - Syllabus hand book
* Criterion wise - Files and Documents

NAAC Process :-
Principal advised the HOD's and faculty members to update the faculty profile details, students Centric methods on teaching, learning and Evaluation etc. These points were enlightened by Dr. P. L. Narasimha Rao, Professor in department of MBA.
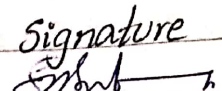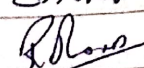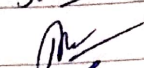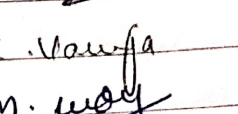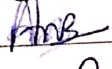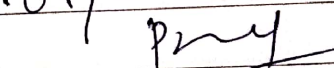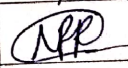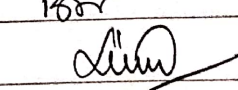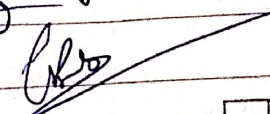
Student - syllabus hand Book
Principal suggested HOD's of the Departments about the preparation of syllabus hand books for last five years i.e from 2018-2023. student - syllabus hand book consists of syllabus and model question papers for each programme. The work was assigned to the in charges of first, Second and final years of B.Sc, B.Com and BCA along with the help of another lecturer as assistance. Principal had guided the faculty on these points along with DQAC members.

Criterion wise - Files and Documents
    Criterion wise files and registers, which are required for NAAC process to be updated by the concerned Criterion. In charges stated by the principal.
    Meeting was concluded with the closing remarks of principal.

S.No	Name of the faculty	Signature
1.	Mr. S.M. Subani	
2.	Mrs. R. Sharon Rose	
3.	Mrs. J. Prameela Rani	
4.	Mr. CH. Rama Rao	
5.	Dr. J. Pratapa Reddy	
6.	Mrs. K. Vanaja	K. Vanaja
7.	Mrs. M. Usha Rani	M. Usha
8.	Mrs. G. Saroja	G. Saroja
9.	Mrs. K. Vidyadhari	
10.	Mrs. G. Anitha Bhanu	
11.	Mrs. P. Adi lakshmi	B. Aailaki
12.	Mrs. B. Ranjitha	B. Ranjitha
13.	Mrs. L. Mary Anusha	L. Mary Anu
14.	Mrs. G. Vijaya lakshmi	G. U
15.	Mrs. P. Sandhya	
16.	Miss. N. Sri Harika	N. Sri Harika
17.	Mrs. R. Phani Rajya lakshmi	
18.	Mrs. K. Swathi	K. Swathi
19.	Miss. K. Grace shanthi Ann	KejsAn
20.	Mrs. B. Joyce	
21.	Mr. D. Simon	
22.	Mr. S.M. Subani (Commerce)	Skmn
23.	Mrs. M. Anjana Devi	M. Anj
24	Sr. Margaret priyanka	Margaret
25	Mrs. D. Anitha	
26	Mrs. G. Bala show Reddy	

PAGE

S.No	Name of the faculty	Signature
27	Mrs. K. Susmitha	K. Susmitha
28	Mrs. D. Swarnacharani rai	D. LCL
29.	Mrs. B. Usha Rani	B. Usha Rani
30	Mrs. D. V. Ramanamma	Rama
31	Miss. G. Vani	G. Vani
32	Miss. B. Manasa	B Manasa
33	Miss. P. Anitha	P. Anitha.
34	Mr. J. Venkateswara Rao	En
35	Dr. P.L. Narasimha Rao	P. L. Narasa
36	Dr. G. Radhika	Radhi
37	Sr. T. Sandhya	
38	Dr. V. Vani	Vани
39	Mrs. J. Sirisha	J. Sirisha
40.	Mrs. G. Sailaja	G. Sai

PRINCIPAL
St. Ann's College for Women
Gorantla, Guntur-522 034.

Staff Meeting

Date: 31/08/2023
Time: 3.00 pm

Venue: Conference hall
Gnanam Block

Principal Dr. Sr. Fatima Rani. P organized a general staff meeting with UG & PG staff on 31st August 2023 at 3.00 P.M in Conference hall of Gnanam Block.

The meeting was started with opening prayer by Principal followed scripture reading by Mrs. K. vidhyadhari HOD Department of Botany invoking God's Blessings to meet the challenges of NAAC.

The meeting was taken place with the following Agenda.
* NAAC Process - Add on/certificates Courses
* Student Centric methods
* Criterion wise - Files and Documents.

Resolutions:-

NAAC Process - Add on/Certificate Courses
Principal advised HOD's of all the Departments to Conduct Add-on the certificate courses at least one or two for the past five years with all the necessary data like Registration forms. Student enrolment & attendace, syllabus and question paper with key for evaluation to show the outcomes of the courses. The HOD's are also instructed to prepare Certificates for all the enrolled students of the course. These files of these courses are to be submitted to criterion-1. In-charge or Members with a copy to PQAC.

Student Centric methods
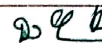
Principal instructed HOD's and facult of all the departments to divide the teaching-learning and Evaluation Activities that had taken place for the last five years from 2018-19 to 2022-23 and document them into Experiential method, Participative method and problems sloving methods of student centric methods with needed photographs as explained in previous meeting by Mr. T. Bala Narendra prasad, Asst. professor in Dept. of physics and PQAC Coordinator, JKC college, Guntur.

S.No	Name of the faculty	Signature
1	Mr. S.M. Subani	
2	Mrs. R. Sharon Rose	R.Rose
3	Mrs. J. Prameela Rani	
4	Mr.CH. Rama Rao	
5	Dr. J. Pratapa Reddy	
6	Mrs. k. Vanaja	K.Vanaji
7	Mrs. M. Usha Rani	M. ush
8	Mrs. G. Saroja	G. Saroja
9	Mrs. k. Vidyadhari	
10	Mrs. G. Anitha Bhanu	AnB
11	Mrs. P. Adi Lakshmi	P. Adilah
12	Mrs. B. Ranjitha	B. Ranjithe
13	Mrs. L. Mary Anusha	L. Mary Anushe
14	Mrs. G. Vijaya lakshmi	G. Vyle
15	Mrs. P. Sandhya	Pny
16	Mrs. R. Phani Rajya Lakshmi	RPL
17	Miss. N. Sri Harika	N. Si Harike
18	Mrs. K. Swathi	K. Swathi
19	Miss. k. Grace shanthi Ann	KeyAh
20	Mrs. B. Joyce	Por

S.No	Name of the faculty	Signature
22	Mr. S.M. Subani (Commerce)	Sk mkw
23	Mrs. M. Anjana devi	M. Anit
24	Sr. Margaret priyanka	sr. Margaret
25	Mrs. D. Anitha	D. Anitha
26	Mrs. G. Bala show Reddy	
27	Mrs. k. susmitha	k. Susmitha
28	Mrs. D. Swarna charani rai	D. kcly
29	Mrs. B. Usha Rani	B. USha Rani
30	Mrs. D. V. Ramanamma	
31	Miss. G. Vani	G. Vai
32	Miss. B. Manasa	B Manasa
33	Miss. P. Anitha	P. Anitha
34	Mr. J. Venkateswara Rao	
35	Dr. P.L. Narasimha Rao	P. L. narwar
36	Dr. G. Radhika	Radhi
37	Sr. T. Sandhya	srsand
38	Dr. V. Vani	Vani
39	Mrs. J. sirisha	J. Sirisha
40	Mrs. G. Sailaja	G. Sai

Date : 09/10/2023
Time : 3.30 PM

Venue: Conference hall
        Gnanam block

Principal Dr. Sr. Fatima Rani. P Organized a general staff meeting with UG & PG staff on 9th october 2023 at 3.30 P.M in Conference hall of Gnanam block.

The meeting was started with opening prayer by Principal followed by scripture reading by Mrs. R. Sharon Rose vice principal and PQAC Coordinator invoking the Blessings of Almighty God.

The meeting was taken place with the following Agenda
* NAAC Process - Teaching notes by e-devices
* Student Centric methods
* Criterion wise - Files and documents.

Resolutions

NAAC process - Teaching notes by e-devices
    Principal advised the faculty of all the departments to update the teaching diaries and also prepare all teaching material for all the courses with Question paper or Question banks. The faculty are also instructed to prepare e-contents of the subjects that have to be uploaded in the college website. The teaching material in PPTs and video lessons by Youtube are to be shared to through whats App or E-mails. Faculty should prepare abstracts of these ICT used study material and submit them to PQAC.

Student centric methods

As per the general staff meeting organized by principal with the agenda of following student centric methods in teaching learning process, the HOD's and faculty are reminded by principal to classify all the activities of the departments in teaching-learning and Evaluation methods as Experiential learning, Participate learning and problem sloving methods. These methods have to be documented along with supporting photographs.

S.No	Name of the faculty	Signature
1	Mr. S. M. Subani	
2	Mrs. R. Sharon Rose	
3	Mrs. J. Prameela Rani	
4	Mr. CH. Rama Rao	
5	Dr. J. Pratapa Reddy	
6	Mrs. k. Vanaja	k. Vanaja
7	Mrs. M. Usha Rani	
8	Mrs. G. Saroja	G. Saroja
9	Mrs. k. Vidyadhari	K.Vidyadhar
10	Mrs. G. Anitha Bhanu	AnB
11	Mrs. P. Adi Lakshmi	P. Adi.lak.
12	Mrs. B. Ranjitha	B. Ranjith
13	Mrs. L. Mary Anusha	L. Mary Anush
14	Mrs. G. Vijaya lakshmi	G. vijee
15	Mrs. P. Sandhya	Pm
16	Mrs. R. Phani Rajya Lakshmi	NPR
17	Miss. N. Sri Harika	N. SriHarika
18	Mrs. k. swathi	k. Swathi
19	Miss. k. Grace shanthi Ann	Kesh
20	Mrs. B. Joyce	Bo
21	Mr. D. Simon	
22	Mr. S. M. Subhani (Commerce)	Sm

23	Mrs. M. Anjana devi	M. Anja
24	Sr. Margaret priyanka	Sr. Margaret
25	Mrs. D. Anitha	D. Anitha
26	Mr. G. Bala show Reddy	
27	Mrs. K. susmitha	K. Susmitha
28	Mrs. D. Swarnacharani rai	D. LuL
29	Mrs. B. Usha Rani	B. UslaR
30	Mrs. D.V. Ramanamma	
31	Miss. G. Vani	G. Vai
32	Miss. B. Manasa	B. Manas
33	Miss. P. Anitha	P. Anitha
34	Mr. J. Venkateswara Rao	
35	Dr. P.L. Narasimha Rao	P. L. narsers
36	Dr. G. Radhika	Redh
37	Sr. T. Sandhya	swares
38	Dr. V. Vani	Vave
39	Mrs. J. Sirisha	J. Sinde
40	Mrs. G. Sailaja	A. Sour

PRINCIPAL
St. Ann's College for Women
Gorantla, Guntur-522 034.

Staff Meeting

Date : 31/10/2023
Time : 4.15 PM

Venue : Conference hall
Gnanam block

Principal Dr. Sr. Fatima Rani. P Organized a general staff meeting with UG & PG staff on 31st october 2023 at 4.15 PM in Conference hall of gnanam block.

The meeting was started with opening prayer by Principal thanking to God for all the blessings and followed by scripture reading by Mrs. J. Prameela Rani HOD department of Commerce seeking the wisdom and perfect understanding from God almighty for the successful completion of the tasks.

The meeting was taken place with the following Agenda.
* NAAC process - Mapping of PO's, CO's and PSO's
* Attainment of PO's, CO's and PSO's
* Continuous Internal assessment

Resolutions

NAAC Process - Mapping of PO's, CO's and PSO's
Principal had advised the HOD's of all the departments to progress ahead in doing the Mapping of PO's, CO's and PSO's of all programmes and courses of the concerned department and submit them to PQAC for verification as per Bloom's Taxonomy.

Attainment of PO's, CO's and PSO's
Principal instructed the HOD's and faculty members about the preparation of attainment of PO's, CO's and PSO's

in Indirect and direct methods for CIA and SEE for all courses of the department for the academic year 2023-24 and also take the guidelines from Dr. J. Pratapa Reddy, HOD of statistics and college TPO. This document has to be given to Criterian-II incharge.

S.No	Name of the faculty	Signature
1	Mr. S.M. Subani	
2	Mrs. R. Sharon Rose	
3	Mrs. J. Prameela Rani	
4	Mr. CH. Rama Rao	
5	Dr. J. Pratapa Reddy	
6	Mrs. K. Vanaja	K. Vanaja
7	Mrs. M. Usha Rani	
8	Mrs. G. Saroja	G. Saroja
9	Mrs. K. Vidyadhari	
10	Mrs. G. Anitha Bhanu	AnB
11	Mrs. P. Adi lakshmi	P. Adilakshmi
12	Mrs. B. Ranjitha	B. Ranjitha
13	Mrs. L. Mary Anusha	L. Mary Anu
14	Mrs. Vijaya lakshmi	G. Vijaya
15	Mrs. P. Sandhya	
16	Mrs. R. Phani Rajya lakshmi	
17	Miss. N. Sri Harika	N. Sri Harika
18	Mrs. K. Swathi	K. Swathi
19	Miss. K. Grace shanthi Ann	
20	Mrs. B. Joyce	
21	Mr. D. Simon	
22	Mr. S.M. Subani (commerce)	
23	Mrs. M. Anjana devi	M. Anj
24	Sr. Margaret priyanka	Sr. Margaret
25	Mrs. D. Anitha	D. Anitha
26	Mr. G. Bala show Reddy	

CLASSMATE

S.No	Name of the faculty	Signature
27	Mrs. K. Susmitha	K. Susmitha
28	Mrs. D. Swarna Charani rai	D.L.C.L
29	Mrs. B. Usha Rani	B. Usla Rani
30	Mrs. D. V. Ramanamma	
31	Miss. G. Vani	G. Vani
32	Miss. B. Manasa	B. Manasa
33	Miss. P. Anitha	P. Anitha
34	Mr. J. Venkateswara Rao	
35	Dr. P.L. Narasimha Rao	
36	Dr. G. Radhika	Radhi.
37	Sr. T. Sandhya	Sandy
38	Dr. V. Vani	Vani
39	Mrs. J. Sirisha	J. Siriha
40	Mrs. G. Sailaja.	G. Sai

Date : 01/11/2023
Time : 2.30 PM

Venue: Conference hall
        Gnanam block

Principal Dr. Sr. Fatima Rani.P organized a general staff meeting with UG & PG staff on 1st November 2023 at 2.30 PM in Conference hall of Grnam block

The meeting started with opening prayer by principal followed by scripture reading by Mrs. L.Mary Anusha Lect. Department of Mathematics INVOKING God's blessings and thanking the lord for the grace he has been showering all these days.

NAAC Process
Mapping of PO's, CO's and PSO's
Attainment of PO's, CO's and PSO's
Continuous Internal Assessment

Principal Dr. Sr. Fatima Rani introduced the Resource person Dr. A. leela Mohan Rao, Former Retired Principal Govt. college. who has vast knowledge in outcome based Education (OBE) and Bloom's taxonomy of UGC.

The following points were discussed
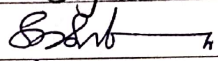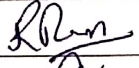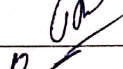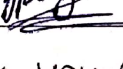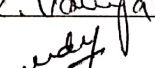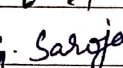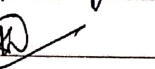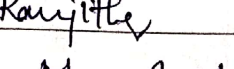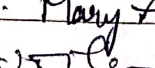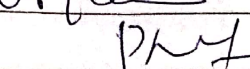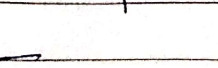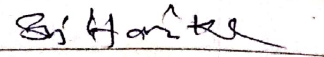
Mapping of PO's, COs and PSOs
Dr. A. leela Mohan Rao explained the need of outcomes Based Education, it's importance in the NEP-2020 and also discussed about stating POs, COs and PSOs and how to map them.

Attainment of POs, COs and PSO's

He also explained about the attainment of POs, COs and PSOs through direct and indirect methods and the levels of attainment. He narrated the complete procedure of attainment in an interpretable notation

Continuous Internal Assessment

Mr. CB. Rama Rao, Convenor of Criterion-2 Explained about the Continuous Internal Assessment process. He explained about the formats to be prepared according to the guidelines.

Meeting Concluded with the closing remarks and a short prayer by the principal.

S.No	Name of the faculty	Signature
1	Mr. S. M. Subani	
2	Mrs. R. Sharon Rose	
3	Mrs. J. Prameela Rani	
4	Mr. CH. Rama Rao	
5	Dr. J. Pratapa Reddy	
6	Mrs. K. Vanaja	K. Vanaja
7	Mrs. M. Usha Rani	
8	Mrs. G. Saroja	G. Saroja.
9	Mrs. K. Vidyadhari	
10	Mrs. G. Anitha Bhanu	AnB
11	Mrs. P. Adi lakshmi	P. Adilakh.
12	Mrs. B. Ranjitha	B. Ranjith
13	Mrs. L. Mary Anusha	L. Mary Anush
14	Mrs. G. Vijaya lakshmi	G. U
15	Mrs. P. Sandhya	PM
16	Mrs. R. Phani Rajya lakshmi	NPR
17	Miss. N. Harika	N. Sri Harika

S.No	Name of the faculty	Signature
18.	Mrs. K. Swathi	K. Swathi
19	Miss. K. Grace shanthi Ann	Keysh
20	Mrs. B. Joyce	Bo
21	Mr. D. Simon	
22	Mr. S. M. Subani (Commerce)	SKM du
23	Mrs. M. Anjana devi	M. Anj
24	Sr. Margaret priyanka	Sr. Margaret
25	Mrs. D. Anitha	D. Anitha
26	Mr. G. Bala show Reddy	Ge
27	Mrs. k. Susmitha	K. Susmitha
28	Mrs. D. Swarna charani Rao	D. Lcu
29	Mrs. B. Usha Rani	B. Usla Rani
30	Mrs. D. V. Ramanamma	R
31	Miss. G. Vani	G. Van
32	Miss. B. Manasa	B. Manasa
33	Miss. P. Anitha	P. Anitha
34	Mr. J. venkateswara Rao	Gu
35	Dr. P. L. Narasimha Rao	P. L. Naren
36	Dr. G. Radhika	Radh
37	Sr. T. Sandhya	sand
38	Dr. V. Vani	Van
39	Mrs. J. sirisha	J. Sirish
40	Mrs. G. Sailaja	G. Sai

PRINCIPAL
St. Ann's College for Women
Gorantla, Guntur-522 034.

classmate

Date : 04/11/2023
Time : 3.15 PM

Venue : Conference Hall
          Gnanam Block.

       Principal Dr. Sr. Fatima Rani.P organized a general staff meeting with UG & PG staff on 4th November 2023. at 3.15 PM in Conference hall of Gnanam Block.

       The meeting was started with opening prayer by principal followed by scripture reading by Mrs. K. Sandhya Lect. Department of English invoking the holy blessings of the lord almighty for his grace and support in the NAAC preparation process.

       The meeting was taken place with the following agenda.

NAAC Process
       As a part of NAAC preparatory process, Mock peer team visits are very essential for successful NAAC journey.

       A mock peer team visit, provides useful information that can be used to improve academic program and identify areas where additional work is needed. By Conducting a mock visit, an external perspective of the regular process is verified and reviewed.

       Principal guided all the HOD's and faculty members about the preparations for Mock peer team visit going to be held on 9th November 2023. The members of the Mock peer team are Dr. S. Sankar, Retired principal, ANR College Gudivada, Mr. S.R.k Prasad, Director PG Courses, JKC College Guntur and Mr. P. Gopi Chand, Vice principal

JKC College Guntur

The route map of the visit was announced by the principal and suggested the departments to update all files and registers.

Principal guided all the HOD's and faculty members to make departments ready for the visit and make it successful.

Meeting concluded with the closing remarks and short prayer by the principal.

S.No	Name of the faculty	signature
1.	Mr. S.M. Subani	
2.	Mrs. R. Sharon Rose	
3.	Mrs. J. Prameela Rani	
4.	Mr. CH. Rama Rao	
5.	Dr. J. Pratapa Reddy	
6.	Mrs. k. Vanaja	k. Vanaja
7.	Mrs. M. Usha Rani	
8.	Mrs. G. Saroja	G. Saroja.
9.	Mrs. k. Vidyadhari	
10.	Mrs. G. Anitha Banu	AnB
11	Mrs. P. Adi Lakshmi	P. Adilaki
12.	Mrs. B. Ranjitha	B. Ranjithe
13	Mrs. L. Mary Anusha	L. Mary Anushe
14	Mrs. G. Vijaya Lakshmi	G. vij
15	Mrs. P. Sandhya	P
16	Mrs. R. Phani Rajya Lakshmi	NPR
17	Miss. N. Sri Harika	N. Sri Harike
18	Mrs. k. Swathi	k. Swathi
19	Miss. k. Grace shanthi Ann	kysh

20	Mrs. B. Joyce	
21	Mr. D. Simon	
22	Mr. S. M. Subani	
23	Mrs. M. Anjana devi	
24	Sr. Margaret priyanka	
25	Mrs. D. Anitha	
26	Mr. G. Bala show Reddy	
27	Mrs. K. Susmitha	
28	Mrs. K. swarna charani Rai	
29	Mrs. B. Usha Rani	
30	Mrs. D. V. Ramanamma	
31	Miss. G. Vani	
32	Miss. B. Manasa	
33	Miss. P. Anitha	
34	Mr. J. Venkateswara Rao	
35	Dr. P. L. Narasimha Rao	
36	Dr. G. Radhika	
37	Sr. T. Sandhya	
38	Dr. V. Vani	
39	Mrs. J. Sirisha	
40	Mrs. G. Sailaja	

Staff Meeting

Date :- 22/12/2023
Time :- 11.45 AM.

Venue :- Conference Hall
Gnanam Block

Principal Dr. Sr. Fatima Rani. P organized a General Staff meeting with UG & PG staff on 22nd December 2023 at 11.45 AM in Conference Hall of Gnanam Block.

The meeting was started with Opening Prayer by Principal followed by Scripture reading by Mrs. D. Swarna Charani Rai HOD Department of Computer Science to invoke God's blessings and grace of Almighty Lord.

The meeting was taken place with the following Agenda.
ANU Final year B.Sc -V Semester- End Examinations.
ANU First year UG Honours Semester- End Examinations.
NAAC Process- Seven Criterion points.
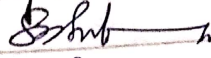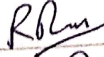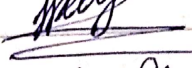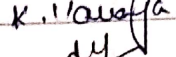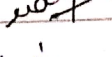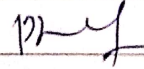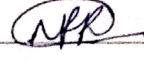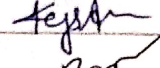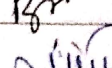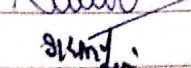
ANU Final year B.Sc - V Semester- End Examinations.
Principal announced the dates of final year B.Sc-V Semester- End Examinations and instructed the examination Committee to make necessary arrangements for the smooth conduct of ANU Examinations at our Centre.

ANU First year UG Honours Semester- End Examinations
Principal discussed about the changes in the pattern of question paper and evaluation system for the new single major courses introduced by ANU. She also mentioned about the dates and conduct of first year B.Sc, B.Com, BCA and BBA Honours I Semester End Examinations.

NAAC Process - Seven Criterion points

Mr. T. Bala Narendra Prasad, IQAC Coordinator, JKC college and Dr. P.L. Narasimba Rao, Professor Dept. of MBA had enlightened the faculty on seven criterion points. Each key Indicator criterion-wise is clearly explained and the process to proceed is guided by them.

Meeting concluded with the closing remarks and short prayer by the Principal.

S.No.	Name of the faculty	Signature
1	Mr. S.M. Subani	
2	Mrs. B. Sharon Bose	
3	Mrs. J. Prameela Rani	
4	Mr. Ch. Rama Rao	
5	Dr. J. Pratapa Reddy	
6	Mrs. K. Vanaja	K. Vanaja
7	Mrs. M. Usha Rani	
8	Mrs. G. Saroja	G. Saroja
9	Mrs. K. Vidyadhari	
10	Mrs. G. Anitha Bhanu	
11	Mrs. I. Adi Lakshmi	I. Adi Lakshmi
12	Mrs. B. Ranjitha	B. Ranjitha
13	Mrs. L. Mary Anusha	L. Mary Anusha
14	Mrs. G. Vijaya Lakshmi	G. Vijaya
15	Mrs. P. Sandhya	
16	Mrs. B. Phani Rajya Lakshmi	NPR
17	Miss. N. Sri Harika	N. Sri Harika
18	Mrs. K. Swathi	K. Swathi
19	Miss. K. Grace Shanthi Ann	
20	Mrs. B. Joyce	
21	Mr. D. Simon	
22	Mr. S.M. Subani (commerce)	

classmate

S.No.	Name of the faculty	Signature
23	Mrs. M. Anjana Devi	M. Anit
24	Sr. Margaret Priyanka	br. Margart
25	Mrs. D. Anitha	D. Anith
26	Mr. G. Bala show Reddy	
27	Mrs. K. Susmitha	K. Susmitha
28	Mrs. D. Swarnacharani rai	D. L cu
29	Mrs. B. Usha rani	B. Usha Rai
30	Mrs. D.V. Bamanamma	
31	Miss. G. Vani	G. Vai
32	Mrs. B. Manasa	B. Manasa
33	Miss. P. Anitha	P. Anitha
34	Mr. J. Venkateswara Rao	
35	Dr. P.L. Narasimha Rao	P.L. Naren
36	Dr. G. Radhika	Radhi
37	Sr. T. Sandhya	
38	Dr. V. Vani	Vau
39	Mrs. J. Sirisha	J. Sirish
40.	Mrs. G. Sailaja	G. Sail

Date :- 18/01/2024

Time :- 3.30 P.M.

Venue :- Conference Hall

Gnanam Block

Principal Dr.Sr.Fatima Rani.P organized a General Staff Meeting with UG&PG staff on 18th January 2024 at 3.30 P.M in Conference Hall of Gnanam Block.

The meeting was started with Opening Prayer by Principal followed by Scripture reading by Mrs. K. Sandhya HOD Department of English invoking God's divine blessings for the successful completion of SSR as a part in NAAC process.

The meeting was taken place with the following Agenda.

* NAAC Process
* Student Progression Details
* Placement Details
* Student Centric Methods
* Feedback Collection
* Mentor-Mentee System

NAAC Process

At the outset Principal spoke about the completion of SSR within the stipulated time and instructed the criterion in charges to collect the data from the departments pertaining to their criterion points.

Student Centric Methods

Guidelines given to the faculty about updating of student centric methods via Experintal Learning, Participative Learning and Problem Solving Methods by Dr. P.L. Narasimha Rao, Prof. from Department of M.BA.

Student Progression Details

Sri. J. Bala Narendra Prasad, IQAC Coordinator and Assist. Prof in Dept. of Physics, JKC college, Guntur had enlightened the faculty about the collection student progression details as resource person from mentor institution ie JKC College Guntur.

Feedback Collection

Sri. J. Bala Narendra Prasad, IQAC Coordinator JKC College, Guntur suggested the faculty about the collection of feedback in the following manner.

Collection of Feedback :- The filled-in feedback form to be collected by various academic departments.
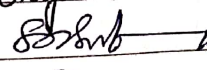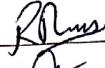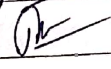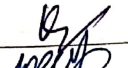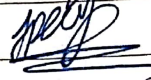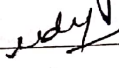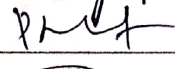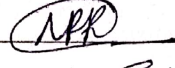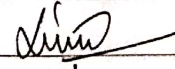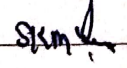
Analysis of feedback :- The collected feedback by the IQAC is then analysed and the report is submitted to the Head of the Institution. Afterwards and the necessary recommendations are forwarded to the affiliating University for approval; once approved, the same is shared with the concerned departments for appropriate action.

Action Taken Report :- The action taken report to be prepared based on the recommendation of the University for further improvements.

Mentor-Mentee System

Principal had guided the faculty of UG and PG for proper maintenance of Mentor-Mentee lists with all the details.

Meeting was concluded with the closing remarks of Principal.

S.No	Name Of the Faculty	Signature
1	Mr. S. M. Subani	
2	Mrs. R. Sharon Rose	
3	Mrs. J. Prameela Rani	
4	Mr. Ch. Rama Rao	
5	Dr. J. Pratapa Reddy	
6	Mrs. K. Vanaja	K. Vanaja
7	Mrs. M. Usha Rani	
8	Mrs. G. Saroja	G. Saroja
9	Mrs. K. Vidyadhari	
10	Mrs. G. Anitha Bhanu	
11	Mrs. J. Adi Lakshmi	
12	Mrs. B. Ranjitha	B. Ranjitha
13	Mrs. L. Mary Anusha	L. Mary Anusha
14	Mrs. P. Sandhya	
15	Mrs. R. Phani Rajya Lakshmi	
16	Miss. N. Sri Harika	N. Sri Harika
17	Mrs. G. Vijaya Lakshmi	G. Vijaya
18	Mrs. K. Swathi	
19	Miss. K. Grace Shanthi Ann	
20	Mrs. B. Joyce	
21	Mr. D. Simon	
22	Mr. S. M. Subani [Commerce]	
23	Mrs. M. Anjana Devi	M. Anj
24	Sri. Margaret Priyanka	Sr. Margaret

CLASSMATE

S.No.	Name Of the Faculty	Signature
25	Mrs. D. Anitha	D. Anith
26	Mr. G. Bala Show Reddy	CB
27	Mrs. K. Susmitha	K. Susitha
28	Mrs. D. Swarnacharani rai	D. LCM
29	Mrs. B. Usha rani	B. Usha Rai
30	Mrs. D. V. Ramanamma	Pau
31	Miss. G. Vani	G. Va
32	Mrs. B. Manasa	B. Manasa
33	Miss. P. Anitha	P. Anitha
34	Mr. J. Venkateswara Rao	On
35	Dr. P. L. Narasimha Rao	P. L. Naren
36	Dr. G. Radhika	Radi
37	Sr. J. Sandhya	sucu
38	Dr. V. Vani	Vau
39	Mrs. J. Sirisha	J. Sirche
40	Mrs. G. Sailaja	G. Sai

PRINCIPAL
St. Ann's College for Women
Gorantla, Guntur-522 034.

Date :- 12/02/2024
Time :- 11.00 A.M

Venue :- Conference Hall
Gnanam Block.

Principal Dr. Sr. Fatima Rani. P organized a General Staff Meeting with UG&PG staff on 12th February 2024 at 11.00 AM in Conference Hall of Gnanam Block.

The meeting was started with Opening Prayer by Principal followed by Scripture reading by Mrs. D. Anitha UG Librarian for invoking God's richest blessings upon the Management, Staff and Students for all their undertakings.

The meeting was taken place with the following Agenda.
* SSS
* ANU Result analysis of Second year;
* Submission of SSR
* Student Satisfaction Survey (SSS)

The Principal Dr. Sr. Fatima Rani. P had given instructions about the Collection of Student Satisfaction Survey (SSS) with the proper plan of action prepared by Criterion II along with the suggestion of Mr. T. Balu Narendra Prasad, IQAC Coordinator and Assist. Professor in Dept. of Physics from JKC College, Guntur.

ANU Result analysis of Second year;
Principal announced ANU Result analysis of Second year UG-III Semester students and appreciated the faculty members who secured 100% result in their Subjects and Departments.

Submission of SSR

Principal had instructed the IQAC members and Criterion In charge to speed up the NAAC process with all necessary actions and date was planned for submission of SSR i.e on 28th February 2024.

For that Principal along with IQAC members planned to organize Mentor Mentee on 22nd February 2024 in conference hall @ 2:00 p.m. with the team members of mentor institution Dr.T. Nageswara Rao, Principal, JKC College, Guntur, Sri.S.R.K Prasad, Director of PG courses, JKC college, Guntur, Sri.P. Gopi Chand, Vice Principal, JKC College, Guntur, Sri T. Bala Narendra Prasad, IQAC coordinator, JKC college, Guntur to get their suggestions and instructions on SSR before its submission as a part in NAAC Accreditation Process.

Meeting was concluded with the closing remarks of Principal.

S.No	Name of the Faculty	Signature
1	Mr. S.M. Suhani	
2	Mrs. R. Sharon Rose	
3	Mrs. J. Prameela Rani	
4	Mr. Ch. Rama Rao	
5	Dr. J. Pratap Reddy	
6	Mrs. K. Vanaja	K. Vanja
7	Mrs. M. Usha Rani	
8	Mrs. G. Saroja	G. Saroja
9	Mrs. K. Vidyadhari	
10	Mrs. G. Anitha Bhanu	Anz
11	Mrs. T. Arti Lakshmi	S. Ad.b
12	Mrs. B. Ranjitha	B. Ranjitha
13	Mrs. L. Mary Anusha	L. Mary Anush

S.No	Name of the Faculty	Signature
14	Mrs. G. Vijaya Lakshmi	G. Vijaya
15	Mrs. P. Santhya	PSY
16	Mrs. R. Phani Rajya Lakshmi	NPR
17	Miss. N. Sri Harika	N. Sri Harika
18	Mrs. k. Swathi	
19	Miss. k. Grace Shanthi Ann	kGSA
20	Mrs. B. Joyce.	Boy
21	Mr. D. Simon	Sim
22	Mr. S. M. Sukani [commerce]	SKMki
23	Mrs. M. Anjana Devi	M. AnD
24	Sr. Margaret Priyanka	Sr. Margaret
25	Mrs. D. Anitha	D. Anith
26	Mr. G. Bala show Reddy	GB
27	Mrs. k. Susmitha	k. Susmitha
28	Mrs. D. Swarnacharani rai	D. LCM
29	Mrs. B. Usha vani	B. Usha Rai
30	Mrs. D. V. Ramanamma	Ram
31	Miss. G. Vani	GVai
32	Mrs. B. Manasa	BMan
33	Miss. P. Anitha	P. Anitha
34	Mr. J. Venkateswara Rao	Ven
35	Dr. P.C. Narasimha Rao	P. C. naucen
36	Dr. G. Radhika	Radhi.
37	Sr. T. Santhya	snad
38	Dr. K. Vani	Van
39	Mrs. J. Sirisha	J. Siuche
40	Mrs. G. Sailaja	G. Sai

alternate

Staff Meeting

Date : 06/03/2024
Time : 5.30 PM

Venue: Conference Hall
Gnanam Block

Principal Dr. Sr. Fatima Rani. P organized a General Staff Meeting with UG&PG staff on 6th March 2024 at 5.30 P.M in Conference Hall of Gnanam Block.

The meeting was started with opening Prayer by Principal followed by Scripture reading by Mrs. L. Mary Anusha Lect. in Department of Mathematics for invoking God's blessings.

The meeting was taken place with the Agenda of

Submission of Files and Documents for DVV

Principal conducted this formal meeting with all the Criterion In-Charges for final verification of DVV process and the faculty was guided by Mr. T.Bala Narendra Prasad, Assist. Professor in Dept. of Physics from JKC college, Guntur along with the assistance of IQAC members and planned to submit the DVV clarifications in NAAC portal on 13th March 2024 declared by the Principal.

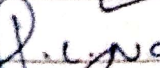Meeting was concluded with the closing remarks of Principal.

S.No	Name of the faculty	Signature
1	Mr. S. M. Subani	
2.	Mrs. R. Sharon Rose	
3	Mrs. J. Prameela Rani	
4	Mr. Ch. Rama Rao	

CLASSMATE

S.No.	Name of the faculty	Signature
5	Dr. J. Pratapa Reddy	
6	Mrs. K. Vanaja	K. Vanaja
7	Mrs. M. Usha Rani	
8	Mrs. G. Saroja	G. Saroja
9	Mrs. V. Vidyadhari	
10	Mrs. G. Anitha Bhanu	AnB
11	Mrs. I. Adi Lakshmi	I. Adilak
12	Mrs. B. Ranjitha	B. Ranjitha
13	Mrs. L. Mary Anusha	L. Mary Anusha
14	Mrs. G. Vijaya Lakshmi	G. Vijaya
15	Mrs. P. Sandhya	P.Y
16	Mrs. R. Phani Rajya Lakshmi	PP
17	Miss. N. Sri Harika	N. Sri Harika
18	Mrs. K. Swathi	—
19	Miss. K. Grace Shanthi Ann	Kyshn
20	Mrs. B. Joyce	
21	Mr. D. Simon	Sim
22	Mr. S. M. Subani (Commerce)	SKM
23	Mrs. M. Anjana Devi	M. An
24	Sr. Margaret Priyanka	Sr. Margaret
25	Mrs. D. Anitha	D. Anith
26	Mr. G. Bala show Reddy	
27	Mrs. K. Susmitha	K. Susmitha
28	Mrs. D. Swarnacharani Rai	D.L
29	Mrs. B. Usha rani	B. Usha R
30	Mrs. D. V. Ramanamma	
31	Miss. G. Vani	G. Vai
32	Mrs. B. Manasa	B. Manasa
33	Miss. P. Anitha	P. Anitha
34	Mr. J. Venkateswara Rao	
35	Dr. P.L. Narasimha Rao	P. L. Naras
36	Dr. G. Radhika	Radhi
37	Sr. J. Sandhya	Sr

CLASSMATE

S.No.	Name of the Faculty	Signature
38	Dr. V. Vani	Vani
39	Mrs. J. Sirisha	J. Sirisha
40	Mrs. G. Sailaja	

PRINCIPAL
St. Ann's College for Women
Gorantla, Guntur-522 034.

Date := 22/04/2024
Time := 11.00 A·M

Venue :- Conference Hall
          Gnanam Block

Principal Dr·Sr· Fatima Rani·P organized a General Staff Meeting with UG & PG staff on 22nd April 11.00 A.M 2024 A·M in Conference Hall of Gnanam Block.

The meeting was started with Opening Prayer by Principal followed by Scripture reading by Mrs.M·Usha HOD Department of MCA for invoking God's heavenly blessings for the successful completion of NAAC Peer Team visit.

The meeting was taken place with the Agenda of
NAAC Peer Team visit preparations
Admission for the Academic Year 2024-25,
Semester End Examinations,
APSET - Examination.

NAAC Peer Team Visit preparations.
At the outset Principal instructed all the faculty of UG and PG to update the preparation of Documents and setting of Files, Registers and records for the forthcoming visit of NAAC Peer Team.

Principal guided the faculty to prepare the files and registers for NAAC preparatory visit by Mrs. M·Vijaya Lakshmi Retired Professor, Department of Botany and Microbiology, Acharya Nagarjuna University along with Sri. T. Bala Narendra Prasad IQAC Coordinator, JKC college Guntur scheduled to be on 8th May 2024 along with assistance of IQAC.

classmate

Admission for the Academic Year 2024-25

Principal directed the faculty and the Admission committee to strive hard by taking necessary actions for getting the good number of admissions for the Academic Year 2024-25.
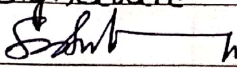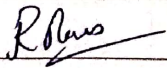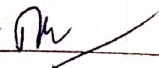
Semester End Examinations.

Principal announced the Date of commencement of ANU first year-II Semester-End Regular and supply Examinations April 2024 for B.Sc, B.Com, BCA and BBA UG honours scheduled from 8th April 2024 to 27th April 2024 and ANU UG Second Year-IV Semester-End Regular Examinations April 2024 for B.Sc, B.Com and BCA students scheduled from 16th April 2024 onwards and instructed the faculty to do the Invigilation duties promptly as per the schedule given by Examination Committee.

APSET - Examination

Principal, gave strict instructions about the conduction of Andhra Pradesh state Eligibility Test [APSET] with the allotted strength of 400 students organized by the College Management, Chief superindendent Mr.Ch. Rama Rao, Asst. Chief Superintendent and Mrs. R. Sharon Rose Vice Principal with along with assistance of Teaching & Non-Teaching staff.
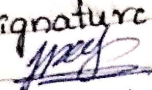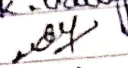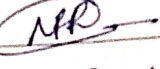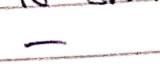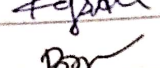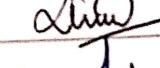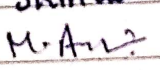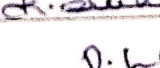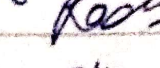
Meeting was concluded with the closing remarks of Principal.

S.No.	Name of the Faculty	Signature
1	Mr. S.M. Subani	
2	Mrs. R. Sharon Rose	
3	Mrs. J. Prameela Rani	
4	Mr. Ch. Rama Rao	

classmate

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S No.	Name of the faculty	Signature
5	Dr. J. Pratapa Reddy	
6	Mrs. K. Vanaja	K. Vanja
7	Mrs. M. Usha Rani	
8	Mrs. G. Saroja	G. Saroja
9	Mrs. K. Vidyadhari	
10	Mrs. G. Anitha Bhanu	AnB
11	Mrs. I. Adi Lakshmi	I. Adilake
12	Mrs. B. Banjitha	B. Ranjitha
13	Mrs. L. Mary Anusha	L. MaryAnushe
14	Mrs. G. Vijaya Lakshmi	G. orfee
15	Mrs. P. Sandhya	PH
16	Mrs. R. Phani Rajya Lakshmi	MR
17	Miss. N. Sri Harika	N. Sri Horike
18	Mrs. K. Swathi	—
19	Miss. K. Grace shanthi Ann	KgsAn
20	Mrs. B. Joyce	Bon
21	Mr. D. Simon	Liw
22	Mr. S. M. Subani [commerce]	SKmdi
23	Mrs. M. Anjana Devi	M. An
24	Sr. Margaret Priyanka	Sr. Margaret
25	Mrs. D. Anitha	D. Anith
26	Mr. G. Bala show Reddy	One
27	Mrs. K. Susmitha	K. Susmitha
28	Mrs. D. Swarnacharani Rai	D. LUV
29	Mrs. B. Usha rani	B. usla P
30	Mrs. D. V. Ramanamma	Rw
31	Miss. G. Vani	gVani
32	Mrs. B. Manasa	B'Mane
33	Miss. P. Anitha	P. Anitha
34	Mr. J. Venkateswara Rao	En
35	Dr. P. L. Narasimha Rao	P. L. naren
36	Dr. G. Radhika	Radi
37	Sr. T. Sandhya	Sb

classmate

S.No.	Name of the faculty	Signature
38	Dr. V. Vani	Vani
39	Mrs. J. Sirisha	J. Sirisha
40	Mrs. G. Sailaja	Sailaja

PRINCIPAL
St. Ann's College for Women
Gorantla, Guntur-522 034.

Staff Meeting

Date :- 01/05/2024
Time :- 11.00 A.M

venue :- conference Hall
        Gnanam Block

Principal Dr. Sr. Fatima Rani P organized a General staff meeting with UG and PG staff on 02nd May 2024 at 11.00 A.M in conference Hall of Gnanam Block.

The meeting was started with opening prayer by Principal Dr. Sr. Fatima Rani P thanking God for the successful completion of Academic year 2023 - 2024 followed by Scripture reading by Mrs. I. Mary Anusha Lecturer in Dept. of Mathematics invoking God's heavenly blessings and guidance for forthcoming NAAC peer Team visit.

Agenda
1. International Labour Day (Workers Day)
2. Completion of II and IV Semester End examinations and spot valuation camp.
3. criteria - wise analysis as per NAAC guidelines
4. criteria wise Review meetings on given agenda
5. Mock peer team visit by expert Dr. Vijayalakshmi
6. one - day online workshop on the topic "Intellectual property Rights (IPR) and patent and Design Filing".
7. Announcement of very short duration for holidays.

Resolutions

1. **International Labour Day (workers day)**

International Labour Day (workers day) was observed in College on 1st May 2024 to recognize the services and hard work put up by contingent staff. It was initiated by IQAC. Principal Dr. Sr. Fatima Rani P appreciated all their efforts by felicitating them with a shawl and presentation of fruits and flowers in the morning assembly time amidst all the students and staff of the college.

2. **Completion of II and IV semester End examinations and paper spot valuation Camp**

II and IV Semester End examinations of B.sc, B.com programmes were conducted by ANU from 8th to 13th April 2024. Due to vigorous NAAC preparatory work schedule on all criteria, Principal Dr. Sr. Fatima Rani advised all the faculty members of all departments not to go to semester - II & IV paper spot valuation camp that would be conducted in the 2nd week of May 2024 at Andhra Christian College, Guntur.

3. **Criteria — wise analysis and PPT preparations as per NAAC guidelines.**

Principal instructed all the 7- Criteria Heads and faculty of UG and PG to update the preparation of Documents and setting of Files, Registers and records and also PPT preparations according to NAAC guidelines for the forth

coming verification process scheduled on 2nd May 2024 by Mr. T. Bala Narendra Prasad IQAC coordinator and Associate professor in the Dept. of physics, JKC college. He is assisted by Dr. PVL Narasimha Rao, Professor in Dept. of MBA. This meeting was organized by IQAC.

4. Criteria wise Review meetings on given agenda

Under the chairmanship of principal Dr. Sr. Fatima Rani, review meetings for each criterion were to be conducted from 2nd to 4th May 2024 basing on the given agenda followed by the suggestions. Basing on Bench marks assigned by NAAC, all the Hard and soft copies of all the key indicators of each criterion were Inspected by Mr. T. Bala Narendra prasad IQAC coordinator and Associate professor in the Dept. of physics, JKC college with the assistance of Dr. PL Narasimha Rao, Professor in Dept. of MBA and IQAC.

5. Mock peer team visit - 2 by expert Dr. M. vijayalakshmi

principal guided the faculty to prepare the files and registers for Mock peer Team visit-1 by Dr. M. Vijayalakshmi Retired professor, Dept. of Botany and Microbiology, Acharya Nagarjuna University along with Sri. T. Bala Narendra Prasad IQAC coordinator, Jkc college Guntur scheduled to be on 8th may 2024 along with assistance of IQAC.

As per the schedule of the visit, Dr. M. Vijayalakshmi and the team, the PPT presentations of principal, IQAC coordinator and HOD of Department of statistics were observed and gave necessary suggestions.

During the visit, they were accompanied by Mrs. R. Sharon Rose vice-principal and IQAC coordinator and Additional coordinator and HOD of UG computer science Mrs. D. Swarna charaniRai to the departments, Libraries and Laboratories to verify all the documents and records. The visit concluded with exit meeting with all the staff members to give the corrections and advices as per the benchmarks with regard to all key indicators of all criteria.

6. One-day online workshop on the topic "Intellectual property Rights (IPR) and patents and Design Filling".

National Level online One-day workshop on the topic "Intellectual property Rights (IPR) and patents and Design Filling" was organized on 8th May 2024. The programme was conducted in association with Rajiv Gandhi National Institute of Intellectual property Management (RGNIIPM), Government of India, Nagpur.
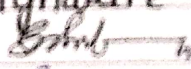
Under National Intellectual property awareness Mission, the talk was presented by Dr. Bharat N Suryawanshi, Assistant controller of patents and Designs, RGNIIPM, Nagpur.

The whole programme was assisted by Dr. J. Pratap Reddy, Programme coordinator and Director of PG programmec, Training and placement officer along with Mrs. D. Swarna Chavanikai, HOD Department of computer Science and Additional coordinator of IQAC. Everyone present in online mode was given participation certificate.

7. Announcement of veryshort vacation for Summer holidays.

Due to forthcoming NAAC peer Team visit, a short summer vacation was given to Staff members from 10th to 19th May 2024 and they were advised to resume the work from 20th May onwards with preparations at department Level.

Meeting was concluded with the closing remarks of principal.

S. No	Name of the Faculty	Signature
1	Mr. S. M. Subhani	
2	Mrs. R. Sharon Rose	
3	Mrs. J. Prameela Rani	
4	Mr. Ch. RamaRao	
5	Dr. J. Pratap Reddy	
6	Mrs. K. Vanaja	
7	Mrs. M. Usha Rani	
8	Mrs. G. Saroja	
9	Mrs. K. Vidyadhari	
10	Mrs. G. Anitha Bhanu	

S.No	Name of the Faculty	signature
11.	Mrs. I. Adi Lakshmi	I. Adilakshmi
12.	Mrs. B. Ranjitha	B. Ranjitha
13.	Mrs. L. Mary Anusha	
14.	Mrs. G. Vijaya Lakshmi	
15.	Mrs. P. Sandhya	
16.	Mrs. R. Phani Rajya lakshmi	
17.	Mrs. K. swathi	
18	Miss. K. Grace shanthi Ann	
19	Mrs. B. Joyce	
20	Mr. D. simon	
21	Mr. S. M. subhani [commerce]	
22	Mrs. M. Anjana Devi	M.An
23	Sr. Margaret priyanka	Sr. Margaret
24	Mrs. D. Anitha	
25	Mr. G. Bala show Reddy	
26	Mrs. K. susmitha	K. Susmitha
27	Mrs. D. swarnacharani Rai	D. hu
28	Mrs. B. Usha Rani	B. Usha R
29	Mrs. D. V. Ramanamma	
30	Miss. G. Vani	G. Vai
31	Mrs. B. Manasa	B. Manasa
32	Miss. P. Anitha	P. Anitha
33	Mr. J. venkateswara Rao	
34	Dr. P. L. Narasimha Rao	P. L. naren
35	Dr. G. Radhika	Radhi
36	Sr. T. Sandhya	
37	Dr. V. vani	Vani
38	Mrs. J. Sirisha	J. siriche
39	Mrs. G. Sailaja	G. Sai
40	Miss. Santha kumari	G. Santha

Dr. S. Fatima Kany P
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

PAGE

Staff Meeting

Date : 02/06/2024
Time : 9.00 AM

venue : conference Hall
        Gnanam Block

principal Dr. Sr. Fatima Rani. P organized a General staff meeting with UG and PG staff on 2nd June 2024 at 9 AM in conference Hall of Gnanam Block.

The meeting was started with opening prayer by Principal followed by scripture reading by Mrs. J. Prameela Rani, HOD Dept. of commerce for invoking God's heavenly blessings for the successful completion of NAAC peer Team visit.

The meeting was taken place with the Agenda of
→ Information about dates of NAAC peer Team visit.
→ Admissions for the Academic year 2024 - 2025
→ conduction of world environment day
→ Reopening of college for UG
→ Expert Team visit by Dr. S. Sankar
→ NAAC peer Team visit — confirmed dates and Details of visit
→ NAAC peer Team visit
→ conduction of International Yoga Day.

Information on NAAC Peer Team visit Dates
    college received a mail on 13th May 2024 from NAAC portal regarding the proposed visit of

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NAAC Peer Team to be on 12th and 13th June 2024 hence at the outset on meeting principal informed all the faculty of UG and PG to prepare all the Documents, Files, Registers and displays in the department for the forth coming visit of NAAC Peer Team on 12th and 13th of June 2024.

Principal guided the HOD's to prepare the Time-tables and works loads of UG V and III semesters of Final and Second year for the Academic year 2024-2025 as per the pattern of conversion of CBSE to Single Major with one Minor syllabus given by APSCHE.

Admissions for the Academic year 2024-25 principal directed the faculty and the Admission committee to strive hard by taking necessary actions for getting the good number of admissions for the Academic year 2024-25

conduction of world environment day principle advised Eco club and NSS unit conveners to initiate plantation of saplings in college Botanical Garden to observe world Environment Day on 5th June 2024 with the theme of "Eco system Restoration."

Reopening of college for UG and PG Programmes principal announced the date of reopening of college to UG students of Final and second year, B.sc, B.com, BCA and BBA Programmes to be from 6th June 2024 onwards and also for .

classmate

I MCA – II semester and I MBA – II semester PG programmes. This reopening of college and commencement of regular classes is after the summer vacation given to the students.

Expert Team visit by Dr.S.Sankar and Mentor college members

As per the NAAC accreditation process, Mock peer team visits are planned for 6th June 2024. Expert Team members comprising of Dr.S.Sankar, Retired principal of ANR college, Gudivada and Mentor college Team members such as Dr.I.Nageswara-Rao, Principal, Sri.P.Gopichand, vice-principal and Sri.T.BalaNarendra Prasad, IQAC Coordinator of JKC college, Guntur were given the schedule to visit the college as per the protocol of Guard of honour, PPT presentations of Principal, IQAC coordinator and HOD's.

Principal advised all the Department HOD's and the Faculty of UG and PG to prepare all the necessary documents and files and also displays to present to the Expert Team members during their visit to the concerned department and note down the suggestions given by them.

NAAC peer Team visit – confirmed dates

The dates for NAAC Three member Peer Team visit scheduled for 12th and 13th June 2024 was confirmed and the details of their travel were also sent through mail. Names of members will be disclosed at the week end.

Principal gave the instructions to the faculty about the duties and responsibilities for the Two-day Programme of NAAC peer Team visit.

Details of Visit

The details of the visit was planned and discussed as

11th June 2024, Zero day:
Receiving of guests at Vijayawada Airport by principal, IQAC coordinator and others and zero hour meeting at the hotel in the evening.

12th June 2024, Day 1 schedule:
Welcome with Bouquet presentations at the entrance, Guard of Honour, Bouquet presentation by Peer Team chairperson at Grotto, March Past to conference room, Aarathi, Principal and IQAc coordinator PPTs, Departments, Laboratories, Libraries visit in the morning hours. In the evening hours, the peer Team would make administrative and office and Hostel visits along with Alumni, Parents and students interactions for the assesment.

13th June 2024, Day 2 Programme:
Plantation, Exit meeting and Presentation of Report given by Peer Team visit members to principal and IQAC coordinator.
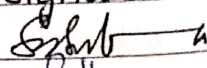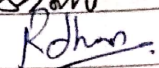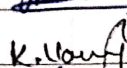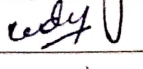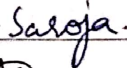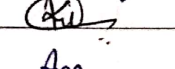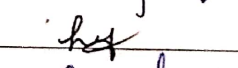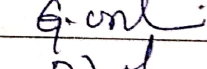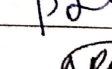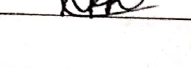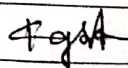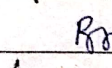
14th June 2024 Day 3:
Send off to NAAC Peer Team at the Vijayawada Airport by Principal and Team.
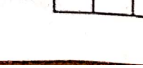
International Yoga Day

Principal Dr. Sr. Fatima Rani. P instructed physical Director Mr. G. Balashow Reddy to celebrate International Yoga Day on 26th June 2024 by conducting Yoga session to all UG and PG students in the college Auditorium at Gnanam Block.

Meeting was concluded with the closing remarks of principal.

S.No	Name of the Faculty	Signature
1	Mr. S.M. Subhani	
2	Mrs. R. Sharon Rose	
3	Mrs. J. Prameela Rani	
4	Mr. Ch. Rama Rao	
5	Dr. J. Pratap Reddy	
6	Mrs. K. Vanaja	K. Vanaja
7	Mrs. M. Usha Rani	
8	Mrs. G. Saroja	G. Saroja.
9	Mrs. K. Vidyadhari	
10	Mrs. G. Anitha Bhanu	
11	Mrs. J. Adilakshmi	B. Adilak
12	Mrs. B. Ranjitha	B. Ranjith
13	Mrs. L. Mary Anusha	
14	Mrs. G. Vijaya Lakshmi	G. vnl
15	Mrs. P. Sandhya	
16	Mrs. R. Phani Rajyalakshmi	RPR
17	Mrs. K. Swathi	
18	Miss. K. Grace Shanthi Ann	
19	Mrs. B. Joyce	
20	Mr. D. Simon	

S.NO	Name of the Faculty	Signature
21	Mr. S. M. Subhani [commerce]	
22	Mrs. M. Anjana Devi	M.A.V
23	Sr. Margaret priyanka	Sr.Margaret
24	Mrs. D. Anitha	
25	Mr. G. Balashow Reddy	
26	Mrs. K. Susmitha	K. Susmitha
27	Mrs. D. Swarnacharani Rai	D.V.V
28	Mrs. B. Usha Rani	B.USleR
29	Mrs. D. V. Ramanamma	
30	Miss. G. Vani	G.Vai
31	Mrs. B. Manasa	B.Manasa
32	Miss. P. Anitha	P.Anitha
33	Mr. J. Venkateswara Rao	
34	Dr. P. L. Narasimha Rao	P.L. Narasi
35	Dr. G. Radhika	Radhi
36	Sr. T. Sandhya	
37	Dr. V. Vani	Vani
88	Mrs. J. Sirisha	J. Sirisha
39	Mrs. G. Sailaja	G. Sai
40	Miss. Santhakumari	G. Santha

Dr. S. Fatima Rani P
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Bridge Course
2023 - 2024

S.NO	Date	Subject	Topic	Time	Signature
01	07-08-23	FA-I	Introduction to Accounting Need of Accounting, Functions and objectives of Accounting, Classification of Accounts. Principles of accounting, Accounting Equation, and Accounting Procedure.	9AM TO 11AM	
02	8-8-23	FA	Importance of Journal and Preparation of Journal ledgers and subsidiary books and importance of final accounts.	9AM TO 4AM	
03	9-8-23	BOM	Introduction of Business and Technical terms of Business	9AM TO AM	
04	10-8-23	BOM	Importance and objectives of Business. Different types of Business organisation	9AM TO 11AM	
05	11-8-23	BOM	Introduction of management and Different Functions of management and its importance	9AM TO 11AM	
06	12-8-23	B Eco	Concepts and definitions of Economics, Demand and Supply.	9AM TO 11AM	
07	14-8-23	B.ECo	Types of markets.	9-11AM	

12

Attendance of the students

S.NO	Name of the Student	7/8	8/8	9/8	10/8	11/8	12/8	14/8
1.	K. Venmala	P	P	P	A	P	P	P
2.	B. Kowsalya Bai	P	P	A	P	P	P	P
3.	K. Sailaja	P	P	P	P	P	A	P
4.	D. Divya	P	P	P	A	P	P	A

16/8/23

	ST.ANN'S COLLEGE FOR WOMEN	Criteria: I
	(Affiliated to Acharya Nagarjuna University, Recognised under 2(f) UGC Act 1956, New Delhi) **GORANTLA, GUNTUR – 522034, A. P**	
	Email: st_anns_coll@yahoo.co.in Website: www.stannscollegeforwomen.org	Metric: 1.1.1

Criterion –I

1.1.1 Curriculum Planning and Implementation

USAGE OF ICT TOOLS

1.1.1: Curriculum Planning and Implementation

USAGE OF ICT TOOLS

S. No	Department	Name of the Faculty	Link to the Relevant Topic
1.	MCA	M. Usha Rani	cloud_computing_ppt
2.	Telugu	R. Phani RajyaLakshmi	https://youtu.be/XENNVszNXtA?si=On8ATogIqzkQp9Xq
3.	Commerce	R. Sharon Rose	https://youtu.be/tJI9lBD_ay8?si=g2oJSVoy7HI0I-ij
4.	Commerce	R. Sharon Rose	https://youtu.be/H1i-Ttwg63Q?si=dsMisos8zemnlfPj
5.	Commerce	R. Sharon Rose	https://youtu.be/GM8yVttVOoI?si=w8rMygQb5zWPEMqT
6.	Commerce	R. Sharon Rose	https://youtu.be/PdBQewmBzt8?si=pgP5160RpXFFzTdT
7.	Commerce	R. Sharon Rose	https://youtu.be/PdBQewmBzt8?si=pgP5160RpXFFzTdT
8.	Commerce	R. Sharon Rose	https://youtu.be/tJI9lBD_ay8?si=g2oJSVoy7HI0I-ij
9.	Telugu	R. Phani Rajya Lakshmi	https://youtu.be/_bef0DVq8PQ?si=FF80ywHlJdtJs1CA
10.	Telugu	R. Phani RajyaLakshmi	https://youtu.be/gKREcfU7YhI?si=VwOfIvuiOK_zG02c

ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION
(A Statutory Body of the Government of A-P)
3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road, Atmakur (V),
Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 503,
Email: secretaryapsche@gmail.com,   Website: www.apsche.org

Guidelines for Evaluation of the Foundational Level Courses of the 1st Semester in the 4-year UG Honours Programs w.e.f 2023-24

1. Background:

Commencing in the academic year 2023-24, a 4-year undergraduate (UG) Honors Program, is launched. This unique program encompasses both a Single Major and a Minor.

Within the first semester of this 4-year UG program, two fundamental courses have been designed. These courses fall into four distinct categories: one category is consistent across all arts and social sciences majors, another is tailored for commerce and business administration majors, a third category is designed for biological sciences majors, and the fourth category is intended for students majoring in mathematics, statistics, physical sciences, chemical sciences, and computer science.

It's important to note that these courses are foundational in nature.

2. Objectives of designing the first two courses:

The courses in the first semester of graduate programs serve various objectives, with the primary goal of providing students with the necessary skills, knowledge, and preparation to succeed in their chosen field of study. The specific objectives of introducing pathway courses include:

1. Prepare Students for Advanced Study in a Major or for choosing a Minor:
One of the primary objectives is to prepare students for the rigor of advanced graduate-level coursework by bridging any knowledge or skill gaps they may have. The courses shall also help the students in choosing a particular Minor of his/her interest.

2. Ensure a Strong Foundation:
Help students build a strong foundational understanding of the core concepts and principles in their field, ensuring that they have the necessary background to succeed in more specialized courses.

3. Address Diverse Backgrounds:
Accommodate students with diverse academic backgrounds and experiences, allowing them to come up to speed regardless of their prior education.

4. Promote Interdisciplinary Understanding:
Encourage a holistic understanding of the subject matter, especially in understanding the multidisciplinary or interdisciplinary nature of the chosen domain of study, by covering a broad range of topics and perspectives.

5. Foster a Growth Mindset:
Instill a growth mindset and a commitment to lifelong learning, encouraging students to understand and adapt to new challenges and opportunities in their field.

6. Ensure Compliance with Program Requirements:
Ensure that students meet the minimum requirements for admission into the graduate program, especially in cases where students may lack prerequisites for their desired program.

7. Enhance Retention and Graduation Rates:
Improve retention and graduation rates by giving students the tools they need to succeed, reducing attrition due to unpreparedness.

8. Customize Learning Experiences:
Allow students to choose their minor and online courses to align with their individual needs and career goals, ensuring a more personalized educational experience.

9. Provide Transitional Support:
Offer academic and transitional support services to help students acclimate to the demands of graduate-level education.

Thus, these courses are designed to support students' academic and professional development, ensuring they are well-equipped to excel in their chosen graduate programs and make meaningful contributions to their respective fields.

3. List of courses designed –

For Arts and Social Sciences:
1. Fundamentals of Social Sciences
2. Perspectives on Indian Society

For Commerce/Business Administration:
1. Fundamentals of Commerce
2. Business Organization

For Biological Sciences
1. Introduction to Classical Biology
2. Introduction to Applied Biology

For Mathematics/Physical/Chemical/Computer Sciences:
1. Essentials and Applications of Mathematical, Physical and Chemical Sciences
2. Advances in Mathematical, Physical, and Chemical Sciences.

Universities are also given the freedom to devise such types of courses wherever necessary, meeting the stated objectives.

4. Evaluation Methodology:

As these courses have been structured with distinct and individualized goals, there is a recognized need for a standardized evaluation approach. Consequently, it is suggested that the assessment of these courses will adopt an objective format, encompassing multiple choice questions, completion exercises, matching exercises, concise one-word responses, and succinct one-sentence responses.

5. Objective Format of Evaluation

The main aims of having an objective format in the evaluation methodology of these courses which are at the foundation level are -

1. Consistency and Fairness: Objective formats, such as multiple-choice questions, provide a standardized and consistent method of assessment. This helps ensure that all students are evaluated based on the same criteria, promoting fairness in the evaluation process.

2. Efficiency: Objective assessments can be efficiently administered and graded, particularly in larger classes. This saves time and resources for both faculty and students.

3. Objective Measurement: Objective assessments offer a more objective and quantifiable measure of a student's knowledge and skills. The results are less susceptible to subjectivity or bias on the part of the grader.

4. Assessment of Diverse Learning Objectives: Objective formats can assess a wide range of learning objectives, from basic recall of facts (remembering) to more complex skills like analysis, application, and evaluation. This versatility makes them suitable for various courses and learning outcomes.

5. Alignment with Learning Objectives: Objective questions can be carefully aligned with specific learning objectives, ensuring that the assessment directly measures what students are expected to know and be able to do.

6. Reliability: Objective assessments tend to have higher reliability because they are less prone to subjective interpretation. Reliable assessments consistently measure a student's knowledge and skills.

7. Validity: Properly designed objective assessments are often considered to have high content validity because they can cover a broad range of content areas. They can also be designed to measure other forms of validity, such as construct or criterion-related validity.

8. Scalability: Objective formats are easily scalable to accommodate larger student populations, making them suitable for both small and large classes.

9. Data Analysis: Objective assessment results can be subject to quantitative data analysis, which can be valuable for program evaluation, improvement, and accreditation purposes.

10. Feedback for Course Improvement: By analyzing the results of objective assessments, instructors and institutions can identify areas where students may be struggling and make curriculum adjustments to improve student learning outcomes.

11. Assessment of Fundamental Concepts: Objective assessments are particularly effective for evaluating fundamental concepts that serve as a foundation for more advanced coursework.

6. Aligning the evaluation with Bloom's Taxonomy:

Bloom's Taxonomy of educational objectives is a framework that categorizes different levels of cognitive learning and thinking skills. The taxonomy includes six major levels, organized from the lowest order of thinking to the highest order:

Remembering:
At this level, learners demonstrate the ability to recall facts, information, or concepts from memory. This involves recognizing or recalling previously learned material.

Understanding:
At this level, learners grasp the meaning of information. They can explain ideas, concepts, or theories in their own words, demonstrating comprehension and interpretation.

Applying:
Applying refers to using knowledge or concepts in new situations or contexts. Learners demonstrate their ability to take what they've learned and apply it to solve problems or complete tasks.

Analyzing:
At this level, students break down information into its constituent parts and examine the relationships between those parts. They identify patterns, connections, and structures within the material.

Evaluating:
This level involves making judgments or assessments about the value or quality of ideas, theories, solutions, or products. Learners use criteria to make informed decisions and justify their opinions.

Creating:
Creating is the highest level of Bloom's Taxonomy. At this level, students generate new ideas, products, or solutions. They combine elements to form a coherent whole and use their creativity to produce something original.

These levels are hierarchical, with each level building upon the skills and knowledge developed at the previous level. Bloom's Taxonomy is widely used in education to develop learning objectives, design curricula, and create assessments that target specific levels of cognitive development. It helps educators ensure that their teaching and assessment methods align with the desired learning outcomes.

7. Designing an Objective Test Format:

Designing objective questions for evaluating these foundation courses involves creating questions that effectively assess students' understanding and knowledge of the fundamental concepts and skills taught in the course. Designing objective questions, including multiple-choice questions (MCQs), true or false questions, and fill-in-the-blank questions, by aligning them with the different levels of Bloom's Taxonomy is desirable. The focus shall be on -

1. Understanding the Learning Objectives:
Start by thoroughly understanding the learning objectives of the foundation course. These objectives should guide the question design.

2. Determining Question Types:
Decide on the types of objective questions that are to be included in the evaluation. Common types include MCQs, true or false questions, and fill-in-the-blank questions, matching, one-word or one-sentence responses.

3. Categorizing by Cognitive Level:
Categorizing the learning objectives and topics based on the cognitive levels of Bloom's Taxonomy, which include, Remembering, Understanding, Applying, Analyzing, Evaluating, and Creating.

4. Balancing the Cognitive Levels:
A balanced distribution of questions across the cognitive levels, with a focus on assessing different levels of understanding needs to be ensured. This will help evaluate whether students have grasped the foundational knowledge and can apply it appropriately.

5. Writing MCQs:
  - For Remembering: Creating MCQs that assess students' recall of basic facts and concepts.
  - For Understanding: Designing MCQs that evaluate comprehension of principles or theories.
  - For Applying: Formulating MCQs that challenge students to use their knowledge to solve problems or make decisions.
  - For Analyzing, Evaluating, and Creating: These higher-order levels may be more challenging with MCQs, but still, questions can be framed that involve critical thinking. For instance, asking students to choose the best solution among options, evaluating the correctness of statements, or completing scenarios.

6. Writing True or False Questions:
True or false statements shall also align with the learning objectives. These questions are particularly suitable for assessing understanding and recalling factual information.

7. Writing Fill-in-the-Blank Questions:
Fill-in-the-blank questions shall be used to assess students' ability to complete sentences, definitions, or statements. These questions can be effective for testing knowledge recall.

8. Avoid Ambiguity:
It is to be ensured that all questions and statements are clear and free from ambiguity. Each question should have a single correct answer.

9. Balancing and Sequencing:
Distributing questions evenly throughout the evaluation and arranging them logically in terms of difficulty and cognitive levels needs to be ensured.

10. Grading Rubrics:
If applicable, provide grading rubrics for open-ended questions and clear guidelines on how to evaluate answers may be provided.

The process of creating objective questions to assess these foundational courses necessitates thoughtful reflection on the course's objectives and the cognitive levels that need to be appraised. It is essential to develop an efficient evaluation instrument that accurately gauges whether students have acquired the vital knowledge and competencies taught in these foundational courses.

8. Semester End Evaluation & Internal Assessment:
70 marks for Semester End Examination and 30 marks for Internal Assessment. Proportionate changes could be made if there is a change in the marks assigned for Semester End and Internal Assessments. The examination will have a maximum duration of 2 hours.

9. Question Paper Pattern:

QUESTION PAPER TAXONOMY											
Level of Bloom's Taxonomy	Type of Question & m Assigned										
	MCQs		FIB		VSQ		MC		T/F		
	CIA	SEE	CIA	SEE	CIA	SEE	CIA	SEE	CIA	SEE	
Remembering	3 m	10 m									
Understanding	3 m	10 m									
Applying	4 m	10 m									
Analyzing					5 m	10 m					
Evaluating							5 m	10 m	5 m	10 m	
Creating			5 m	10 m							

MCQs: Multiple Choice Questions 1 mark per question. 1.5 minutes to answer

FIB: Fill in the blanks. 1 mark for question. 1.5 minute to answer

VSQ: Very short answer questions. 1 mark per question. 1.5 minute to answer

MC: Matching. 5 marks for matching of 5 items. 2.5 minutes to answer

T/F: True or False. 1 mark per question. 1.5 minutes to answer
(m: marks; CIA: Continuous Internal Assessment; SEE: Semester End Examinations)

10. Each University shall prepare a Question Bank as per the Question Paper Taxonomy suggested above.

11. Universities shall prepare 4 series of Question Paper cum Answer Booklets marked A, B, C, and D with the questions jumbled, with equal weightage for all units of the syllabus.

12. The seating plan of the examination hall shall be prepared for students in multiples of 4 plus 2 or 8 plus 2 in a column as is done in the conduct of competitive examinations.

13. The question paper cum answer booklet shall bear the Register number of students and the question paper code (A or B or C or D) of that particular candidate.

14. For very short answer questions answers shall be given in one sentence and grading rubrics shall be provided for evaluation.

15. The key for the question paper series shall be provided and shall be in the custody of the Controller of Examinations.

16. It is desirable to conduct these examinations online.